

Roseland Board of Education
Lester C. Noecker School

Ms. Robyn P. Greenwald, Principal

100 Passaic Avenue
Roseland, New Jersey 07068
(973) 226-7644, ext. 314



October 25, 2017

Dear Noecker Families,

It is that exciting and spooky time of year again! We will be holding our annual Halloween parade and class parties on Tuesday, October 31, 2017. Students in Grades K-6 may bring appropriate costumes to school. Please be sure your child's costume is easy for him/her to put on in the classroom. Class parents are invited to come into the classrooms at 1:30 PM to assist the students with their costumes prior to the start of the parade. **Students in Pre-K will receive a separate letter from Ms. Rivera with specific details about the day.** The Roseland Police Department will be assisting with the parade.

Please see the agenda outlined below for the parade procedures:

- 1:30 - 1:45 PM - Students change into costumes, and should be able to dress themselves. Students may come to school with makeup already applied. Weapons, sharp accessories, masks, and clown costumes are not permitted.
- 1:45 - 2:00 PM - Students in Grades K - 6 students and teachers will be called down by grade level to assemble in the Sierchio Gym.
- 2:00 PM - Parents and guardians are asked to proceed to the back playground blacktop area and gather in the designated area for parents. The first group of students, Grades K - 3, will exit out of the back doors of the school, and proceed to parade around the blacktop in the back of the building. The students will loop twice for their grade level, and then assemble on the field with their class for families to have photo opportunities. Kindly note that students must remain with their class for photos.
- After K - 3 has finished with their parade loop and photos, they will walk back into the school by class and proceed to their classroom party. This will result in a 5-10 minute grace period between the lower and upper student parade processions.
- Grades 4-6 will then proceed outside in a similar fashion following the same procedures as done with Grades K - 3. Once completed, Grades 4-6 students will walk back into school for their class party.

Important additional information:

- Parking - If possible, please carpool as parking will be limited.
- Entrance/Exit - Please note that families may not walk through the building to get to the back playground. Kindly access the back playground from the right side of the building where the Kindergarten rooms are located.
- Student Dismissal - The school's main entrance doors will be opened at 3:20 PM for families picking up students on Line 8. **Due to the nature of the afternoon parade followed by class parties, we will not be dismissing students prior to 3:20 PM once the festivities are underway, unless it is an emergency or extenuating circumstance. Note: If you will be picking up your child from Line on 8 October 31st, we kindly ask that you send a Line 8 note to school by the end of the day on Monday, October 30th, so that we can anticipate the number of students who will be picked up on Line 8 after the parade.** We thank you in advance for your cooperation!
- Parents/Guardians Waiting for Line 8 - If your child is on Line 8 on the day of the parade, you may wait outside in the back playground until the students are dismissed at 3:20 PM.
- Alternative Parade Arrangements - Kindly note that students are not required to partake in the parade and/or party. If the student/student's family chooses not to participate in the event, please contact Ms. Evie Rajkovich in the main office by **Monday, October 30th**, at 973-226-7644 x389, or erajkovich@roselandnjboe.org to make alternative arrangements.

In case of inclement weather:

- Should inclement weather present itself in the forecast as we approach these festivities, then additional information will be sent out with indoor parade plans and procedures.

Thank you again for your partnership and support as we prepare for this special occasion!

Very truly yours,



Robyn P. Greenwald

Principal