

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
OCTOBER 21, 2021 – 7:30 PM**

I. CALL TO ORDER – Mr. Gorman, Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

 Mrs. Savarese _____ Mrs. Scaraggi _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

V. COMMITTEE REPORTS

- Finance -Facilities Committee
- HSA Liaison

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Audit Presentation - John Mooney

VII. SUPERINTENDENT REPORT

- Principal Report
- HIB Self-Assessment Presentation

VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal

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ramifications and there is no protection regarding statements made by the public.
Please state your name and sign in before you begin.

IX. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-007-22 Approve Regular Minutes for September 23, 2021

RPT-008-22 Approve the September 2021 Enrollment Report

RPT-009-22 Approve the September 2021 Code of Conduct Report

RPT-010-22 Approve the September 2021 HIB Report

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

RPT-007-22 Approve Regular Meeting Minutes for September 23, 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Minutes for September 23, 2021.

RPT-008-22 Approve the September 2021 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September 2021 Enrollment Report.

RPT-009-22 Approve the September 2021 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September 2021 Code of Conduct Report.

RPT-010-22 Approve the September 2021 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September 2021 HIB Report.

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FINANCE/FACILITIES

- FIN-040-22 Acceptance of the Report of the Treasurer of School Monies -September 2021
- FIN-041-22 Acceptance of the Report of the Board Secretary - September 2021
- FIN-042-22 Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status - September 2021
- FIN-043-22 Approve Line Item Transfers - September 2021
- FIN-044-22 Approve Payment of Bills and Claims - October 21, 2021
- FIN-045-22 Acceptance of the Cafeteria Report - September 2021
- FIN-046-22 Approve Bergen County Special Services School District as a Vendor for the 2021-2022 School Year
- FIN-047-22 Approval of a 2021-2022 Special Services Contract
- FIN-048-22 Approve Additional Compensation for Employees
- FIN-049-22 Approve an Occupational and Physical Evaluation
- FIN-050-22 Approval of Facilities Use Requests
- FIN-051-22 Approval of Brain Health Neuropsychology, LLC for Evaluation Services for the 2021-2022 School Year
- FIN-052-22 Approve the Ratified 2021-2024 Roseland Education Association Memorandum of Agreement
- FIN-053-22 Approve Submission of the Fiscal Year 2021 ESEA Title I, Part A Performance Report
- FIN-054-22 Approve Submission of the Fiscal Year 2021 ESEA Title I Comparability Report
- FIN-055-22 Approve Submission of the 2021- 2022 Debt Service Data Collection (DSDC) Report
- FIN-056-22 Approve the Application for the ARP-IDEA Grant
- FIN-057-22 Approve Submission of the Fiscal Year 2021 IDEA Financial Report
- FIN-058-22 Approve the Application for the ARP-ESSER Fund Increase
- FIN-059-22 Approve the Business Administrator to send out an RFP (Request for Proposal) for the Before/Aftercare Program for the 2022-2023 School Year
- FIN-060-22 Approve New Era Technologies to Provide Off-site Computer Back-up Services
- FIN-061-22 Approval of Travel and Work Related Expenses
- FIN-062-22 Approve the Submission of the M-1 and Comprehensive Maintenance Plan
- FIN-063-22 Approval Public Sewer Service to Jet Out the Sewer Lines
- FIN-064-22 Approve Public Sewer Service to Descale the Sewer Lines
- FIN-065-22 Approve LLC Landscapes to Complete the Landscaping Around the Playscape

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

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FIN-040-22 Acceptance of the Report of the Treasurer of School Monies - September 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending September 30, 2021.

FIN-041-22 Acceptance of the Report of the Board Secretary - September 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Board Secretary for the period ending September 30, 2021.

FIN-042-22 Approve the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status - September 30, 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of September 30, 2021, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FIN-043-22 Approve Line Item Transfers - September 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of September 2021, as per N.J.S.A. 18A:8.1.

FIN-044-22 Approve the Payment of Bills and Claims - October 21, 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of the Bills and Claims for the period ending October 21, 2021:

General Fund Bills & Claims	\$ 324,866.41
General Fund Payroll	\$ 804,957.61 through October 15, 2021
Special Revenue Bills & Claims	\$ 37,796.51
Cafeteria Fund	\$ 19,711.84
Total Payments	<u>\$1,187,332.37</u>

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FIN-045-22 Acceptance of the Cafeteria Report - September 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Cafeteria Report for the period ending September 30, 2021.

FIN-046-22 Approve Bergen County Special Services School District as a Vendor for the 2021-2022 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves Bergen County Special Services School District to provide services for 2021-2022 school year.

FIN-047-22 Approval of a 2021-2022 Special Services Contract

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves a contract with Bergen County Special Services School District to provide services for Student No. 8011281265, at a total cost not to exceed \$6,270.00 for the 2021-2022 school year.
(PO2200221)

FIN-048-22 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves additional compensation for employees presenting professional development and/or attending evening events.

FIN-049-22 Approve an Occupational and Physical Evaluation

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an occupational and physical evaluation for Student No. 5020918729, services being provided by Pediatric Potentials, Inc., at a cost of \$375.00 each, totaling \$750.00. (PO2200231)

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FIN-050-22 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland H.S.A	10/13/2021 <i>(retroactive approval)</i>	7:30 PM - 9:00 PM	Wednesday	H.S.A. Meeting	Sierchio Gym
Roseland Recreation Dept.	11/29/21-3/19/22 Exception dates: 12/8/21, 12/23/21 - 1/2/22, 1/11/22, 1/12/22 1/17/22 2/18/22 - 2/21/22 11/10/21, 1/12/22, 2/9/22, 3/9/22, 4/13/22, 5/11/22, and 6/8/22	Weeknights 6:15 PM - 9:30 PM Weekends 8:00 AM - 6:30 PM*	Monday-Friday Saturdays	Recreation Basketball Practices & Games	Sierchio Gym
*Please note that teams and coaches must be out of building by 6:30 PM or overtime fee will be charged					
Roseland HSA	2/18/22 - 2/21/22 11/10/21, 1/12/22, 2/9/22, 3/9/22, 4/13/22, 5/11/22, and 6/8/22	7:00PM - 9:00PM	Wednesdays	H.S.A. Monthly Meetings	Sierchio Gym

FIN-051-22 Approval of Brain Health Neuropsychology, LLC for Evaluation Services for the 2021-2022 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Brain Health Neuropsychology, LLC to provide neuropsychological evaluation services when needed, at a cost of \$4,500.00 per evaluation for the 2021-2022 school year.

FIN-052-22 Approve the Ratified 2021-2024 Roseland Education Association Memorandum of Agreement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2021-2024 Roseland Education Association Memorandum of Agreement (July 1, 2021 - June 30, 2024).

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FIN-053-22 Approve Submission of the Fiscal Year 2021 ESEA Title I, Part A Performance Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2020-2021 Elementary and Secondary Education Act (ESEA) Title I, Part A Performance Report to the Department of Education.

FIN-054-22 Approve Submission of the Fiscal Year 2021 ESEA Title I Comparability Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2020-2021 Elementary and Secondary Education Act (ESEA) Title I Comparability Report to the Department of Education.

FIN-055-22 Approve Submission of the 2021-2022 Debt Service Data Collection (DSDC) Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2021-2022 Debt Service Data Collection (DSDC) Report to the Department of Education.

FIN-056-22 Approve the Application for the ARP-IDEA Grant

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the application for the ARP-IDEA Grant in the amount of \$21,112.00. The grant is a supplement to the IDEA Grant for Special Education purposes.

FIN-057-22 Approve Submission of the Fiscal Year 2021 IDEA Financial Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the retroactive application for submission of the Fiscal Year 2021 IDEA Financial Report.

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FIN-058-22 Approve the Application for the ARP-ESSER Fund Increase

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the application for the ARP-ESSER Grant in the amount of \$97,999.00. The grant is a supplement to the ARP-ESSER Grant as part of the American Rescue Plan.

FIN-059-22 Approve the Business Administrator to send out an RFP (Request for Proposal) for the Before/Aftercare Program for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the request for the Business Administrator to send out an RFP (Request for Proposal) for the Before/Aftercare Program for the 2022-2023 school year.

FIN-060-22 Approve New Era Technologies to Provide Off-site Computer Back-up Services

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves New Era Technologies, 11 Melanie Lane, East Hanover, NJ to provide off-site daily back-up to the school's server at a cost of \$220.00 per month plus a one time set-up fee of \$700.00.

FIN-061-22 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the October 21, 2021 list of travel related expenses.

FIN-062-22 Approve the Submission of the M-1 and Comprehensive Maintenance Plan

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2022-2023 M-1 and Comprehensive Maintenance Plan to the Department of Education.

FIN-063-22 Approval Public Sewer Service to Jet Out the Sewer Lines

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves Public Sewer Service, 12 Fairfield Crescent, West Caldwell, N.J. 07006, State Contract number 386436-B to provide emergency Jet cleaning of the sewer lines within the school at a cost of

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\$8,820.00 plus disposal.

FIN-064-22 Approve Public Sewer Service to Descale the Sewer Lines

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Public Sewer Service, 12 Fairfield Crescent, West Caldwell, N.J. 07006, State Contract number 386436-B to provide descale the sewer lines within the school at a cost of \$10,250.00 plus disposal of debris.

FIN-065-22 Approve LLC Landscapes to Complete the Landscaping around the Playscape

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the landscaping work to be performed around the Playscape by LLC Landscapes, 1260 Bloomfield Ave., Fairfield, N.J. 07004, in the amount of \$2,250.00.

PERSONNEL/MANAGEMENT

PER-026-22 Approve to Accept the Retirement of Employee No. 100019

PER-027-22 Approval of Amendments to Staff Stipend Duties in 2021-2022

PER-028-22 Approve a Leave of Absence for Employee No. 100066

PER-029-22 Approval of the Additional Roseland School District Substitutes for the 2021-2022 School Year

PER-030-22 Approve to Accept the Resignation of Employee No. 100542

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

PER-026-22 Approve to Accept the Retirement of Employee No. 100019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves, with best wishes, to accept the retirement of Employee No. 100019, Position Control No. 038, effective June 30, 2022.

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PER-027-22 Approval of Amendments to Staff Stipend Duties in 2021-2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves amendments of stipend duties for the staff members to perform extra duties beyond their contractual obligations for the 2021-2022 school year.

PER-028-22 Approve a Leave of Absence for Employee No. 100066

WHEREAS, a request was made by Employee No. 100066 to take the pre-birth maternity leave beginning on November 9, 2021;

WHEREAS, a request was made by Employee No. 100066 for a leave request, pursuant to the Collective Bargaining Agreement between the Board and the Association, for a child care leave until September of 2023;

NOW THEREFORE, BE IT RESOLVED:

1. The Board of Education, upon the recommendation of the Superintendent, hereby approves the pre-birth maternity disability Leave Request of Employee No. 100066 commencing on November 9, 2021 and extending through December 8, 2021. Employee No. 100066 will use twenty (20) of her accumulated sick leave days during this pre-birth disability period to continue to receive a salary during this leave period. Employee No. 100066 shall continue to receive health benefits from November 9, 2021 through December 8, 2021.
2. The Board of Education, upon the recommendation of the Superintendent, hereby approves the post-birth maternity disability Leave Request of Employee No. 100066 commencing on December 9, 2021 and extending through January 13, 2022. Employee No. 100066 will use twenty (20) of her accumulated sick leave days during this post-birth disability period to continue to receive a salary during this leave period. Employee No. 100066 shall continue to receive health benefits from December 9, 2022 through January 13, 2022.

The employee's pre-birth and post birth disability leave shall run concurrent to her leave under the Family Medical Leave Act;

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3. The Board of Education, upon the recommendation of the Superintendent, hereby approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act at the request of Employee No. 100066 beginning January 14, 2022 and continuing for twelve weeks until April 8, 2022. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but shall be eligible to receive health benefits at employee's cost; and

4. The Board of Education, upon the recommendation of the Superintendent, hereby approves the child care leave request of Employee No. 100066 beginning at the termination of her New Jersey Family Leave Act on April 8, 2022 and continuing until the first day of school in September 2023. Any proposed changes to the child care leave shall be made in accordance with the language in the Collective Bargaining Agreement. The employee shall not receive salary during this period of time, but will be able to receive health benefits via cobra.

PER-029-22 Approval of the Additional Roseland School District Substitutes for the 2021-2022 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the additional list of Roseland School District Substitutes for the 2021-2022 school year.

PER-030-22 Approve to Accept the Resignation of Employee No. 100542

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to accept the resignation of Employee No. 100542, Position Control No. 011, effective December 10, 2021 or sooner pending the filling of the position.

CURRICULUM AND INSTRUCTION

C&I-011-22 Approve the Submission of the 2020-2021 HIB School Self-Assessment Report

C&I-012-22 Approve the Job Description for the World Language Teacher

MOTION by _____, SECOND by _____

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ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

C&I-011-22 Approve the Submission of the 2020-2021 HIB School Self-Assessment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2020-2021 HIB School Self-Assessment Report and Statement of Assurance under the Anti-Bullying Rights (ABR) to the New Jersey Department of Education having completed a public presentation and discussion at the October 21, 2021, Board of Education meeting.

C&I-012-22 Approve the Job Description for the World Language Teacher

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the World Language Teacher job description for the 2021-2022 school year.

POLICIES, REGULATIONS AND BYLAWS

PRB-004-22 Approve First and Second Reading of Policies/Regulations/Bylaws

PRB-005-22 Approve First Reading of Policies/Regulations/ Bylaws

PRB-006-22 Approve Second Reading of Policies/Regulations/Bylaws

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

PRB-004-22 Approve First and Second Reading of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve on first and second reading of the following policies and regulations:

P 1648.14 Safety Plan for Healthcare Settings in School Buildings-

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- COVID-19 (M) (New)
- P 2425 Emergency Virtual or Remote Instruction Program (M) (New)
- P 8601 Student Supervision After School Dismissal (M) (Revised)

PRB-005-22 Approve First Reading of Policies/Regulations/ Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve on second reading of the following policies and regulations:

- P & R 5751 Sexual Harassment of Students (M) (Revised)

PRB-006-22 Approval on Second Reading of Policies, Regulations, and Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve on second reading of the following policies and regulations:

A. General Policy and Regulation Guides

- P 2422 Comprehensive Health and Physical Education (M) (Revised)
- P 2467 Surrogate Parents and Resource Family Parents (M) (Revised)
- P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5114 Children Displaced by Domestic Violence (Abolished)
- P 5116 Education of Homeless Children (Revised)
- P & R 7432 Eye Protection (M) (Revised)
- P 8420 Emergency and Crisis Situations (M) (Revised)
- R 8420.1 Fire and Fire Drills (M) (Revised)
- P 8540 School Nutrition Programs (M) (Revised)
- P 8550 Meal Charges/Outstanding Food Service Bill (M) (Revised)
- P 8600 Student Transportation (M) (Revised)
- P 8810 Religious Holidays (Abolished)

B. New Jersey Department of Education Office of Fiscal Accountability and Compliance Audit-New and Revised Policy Guides

- P 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)

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| P 6115.02 | Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New) |
| P 6115.03 | Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New) |
| P 6311 | Contracts for Goods or Services Funded by Federal Grants (M) (Revised) |

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

XI. OLD BUSINESS

NEW BUSINESS

XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss matters relating to personnel and legal.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at _____ p.m. and may take action following the closed session.

MOTION by _____, SECOND by _____

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ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
Mrs. Savarese _____ Mrs. Scaraggi _____

XIII. REOPEN TO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
Mrs. Savarese _____ Mrs. Scaraggi _____

XIV. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
Mrs. Savarese _____ Mrs. Scaraggi _____

The next regular board meeting will be held Thursday, November 18, 2021, at 7:30 PM in the Multi-Purpose Room. There is a chance this meeting may be switched over to a virtual meeting. If this is the case, proper notification will be sent out and details will be on our website at www.roselandnjboe.org.