

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
SEPTEMBER 18, 2024- 7:00 PM**

DATE

September 18, 2024

PRESENT BOARD MEMBERS

Mr. Dudas
Mr. Gesario
Dr. Leddy
Mrs. Scaraggi
Mrs. Villopoto

MEETING

Regular Business Meeting

ABSENT

TIME

7:00 PM

ADJOURNED

7:12 PM

OTHERS PRESENT

Mr. Leone
Mr. Murphy

PLACE

Lester C. Noecker School

I. CALL TO ORDER

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

III. FLAG SALUTE

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IV. BOARD PRESIDENT AND COMMITTEE REPORTS

- *Mrs. Scaraggi welcomed everyone back to school, stating her pleasure in greeting students on the first day of school and at Back to School night, and that she looks forward to meeting our new kindergarten at Friday night's welcome party.*
- *Mrs. Scaraggi commented that the school hallways are already bursting with creativity and she loves reading all the fun summer adventures and memories.*
- *On behalf of the board, we wish everyone a wonderful school year.*

Curriculum Committee

- *Dr. Leddy reported that the committee discussed grade level assessments, a review of available resources regarding technology use in each grade level, professional development, parent notification of the standardized testing schedule (NJSLA), and the items on tonight's agenda for approval.*

Finance/Facilities Committee

- Please see Business Administrator's Report

HSA

- Mrs. Vilopoto reported that after school clubs started today and that everything went well.
- It was previously reported that the HSA would be paying for 100% of field trip costs for grades K-5. The HSA will also be paying for pumpkins for all students.
- The after school picnic is scheduled for next Wednesday, September 25, 2024.
- The first Noecker night is scheduled for Monday, September 30, 2024, at the Cloverleaf.

SEPAC

- Mr. Dudas stated how nice it was to see everyone at Back to School night.
- The first SEPAC event is scheduled for October 9, 2024, which will include a discussion on ADHD. Dawn Ruan will be our guest speaker.

V. SUPERINTENDENT AND PRINCIPAL REPORTS

Superintendent's Report

- *Mr. Leone reported that we are off to a great start to the school year. It's great to have the students and staff back in the building. Teachers are working hard to establish routines and students are responding accordingly.*
- *Mr. Leone reported on the results for our lead testing and no remedial action is required. All lead results were below the New Jersey Action Level.*

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- *Agenda highlights for tonight:*
 - *Approval of aide Brianna Sullo as an Instructional Aide. This fills our last vacancy.*
 - *Approval of Domenica Trupia who is a former teacher and recently has served as one our most reliable substitutes at LCN. She will be replacing Mrs. Smith as she prepares for her maternity leave.*
 - *Approval of Alisha Wolfson who is currently serving as our part-time Academic Intervention teacher. She will be replacing Mrs. Sibia as she prepares for her maternity leave at the end of November.*
 - *We also will be approving the second reading for a number of policies.*

Principal's Report

- *Mr. Sandoval reported that we had a quiet and smooth opening and we hope to continue with that theme into the fall season, which starts in four days.*
- *Back to School Nights were held last week, well-attended as always, and families got a chance to meet their child's teachers. Thank you to the board for your presence and support.*
- *Internally we have had several grade level and department meetings, under Mr. Leone's leadership. I feel this is extremely important and valuable to not only target student achievement, but to grow as professionals.*
- *For the remainder of the month, classroom teachers will finish assessing students in order to tailor their instruction. Services such as English as Second Language, Academic Intervention, and others have already begun. Our band, orchestra, and chorus will begin rehearsals next week.*
- *Before next month's board meeting, here are a few important items on our calendar:*
 - *Week of Respect (Week of Oct. 7)*
 - *Professional Development Day for Staff (Oct. 14)*
 - *Picture Day (Oct. 16)*
 - *Halloween Day Parade (Oct. 31)*
- *As always, be on the lookout for teacher emails, Wednesday Notifications, and our Facebook posts.*

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Mr. Murphy reported that the Finance/Facilities committee met last week. Items discussed were:

- *Operations of the school cafeteria and food service management company*
- *The conversion from Lakeland Bank to Provident Bank as per the corporate merger*

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- *Routine business items on tonight's agenda*
- *Preparations for the 2025-2026 fiscal year budget*
- *Completion of the roof restoration project*
- *Next steps for the building expansion/referendum project, specifically plans to interview for a project management firm*

VII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

No one wished to be heard.

VIII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-005-25 Approve Regular Meeting Minutes for August 2024 Meeting

RPT-006-25 Approve the August 2024 HIB Report

MOTION by Dr. Leddy, SECOND by Mr. Dudas

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye

Mrs. Scaraggi Aye Mrs. Villopoto Aye

RPT-005-25 Approve Regular Meeting Minutes for August 2024 Meeting

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Meeting Minutes for August 15, 2024.

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RPT-006-25 Approve the August 2024 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the August 2024 HIB Report.

FINANCE/FACILITIES

- FIN-039-25 Approve Acceptance of the Report of Treasurer of School Monies – August 2024
FIN-040-25 Approve Acceptance of the Report of the Board Secretary – August 2024
FIN-041-25 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – August 2024
FIN-042-25 Approve Budgetary Line Item Transfers – August 2024
FIN-043-25 Approve the Payment of Bills and Claims – September 2024
FIN-044-25 Approve Additional Compensation for Employees
FIN-045-25 Approval of Travel and Work Related Expenses
FIN-046-25 Approve the Annual Fertilizing of the Fields
FIN-047-25 Approval of Facilities Use Requests
FIN-048-25 Approval of Budget Calendar

MOTION by Mr. Dudas, SECOND by Mrs. Villopoto

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye

Mrs. Scaraggi Aye Mrs. Villopoto Aye

FIN-039-25 Approve Acceptance of the Report of the Treasurer of School Monies – August 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the period of August 2024.

FIN-040-25 Approve Acceptance of the Report of the Board Secretary – August 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Board Secretary for the period of August 2024.

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FIN-041-25 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – August 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of August 31, 2024, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-042-25 Approve Budgetary Line Item Transfers – August 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of August 2024, as per N.J.S.A. 18A:8.1.

FIN-043-25 Approve the Payment of Bills and Claims – September 18, 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves payment of the Bills and Claims for the period ending September 18, 2024:

General Fund Bills & Claims	\$	324,335.83	
General Fund Payroll	\$	347,394.42	through 09/15/2024
Special Revenue Fund Bills & Claims	\$	3,780.00	
Debt Services Fund	\$	829,575.00	
<u>Cafeteria Fund</u>	\$	<u>0.00</u>	
Total Payments	\$	1,505,185.25	

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FIN-044-25 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve additional compensation for employees presenting at and/or attending evening events or summer meetings.

Employee	Purpose for Overtime
Daniella Rivera-Stewart	Approval of 6.5 hours maximum for Handle with Care Presentation on October 14, 2024 (PD Day for Staff). This includes the time to prepare for the presentation. Employee to be paid at current curriculum rate for the 2024-2025 school year as per the REA Contract.
Frank Pane	Approval of 6.5 hours maximum for Handle with Care Presentation on October 14, 2024 (PD Day for Staff). This includes the time to prepare for the presentation. Employee to be paid at current curriculum rate for the 2024-2025 school year as per the REA Contract.
Frank Pane	Approval of 3 hours to work with new staff on Handle with Care Training (This is for those who were hired after the original October 14th PD Day for Staff). Employee to be paid at current curriculum rate for the 2024-2025 school year as per the REA Contract.
Hope Kovera	Retroactive Approval for two (2) hour maximum for attendance at the second Back to School Night, being paid at the curriculum rate as per the current contract.

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FIN-045-24 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the September 18, 2024 list of travel related expenses.

Staff Member	Event Location/ Purpose	Date	Cost
Michele Cruz	NJPSA-FEA FLENJ-Fellowship of Language Educators of NJ Workshop: "Building Students' Intercultural Communication Skills" Monroe Township, NJ	10/24/2024 8:30AM - 2:30PM	\$149.00/per person registration Tolls & Mileage at OMB rate
Michele Cruz	NJPSA-FEA Foreign Language Educators of NJ Professional Development Workshop "Leading with CI through Generative AI!" Monroe Township, NJ	December 4, 2024 8:30AM - 2:30PM	\$149.00/per person registration Tolls & Mileage at OMB rate
Michele Cruz	NJPSA-FEA Foreign Language Educators of NJ Professional Development Workshop: "Differentiation and DEI in the Language Classroom: Meeting Every Learner Where they Are" Fanwood, NJ	February 27, 2025 4:00PM - 6:00PM	\$20.00/per person registration
Chelsea Clarke	Essex County Gifted & Talented Committee Meeting: Forensics Training	November 15, 2024 Location: Livingston, NJ 1:00PM - 3:00PM	No cost Tolls & Mileage at OMB rate
Chelsea Clarke	Essex County Gifted & Talented Committee Meeting	January 24, 2025 Cedar Grove, NJ 1:00PM - 3:30PM	No cost Tolls & Mileage at OMB rate

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Chelsea Clarke	Essex County Gifted & Talented Committee Meeting: Academically Speaking Training	March 28, 2025 Livingston, NJ 1:00PM - 3:30PM	No cost Tolls & Mileage at OMB rate
Chelsea Clarke	NJCTP Meeting	January 24, 2025 Morris Plains, NJ 9:30AM - 12:30PM	No cost Tolls & Mileage at OMB rate
Chelsea Clarke	Essex County Gifted & Talented Committee Meeting	June 6, 2025 Roseland, NJ 1:00PM - 3:00PM	No cost Tolls & Mileage at OMB rate
Chelsea Clarke	NJCTP Meeting	May 30, 2025 Morris Plains, NJ 9:30AM - 12:30PM	No cost Tolls & Mileage at OMB rate
Michael Peck	NJCSS 2024 Conference NJ Council for Social Studies "Challenges and Changes: Past, Present and Future" Piscataway, NJ	October, 21, 2024	\$90.00 registration fee Tolls & Mileage at OMB rate
Lynn Cummings	Traumatic Loss Coalition for Youth of Essex County Rutgers University Behavioural Health Care Cedar Grove, NJ	October 23, 2024 December 11, 2024 February 12, 2025 April 16, 2025	No cost Tolls & Mileage at OMB rate
Lynn Cummings	Legal One - NJPSA/FEA HIB Law Update Monroe Twp, NJ	November 21, 2024 9:00AM - 3:00PM	Cost: \$150.00 registration fee Tolls & Mileage at OMB rate

FIN-046-25 Approve the Annual Fertilizing of the Fields

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the annual fertilizing of the fields at no cost to the District as it is being paid through the town's recreation department. All public notifications will be sent out via website and weekly parent package.

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FIN-047-25 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland Recreation Department	12/9/2024 12/12/2024 rain date	5:00 p.m. - 8:30 p.m.	Monday Thursday	Hoop Shoot Competition	Sierchio Gymnasium
Roseland Recreation Department	Weeknights 12/2/2024 - 3/14/25 Saturdays 12/6/24- 3/15/25 Exception Dates: 12/22/24- 1/1/25 2/14/25-2/17/25	Weeknights 5:15 p.m. - 9:30 p.m. Saturdays 8:00 a.m. - 6:30 p.m.	Weeknights Weekends	Youth (K-8) Basketball Practices/Games	Sierchio Gymnasium
Roseland Recreation Department	1/6/25- 4/7/25 Exception Dates 1/20/25	7:00 p.m. - 9:00 p.m.	Mondays	Adult "Open Gym" Basketball	Sierchio Gymnasium
Roseland HSA	9/20/24, 9/27/24, 10/4/24, 10/11/24, 10/18/24, and 10/25/24	7:00 p.m. - 9:00 p.m.	Fridays	HSA Fundraiser During Halloween Parades (Dance Practice)	Sierchio Gymnasium
Roseland HSA	10/15/2024	8:00 a.m. - 4:00 p.m.	Tuesday	HSA Clothing Drive	Lower Parking Lot

FIN-048-25 Approval of the 2025-2026 Budget Calendar

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the 2025-2026 Budget Calendar.

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PERSONNEL/MANAGEMENT

- PER-016-25 Approval of Brianna Sullo as Instructional Aide
PER-017-25 Approve the Resignation of Alisha Wolfson as PT Basic Skills Teacher
PER-018-25 Approval of Alisha Wolfson for Special Education Maternity Leave Position
PER-019-25 Approval of Teacher-in Charge for the 2024-2025 School Year
PER-020-25 Approval of Maternity Leave for Michele Smith
PER-021-25 Approval to Hire Domenica Trupia for Fourth Grade Maternity
Leave Position

MOTION by Dr. Leddy, SECOND by Mr. Gesario

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye
Mrs. Scaraggi Aye Mrs. Villopoto Aye

- PER-016-25 Approval of Brianna Sullo as Instructional Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Brianna Sullo, as instructional aide, Position Control No. 044, at a salary of \$24,820.00 for the 2024-2025 school year, pending criminal history review.

- PER-017-25 Approve the Resignation of Alisha Wolfson as Part Time Basic Skills Teacher

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the resignation of Alisha Wolfson, Part Time Basic Skills Teacher, Position Control No. 116, effective November 30, 2024.

- PER-018-25 Approval of Alisha Wolfson for Special Education Maternity Leave Position

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Alisha Wolfson, as the special education maternity leave replacement for Jennifer Sibia with benefits, Position Control No. 058, at a salary of MA, Step 6, \$64,778.00, effective December 1, 2024 through June 30, 2025.

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PER-019-25 Approval of Teacher-in Charge for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following staff members to serve as Teacher-in-Charge for administrative coverage for the 2024-2025 school year with no compensation as follows:

John Mitchell
Mark Mansour
Daniella Rivera-Stewart

PER-020-25 Approval of Maternity Leave for Michele Smith

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the maternity leave for Michele Smith, Position Control No. 058 as follows:

BE IT RESOLVED, that the Board of Education, upon the terms and conditions recommended by the Superintendent of Schools, approves a leave of absence for Michele Smith, Fourth Grade Teacher, effective September 23, 2024 through April 17, 2025. The leave shall be comprised of a combination of the Family Medical Leave Act, New Jersey Family Leave Act, and pursuant to Article VII(C) of the Collective Bargaining Agreement between the Roseland Board of Education and the Roseland Education Association (July 1, 2024 – June 30, 2027).

PER-021-25 Approval to Hire Domenica Trupia for Fourth Grade Maternity Leave Position

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Domenica Trupia for the Fourth Grade Maternity Leave Position, Position Control No. 058, from September 23, 2024 through April 27, 2025 at a salary of BA, Step 1, \$56,278.00.

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CURRICULUM AND INSTRUCTION

- C&I-009-25 Approval of School Bus Evacuation Drills
C&I-010-25 Approve the Statement of Assurance for Paraprofessional Staff for the 2024-2025 School Year
C&I-011-25 Approval of the Affirmative Action Team for the 2024-2025 School Year
C&I-012-25 Approval of the 2024-2025 School Safety/Climate Team
C&I-013-25 Approval of the Behavioral Threat Assessment & Management Team for the 2024-2025 School Year

MOTION by Dr. Leddy, SECOND by Mrs. Villopoto

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye
Mrs. Scaraggi Aye Mrs. Villopoto Aye

C&I-009-25 Approval of School Bus Evacuation Drills

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves and acknowledges the Bus Evacuation Drills performed on Friday, September 13, 2024, starting at approximately 8:45 AM and ending at approximately 9:00 AM at the Lester C. Noecker School for Bus Routes Nos. 1 through 9, supervised by Principal Sandoval.

C&I-010-25 Approve the Statement of Assurance for Paraprofessional Staff for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the part one of two submissions of the Statement of Assurance for Paraprofessional Staff for the 2024-2025 school year.

C&I-011-25 Approval of the Affirmative Action Team for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Affirmative Action Team for the 2024-2025 school year.

C&I-012-25 Approval of the School Safety/Climate Team for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the School Safety/Climate Team for the 2024-2025

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school year.

C&I-013-25 Approval of the Behavioral Threat Assessment & Management Team for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2024-2025 Behavioral Threat Assessment & Management Team for the 2024-2025 school year.

POLICIES, REGULATIONS AND BYLAWS

PRB-003-25 Approve Second Reading of Policies/Regulations/Bylaws

MOTION by Dr. Leddy, SECOND by Mr. Gesario

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye

Mrs. Scaraggi Aye Mrs. Villopoto Aye

PRB-003-25 Approve Second Reading of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the second reading of the following:

P 0141	Board Member Number and Term-Sending District (Revised)
P 0164.6	Remote Public Board Meetings During a Declared Emergency (M) (Abolished)
P 2200	Curriculum Content (M) (Revised)
P & R 3160	Physical Examination (M) (Revised)
P & R 4160	Physical Examination (M) (Revised)
R 5200	Attendance (M) (Revised)
P 5337	Service Animals (Revised)
P 5350	Student Suicide Prevention (M) (Revised)
P&R 7102	Site Selection and Acquisition
P 8420	Emergency and Crisis Situations (M) (Revised)
P & R 8467	Firearms and Weapons (M) (Revised)

IX. PUBLIC COMMENT

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the

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school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

No one wished to be heard.

X. OLD BUSINESS

NEW BUSINESS

XI. ADJOURNMENT

MOTION by Mr. Dudas, SECOND by Dr. Leddy

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye

Mrs. Scaraggi Aye Mrs. Villopoto Aye

The next Board Meeting will be held Thursday, October 17, 2024, at 7:00 PM
in the Media Center at the Lester C. Noecker School.

Respectfully submitted,



Paul Murphy

Board Secretary/Business Administrator