

Roseland Board of Education
Lester C. Noecker School
Robyn P. Greenwald, Principal

100 Passaic Avenue
Roseland, New Jersey 07068
(973) 226-7644



June 6, 2018

Dear 6th Grade Families,

It is hard to believe that graduation is only a few weeks away! In anticipation of this extremely special ceremony, please see the following guidelines and procedures below to help ensure a memorable experience and positive event for our students as well as our families.

Please note that the regular graduation and L.E.A.D. graduation will take place on the same morning of June 18th.

6th Grade Graduation Guidelines and Procedures:

- **Graduation Tickets:** This year, each 6th Grade student will receive **5 graduation tickets. Tickets will be distributed in 6th Grade homeroom classes the afternoon before graduation on Friday, June 15th. All tickets will be numbered to ensure that we are in compliance with our maximum occupancy, and provide a safe environment for this event.**
- **If you will not be using all 5 tickets,** kindly return them to Ms. Evie in the main office so that they can be collected as “will call” tickets, which can be used the day of graduation to accommodate for larger families attending.
- **Seating:** The actual number of your ticket **will not** correspond with an assigned seat. Seating **will be first come, first serve** as done in previous years.
- **Siblings:** If siblings are attending the morning of graduation, they must be included in your ticket count (5 tickets per family). Any sibling attending graduation and the luncheon that follows must provide us with a note to the main office by **Wednesday, June 13th**, so that we can mark this as an excused absence in our attendance system.
- **Accommodations:** If you or a family member requires specific accommodations or special arrangements for seating (i.e. wheelchair access, etc.), **please contact the main office by Wednesday, June 13th**, so that we can plan ahead for these accommodations.
- **Parking:** Please park your vehicle in the school lot located in front of the building. Since it will be very crowded the morning of graduation, we kindly recommend carpooling if possible.
- **Doors will open at 8:55 AM** on June 18th, and the graduation **ceremony will begin promptly at 9:15 AM** in the **Multi-Purpose Room.**
- Once the ceremony has concluded, families may exit the Multi-Purpose Room and take photos in front of the school building as traditionally done in the past.
- After photos have been taken, families may then proceed with their 6th Grade graduates to the luncheon.
- **Dress Code:** Please be mindful of your child’s attire for this special occasion (i.e. high heels, jeans, etc.).

Other Considerations: If there is anything not listed in the aforementioned that needs to be addressed prior to June 18th, please feel free to contact me.

Thank you in advance for your cooperation and flexibility as we prepare for this memorable day!

Very truly yours,

A handwritten signature in blue ink that reads "Robyn P. Greenwald".

Robyn P. Greenwald, Principal