

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

DATE

October 20, 2022

PRESENT BOARD MEMBERS

Mr. Dudas
Mr. Gesario
Dr. Leddy
Mrs. Savarese
Mrs. Scaraggi

MEETING

Regular Business Meeting

ABSENT

TIME

7:30 PM

ADJOURNED

8:03 PM

OTHERS PRESENT

Mr. Leone
Mrs. Muscara
Faculty Members
Community Members

PLACE

Lester C. Noecker School

I. **CALL TO ORDER** – Board President

II. **STATEMENT OF COMPLIANCE** - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Dudas Present Mr. Gesario Present Dr. Leddy Present
Mrs. Savarese Present Mrs. Scaraggi Present

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

October is Attention Deficit Disorder Month. The district will be wearing spirit wear to give special attention to this important disorder. Mr. Leone will be holding his first Superintendent's Coffee and Conversation session for anyone to attend.

V. COMMITTEE REPORTS

- Finance -Facilities Committee

Mrs. Scaraggi stated that Mr. Leone met with Chief Matheis to assess the school security. Preparation for the 2022-2023 budget has begun.

- HSA Liaison

Mr. Gesario thanked the HSA for all they do. Some of the great fundraisers were Pick up Mums, Pumpkin Patch and the Fall Clothing Drive. Other fundraisers that will be held are the Super Saver and Gift Wrap fundraisers. Monday is Noecker Night at the Cloverleaf Restaurant.

- Curriculum Committee

Mr. Gesario stated the Multisensory Reading Approach in relation to phonics was discussed. Next month there will be a presentation on PE standards. No board action will be taken next month.

Mrs. Savarese asked if spirit wear clothing that no longer fits can be donated. Mr. Gesario will inquire with the HSA.

- SEPAC Liaison

Mr. Dudas stated the Roseland SEPAC will be holding three collaborative workshops to share ideas on growing understanding and educating our parent community. ADA Awareness Day is Friday and October 29 is Trunk or Treat.

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The minutes for tonight's meeting will reflect a change in wording for resolution FIN-057-23 to state the purpose of the New Era Technology Agreement is for time and material repairs in case network cables or access lines malfunction.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

VII. SUPERINTENDENT REPORT

- **Principal Report**
- **Consortium Meeting**
At the end of September I had the opportunity to join the consortium and finally meet our West Essex counterparts in person. It was great for me to be able to meet the administrators face to face to discuss current and future topics.
- **Pumpkin Patch/Mums Sale/Clothing Drive**
The HSA coordinated our Pumpkin Patch, Mums Sale and Clothing Drive. It went very well and students (and teachers) had a great time. Thank you, as always, for continuing to provide our students with our traditional fall activities.
- **Professional Development Day**
On October 10th we held our first full day of professional development for staff. We had the opportunity to train in Handle With Care as well as CPR & AED recertification. In addition, we gave staff time to continue with online learning, developing their Student Growth Objectives, and refining their Professional Development Plans that focus on individual teacher's goals.
- **ADHD Awareness**
Tomorrow is School Spirit Day in recognition of ADHD awareness. We ask that all students and staff wear their Noecker gear or school colors. Also, do not forget to view HSA's latest Noecker spirit wear on their website.
- **6th Grade Halloween Dance**
Tomorrow evening our 6th Grade Parent Committee has planned a special Halloween dance for our 6th graders. We look forward to kick off, what will be, a plethora of fun activities throughout the year.
- **Halloween Parade**
On Monday, October 31st we will be holding our annual Halloween parades. As I mentioned in our Wednesday Notification, a separate communication will be sent out with more details. On a special note, WEHS Band will be onsite to perform for us during the parade. We are looking forward to it.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

- HIB Self-Assessment Presentation- Lynn Cummings, Presenter
Mrs. Cummings, School Counselor and Anti-Bullying Coordinator, reviewed the law and self assessments in the presentation for HIB which is on the district's website. The grade for Noecker School for the 2021-2022 school year is 77 out of 78 emphasizing that improvements can be made on assessing the program. The program for 2022-2023 was also reviewed along with recommendations.

Superintendent's Report

On the agenda tonight we have a first reading of the updates to the [Harassment, Intimidation, and Bullying](#) laws. As outlined in Mrs. Cummings presentation the updates to the law include new reporting forms, Principal's Preliminary determination reporting requirements, progressive consequences (ie. student's parents can be required to attend training), HIB incidents determined to be founded shall be placed in the student's record, and requirements for information posted on the district website. You will also see that Mrs. Cummings and Mr. Sandoval are being approved to attend an HIB training to assure we are in compliance.

Lastly, I'm looking forward to the scheduled "Coffee with the Superintendent " that was advertised last week. We just ask that you RSVP so we can plan accordingly. It's an opportunity for parents to join me for a morning cup of coffee and to have a chance to hear about our district happenings and ask questions. I understand that the morning drop off doesn't work for all parents so I've made arrangements with our HSA to take a portion of their meeting on November 18th. We will send a communication shortly advertising that event.

- [2021-22 NJSLA Summary Results Presentation](#)

VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal

ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

No public comments.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

IX. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-003-23 Approve Regular Minutes for September 2022

RPT-004-23 Approve the September 2022 Enrollment Report

RPT-005-23 Approve the September 2022 Code of Conduct Report

RPT-006-23 Approve the September 2022 HIB Report

MOTION by Dr. Leddy, SECOND by Mrs. Scaraggi

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye

Mrs. Savarese Aye Mrs. Scaraggi Aye

RPT-003-23 Approve Regular Meeting Minutes for September 22, 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Minutes for September 22,2022.

RPT-004-23 Approve the September 2022 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September 2022 Enrollment Report.

RPT-005-23 Approve the September 2022 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September 2022 Code of Conduct Report.

RPT-006-23 Approve the September 2022 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September 2022 HIB Report.

FINANCE/FACILITIES

FIN-047-23 Acceptance of the Report of the Treasurer of School Monies -September 2022

FIN-048-23 Acceptance of the Report of the Board Secretary - September 2022

FIN-049-23 Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status - September 2022

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

- FIN-050-23 Approve Line Item Transfers - September 2022
- FIN-051-23 Approve Payment of Bills and Claims - October 21, 2022
- FIN-052-23 Approve the Existing Settlement Agreement Relating to Student No. 4165997278
- FIN-053-23 Approve Submission of the 2023-2024 Debt Service Data Collection (DSDC) Report
- FIN-054-23 Approve Submission of the Fiscal Year 2023 IDEA Amendment Report
- FIN-055-23 Approve ABA Home Consultation Staff and Hours for the 2022-2023 School Year
- FIN-056-23 Approve Additional Compensation for Employees
- FIN-057-22 Approval of the New Era Technology Agreements for the 2022-2023 School Year
- FIN-058-23 Approve Submission of the Health and Safety Evaluation of School Buildings Checklist and Statement of Assurance for the 2022-2023 School Year
- FIN-059-23 Approval of Facilities Use Requests
- FIN-060-23 Approve the Submission of the M-1 and Comprehensive Maintenance Plan
- FIN-061-23 Approval of Various Evaluations
- FIN-062-23 Approval of Travel and Work Related Expenses

MOTION by Ms. Scaraggi, SECOND by Mr. Gesario

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye

Mrs. Savarese Aye Mrs. Scaraggi Aye

- FIN-047-23 Acceptance of the Report of the Treasurer of School Monies - September 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending September 30, 2022.

- FIN-048-23 Acceptance of the Report of the Board Secretary - September 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Board Secretary for the period ending September 30, 2022.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

FIN-049-23 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status - September 30, 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of September 30, 2022, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-050-23 Approve Line Item Transfers - September 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of September 2022, as per N.J.S.A. 18A:8.1.

FIN-051-23 Approve the Payment of Bills and Claims - October 20, 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of the Bills and Claims for the period ending October 20, 2022:

General Fund Bills & Claims	\$ 791,312.94
General Fund Payroll	\$ 555,253.40 through October 15, 2022
Special Revenue Bills & Claims	\$ 21,745.69

Total Payments	\$1,368,312.03
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FIN-052-23 Approve the Existing Settlement Agreement Relating to Student No. 4165997278

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2022-2023 parent reimbursement based on the existing Settlement Agreement relating to Student No. 4165997278 not to exceed \$45,290.00.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

FIN-053-23 Approve Submission of the 2023-2024 Debt Service Data Collection (DSDC) Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2023-2024 Debt Service Data Collection (DSDC) Report to the Department of Education.

FIN-054-23 Approve Submission of the Fiscal Year 2023 IDEA Amendment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the retroactive application for submission of the Fiscal Year 2023 IDEA Amendment Report as follows:

IDEA Basic	\$116,901.00
IDEA Preschool	\$ 5,647.00

FIN-055-23 Approve ABA Home Consultation Staff and Hours for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves ABA Home Consultation Staff and Hours for the 2022-2023 School Year as follows:

ABA Staff Members Julie Kyrejko, Frank Pane and Katie Pinto (to be paid at their current hourly rate)	
Students	Number of Home Consultation Hours
Student No. 9739703503	20
Student No. 5020918729	10
Student No. 5047760977	10
Student No. 5770583196	10

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

FIN-056-23 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves additional compensation for employees presenting professional development and/or attending evening events.

Employee	Purpose for Overtime/Additional Compensation
Justin Surdyn	<p>Approval for compensation for participation in school play as follows:</p> <ul style="list-style-type: none"> • 3 Saturday rehearsals = <u>24 hours</u> (the rehearsals are scheduled for 6 but he will need the additional time to set up & disassemble equipment, and perform any extra editing required.) • 2 nights of performances at 4 hours each = <u>8 hours</u> • TOTAL - 32 hours x \$56.00 per hour = \$1,792.00
Daniella Rivera-Stewart	<p><i>Retroactive</i> approval of 6.5 hours maximum for her Handle with Care Presentation on October 11, 2022 (PD Day for Staff). This includes the time to prepare for the presentation.</p> <p>Employee to be paid at current curriculum rate of \$56.00 for the 2022-2023 school year as per the REA Contract.</p>
Frank Pane	<p><i>Retroactive</i> approval of 8.5 hours maximum total for</p> <p>6.5 hours maximum for his Handle with Care Presentation on October 11, 2022 (PD Day for Staff). This includes the time to prepare for the presentation.</p> <p>2.0 hours maximum for additional Handle with Care Training with staff that did not attend the October 11, 2022 PD Presentation.</p> <p>Employee to be paid at current curriculum rate of \$56.00 for the 2022-2023 school year as per the REA Contract.</p>
Chelsea Clarke	<p><i>Retroactive</i> approval of 2.0 hours maximum for her Technology Presentation on October 18, 2022 (PD for Staff). This includes the time to prepare for the presentation.</p> <p>Employee to be paid at current curriculum rate of \$56.00 for the 2022-2023 school year as per the REA Contract.</p>

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

FIN-057-23 Approval of the New Era Technology Agreements for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the New Era Technology Agreements for the 2022-2023 school year totaling \$7,000.00 for the following:

Time and Material for Repairs, as needed. October 2022-October 2023	\$7,000.00 (maximum amount)
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FIN-058-23 Approve Submission of the Health and Safety Evaluation of School Buildings Checklist and Statement of Assurance for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves submission of the annual Health and Safety Evaluation of School Buildings Checklist and Statement of Assurance to the State for the 2022-2023 school year.

FIN-059-23 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland Recreation Dept.	10/29/2022 Rain Date: 10/30/2022	12:00PM - 2:00PM	Saturday	Trunk or Treat Event	Front Parking Lot of School
Roseland Recreation Dept.	12/12/2022	5:15PM- 9:30PM	Monday	Annual Hoop Shoot	Sierchio Gym
Roseland Recreation Dept.	11/28/22-3/18/23 Exception dates: 12/23/22 - 1/2/23, 1/16/23, 2/7/23, 2/9/23 2/17/23 - 2/21/23	Weeknights 5:15 PM - 9:30 PM Weekends 8:00 AM - 6:00 PM	Monday- Friday Saturdays	Recreation Basketball Practices & Games	Sierchio Gym

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

FIN-060-23 Approve the Submission of the M-1 and Comprehensive Maintenance Plan

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2022-2023 M-1 and Comprehensive Maintenance Plan to the Department of Education.

FIN-061-23 Approval of Various Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the various evaluations below, services being as follows:

Student No.	Type of Evaluation	Vendor	PO	Cost
7114793279	Educational	ERESC	2300247	\$420.00

FIN-062-23 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the October 20, 2022 list of travel related expenses.

Staff Member	Event Location/ Purpose	Date	Cost
Sharon Zeman	Bureau of Education & Research: SLP's- Powerful Strategies to Increase Innovative Strategies to help students better meet communication goals and curriculum targets Live On-Line Seminar	12/12/2022 10:00am - 4:30pm	\$279.00 per person registration fee <i>PO2300254</i>

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

Ashley Safir	Bureau of Education & Research: Strengthen ELL Student Learning in Kindergarten Live On-Line Seminar	11/21/2022 9:00am - 3:00pm	\$279.00 per person registration fee <i>PO 2300241</i>
Raul Sandoval	TMI Education: A TMI-LEGAL ONE: Collaborative Workshop HIB Law Update: 2022-2023	11/3/22 9:00am - 1:00pm Live Webinar Online	\$125.00 per person registration fee <i>PO2300258</i>
Lynn Cummings	TMI Education: A TMI-LEGAL ONE: Collaborative Workshop HIB Law Update: 2022-2023	11/3/22 9:00am - 1:00pm Live Webinar Online	\$125.00 per person registration fee <i>PO2300259</i>

PERSONNEL/MANAGEMENT

- PER-018-23 Approval of Revised Instructional Aide Contract
 PER-019-23 Approval of Home Instruction Staff for the 2022-2023 School Year
 PER-020-23 Approval of Tina Thompson as an Instructional Aide
 PER-021-23 Approval of Additional Roseland School District Substitutes for the 2022-2023 School Year

MOTION by Mrs. Scaraggi, SECOND by Dr. Leddy

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye

Mrs. Savarese Aye Mrs. Scaraggi Aye

- PER-018-23 Approval of Revised Instructional Aide Contract

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the revised instructional aide contract for Jessica Diaz, Employee No. 100507, Position Control No. 003, to reflect the \$500.00 ABA stipend bringing her annual salary to \$21,848.08 effective September 1, 2022.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

PER-019-23 Approval of Home Instruction Staff for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves all certified staff members for home instruction teachers for the 2022-2023 school year at their hourly rate.

PER-020-23 Approval of Tina Thompson as an Instructional Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Tina Thompson, as an Instructional Aide, Position Control No. 2, at a prorated salary of \$19,000.00, without benefits, effective start date of October 24, 2022 for the remainder of the 2022-2023 school year, pending criminal history approval.

PER-021-23 Approval of Additional Roseland School District Substitutes for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the additional list of Roseland School District Substitutes at the rate of pay \$100.00 per day/ \$70.00 half day, for the 2022-2023 school year.

Ryan Baredes
Margo McCormack
Barbara Sax

CURRICULUM AND INSTRUCTION

C&I-010-23 Approve the Submission of the 2021-2022 HIB School Self-Assessment Report

C&I-011-23 Approve the Update to Uniform Memorandum of Agreement (MOA) between Education & Law Enforcement Officials

C&I-012-23 Approve Tanya Vidovich for (20) Twenty Hours of Field Observation

MOTION by Mr. Gesario, SECOND by Mrs. Scaraggi

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye

Mrs. Savarese Aye Mrs. Scaraggi Aye

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

C&I-010-23 Approve the Submission of the 2021-2022 HIB School Self-Assessment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2021-2022 HIB School Self-Assessment Report and Statement of Assurance under the Anti-Bullying Rights (ABR) to the New Jersey Department of Education having completed a public presentation and discussion at the October 20, 2022, Board of Education meeting.

C&I-011-23 Approve the Update to Uniform Memorandum of Agreement (MOA) between Education & Law Enforcement Officials

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the update to the Uniform Memorandum of Agreement (MOA) between Education & Law Enforcement Officials for the 2022-2023 School Year.

C&I-012-23 Approve Tanya Vidovich for (20) Twenty Hours of Field Observation

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Tanya Vidovich, student from Warren County Community College, to complete her (20) twenty hours of fieldwork including observation and assisting opportunities at the Lester C. Noecker School. Tanya has been assigned to Mrs. Janine Piscitello's class for her (20) hours.

C&I-013-23 Approve 2022-2023 School Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2022-2023 school year.

Grade	Class Trip	Date	Purpose
Second Grade	HealthBarn USA <i>Ridgewood, NJ</i>	Friday April 21, 2023 9:15 am - 1:45 pm	Annual Field Trip
Fourth Grade	Sterling Hill Mining Museum <i>Ogdensburg, NJ</i>	Thursday June 1, 2023 9:15 am - 1:45 pm	Annual Field Trip
Third Grade	Morristown Museum <i>Morristown, NJ</i>	Thursday March, 23, 2022 9:30 am- 2:00 pm	Annual Field Trip

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

POLICIES, REGULATIONS AND BYLAWS

PRB-004-23 Approve Second Reading of Policies/Regulations/Bylaws

PRB-005-23 Approve First Reading of Policies/Regulations/Bylaws

MOTION by Dr. Leddy, SECOND by Mrs. Scaraggi

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye

Mrs. Savarese Aye Mrs. Scaraggi Aye

PRB-004-23 Approve Second Reading of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the second reading of the following policies/regulations:

P&R 2425 Emergency Virtual or Remote Instruction Program (M)

PRB-005-23 Approve First Reading of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the first reading of the following policies/regulations:

P 5512 Harassment, Intimidation or Bullying (M)

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

Mrs. Luzzi, VP, and Mrs. Cummings, President of the REA, stated how grateful the REA is for having Mr. Leone as Superintendent and the positive school climate. The Board of Education and HSA were thanked for their support.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
October 20, 2022- 7:30 PM**

XI. OLD BUSINESS

None

NEW BUSINESS

None

XII. ADJOURNMENT

MOTION by Mrs. Scaraggi, SECOND by Mr. Gesario

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye

Mrs. Savarese Aye Mrs. Scaraggi Aye

The next regular board meeting will be held Thursday, November 17, 2022, at 7:30 PM in the Multi-Purpose Room. There is a chance this meeting may be switched over to a virtual meeting. If this is the case, proper notification will be sent out and details will be on our website at www.roselandnjboe.org.

Respectfully Submitted,



Deborah Muscara
Interim Board Secretary/Business Administrator