

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
DECEMBER 16, 2021 – 7:30 PM**

I. CALL TO ORDER – Mr. Gorman, Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

V. COMMITTEE REPORTS

- Finance Committee

VI. SUPERINTENDENT REPORT

- Principal Report

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Demographic Study Presentation - Dr. Haber
- Agenda Overview

VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response

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would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

IX. APPROVAL OF ACTION ITEMS BOARD MINUTES/REPORTS

RPT-015-22 Approve Regular Board Meeting Minutes for November 18, 2021

RPT-016-22 Approve the November 2021 Code of Conduct Report

RPT-017-22 Approve the November 2021 Enrollment Report

RPT-018-22 Approve the November 2021 HIB Report

RPT-019-22 Approve the Quarterly Health Office Report

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

RPT-015-22 Approve Regular Board Meeting Minutes for November 18, 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Board Meeting Minutes and Meeting Minutes for November 18, 2021.

RPT-016-22 Approve the November 2021 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2021 Code of Conduct Report.

RPT-017-22 Approve the November 2021 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2021 Enrollment Report.

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RPT-018-22 Approve the November 2021 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2021 HIB Report.

RPT-019-22 Approve the Quarterly Health Office Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the quarterly health office report (September, October, and November 2021) for the 2021-2022 school year.

FINANCE/FACILITIES

FIN-092-22 Approve Acceptance of the Report of the Treasurer of School Monies – November 2021

FIN-093-22 Approve Acceptance of the Report of the Board Secretary – November 2021

FIN-094-22 Approve Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – December 2021

FIN-095-22 Approve Payment of Bills and Claims – November 30, 2021

FIN-096-22 Approve Acceptance of the Cafeteria Report – October 2021

FIN-097-22 Approve the Budgetary Line Item Transfers – November 2021

FIN-098-22 Approve Various Evaluations

FIN-099-22 Approve Travel and Work Related Expenses

FIN-100-22 Approve Educational Services Commission of New Jersey as a Vendor for Home Instruction

FIN-101-22 Approve a Tuition Contract for an Out of District Student

FIN-102-22 Approve a Psychological Evaluation for Student No. 8316445173

FIN-103-22 Approve to Continue Membership with the Morris Essex Insurance Group

FIN-104-22 Approval of Facilities Use Requests

FIN-105-22 Approve Additional Compensation for Employees

FIN-106-22 Approve the Application for the Emergent and Capital Maintenance Grant

FIN-107-22 Approve the Replacement of the School’s Flexible Spending Provider Ameriflex

FIN-108-22 Retroactively Approve the Revision to FIN-130-21 for Additional Security Cameras

FIN-109-22 Approve the Revision to FIN-269-20 for the Purchase of Computer Switches and Firewall

FIN-110-22 Approve the Parental Transportation Contract for Out of District Placement

FIN-111-22 Approve Home Instruction Hours for Student No. 2181230274

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FIN-112-22 Approve the 2021-2022 Demographic Study

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

FIN-092-22 Approve Acceptance of the Report of the Treasurer of School Monies – November 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending November 30, 2021.

FIN-093-22 Approve Acceptance of the Report of the Board Secretary – November 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary's Report for the period ending November 30, 2021.

FIN-094-20 Approve Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – November 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of November 30, 2021, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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FIN-095-22 Approve the Payment of Bills and Claims – December 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending December 16, 2021:

General Fund Bills & Claims	\$ 247,403.24	
General Fund Payroll	\$ 280,043.10	through November 30, 2020
Special Revenue	\$ 15,257.75	
<u>Cafeteria Fund Bills & Claims</u>	<u>\$ 29,863.19</u>	
Total Payments	\$ 572,567.28	

FIN-096-22 Approve Acceptance of the Cafeteria Report – October 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending October 31, 2021.

FIN-097-22 Approve the Budgetary Line Item Transfers – November 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of November 2022, as per N.J.S.A. 18A:8.1.

FIN-098-22 Approve Various Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves various evaluations, services to be provided by Pediatric Potentials, at a total cost of \$375.00 each for the following students:

- OT Evaluation for Student No. 8136249936 (PO2200277)
- OT Evaluation for Student No. 3113878526 (PO2200278)
- OT Evaluation for Student No. 2479868996 (PO2200300)
- OT Evaluation for Student No. 5213319108 (PO2200307)

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FIN-099-22 Approve Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the December 16, 2021 list of travel related expenses.

FIN-100-22 Approve Educational Services Commission of New Jersey as a Vendor for Home Instruction

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Educational Services Commission of New Jersey, 1600 Stelton Road, Piscataway, New Jersey, 08854, as a vendor for home instruction, at a cost of \$48.00 per hour, for the remainder of the 2021-2022 school year.

FIN-101-22 Approve a Tuition Contract for an Out of District Student

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the tuition contract for an Out-of-District Student No. 41031182919 at the The Calais School for the remainder of the 2021-2022 school year, at a total tuition cost of \$46,836.02 from December 3, 2021 to June 30, 2022- 119 billable days.

FIN-102-22 Approve a Psychiatric Evaluation for Student No. 8316445173

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a psychiatric evaluation for Student No. 8316445173, services to be provided by one of our board approved vendors at a cost not to exceed \$1,300.00. (PO2200290)

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FIN-103-22 Approve to Continue Membership with the Morris Essex Insurance Group

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to continue the membership with the Morris Essex Insurance Group.

WHEREAS, a number of Boards of Education in Essex County have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-.18B and;
WHEREAS, said Pool was approved effective February 10, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool, and;

WHEREAS, the Board of Education of Roseland has determined that membership in the MORRIS ESSEX INSURANCE GROUP is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Roseland does hereby agree to renew membership in the

MORRIS ESSEX INSURANCE GROUP and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2022 to June 30, 2025.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Pool's Bylaws and to deliver the same to the Executive Director.

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FIN-104-22 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland Recreation Dept.	11/29/21-3/19/22 Exception dates: 12/8/21, 12/23/21 - 1/2/22, 1/11/22, 1/12/22 1/17/22 2/18/22 - 2/21/22 11/10/21, 1/12/22, 2/9/22, 3/9/22, 4/13/22, 5/11/22, and 6/8/22	Weeknights 5:15 PM - 9:30 PM Weekends 8:00 AM - 6:30 PM*	Monday-Friday Saturdays	Recreation Basketball Practices & Games	Sierchio Gym
<i>*Please note that teams and coaches must be out of building by 6:30 PM or overtime fee will be charged This has been reapproved to reflect the new weeknight start time of 5:15 PM in the Sierchio Gym</i>					

FIN-105-22 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves additional compensation for employees presenting professional development and/or attending evening events.

FIN-106-22 Approve the Application for the Emergent and Capital Maintenance Grant

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Business Administrator to apply for the Emergent and Capital Maintenance Grant in the amount of \$10,309.00 to be used for Asbestos Maintenance in the school building as indicated on the Board approved M-1 Maintenance Plan.

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FIN-107-22 Approve the Replacement of the School's Flexible Spending Provider Ameriflex

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the replacement of the school's flexible spending provider in accordance with the recommendation of the school's auditor. The current provider, Ameriflex, will be replaced by Flex Facts located at 1200 River Avenue, Suite 10 E Lakewood, NJ 08701, effective January 1, 2022. Flex Facts will provide the requested annual Statement of Compliance (SOC) Report in accordance with their proposal.

FIN-108-22 Retroactively Approve the Revision to FIN-130-21 for Additional Security Cameras

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the Business Administrator to revise the application for Security Grant in the amount of \$24,078.00 for the purchase of additional security cameras. The purchase of the security cameras is from New Era Technology, 11 Melanie Lane, Suite 9, East Hanover, N.J. 07936, state contract #8599, from the original amount of \$44,131.66 to \$43,923.72, for a savings of \$207.94. The additional \$19,734.42 will come from the New Jersey Morris Essex Insurance Group, (NJMEIG) Security Grant in the amount of \$1,688.00 and the Capital Reserve Account in the amount of \$18,046.42, in accordance with the Board approved Long Range Facilities Plan.

FIN-109-22 Approve the Revision to FIN-269-20 for the Purchase of Computer Switches and Firewall

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the revision to FIN-269-20 for the purchase of computer switches and firewall. The cost of the switches and firewall plus installation is \$99,933.40 by New Era Technologies, EDS Contract #8599, 2950 Express Drive South, Islandia, N.Y. 11749 and is to be paid from the ESSER I Grant in accordance with FIN-268-21. A second quote was provided by CDL, LLC, 500 Fifth Ave., Suite 1500, NY, NY 10110 in the amount of \$129,997.41.

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FIN-110-22 Approve the Parental Transportation Contract for an Out of District Placement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Parental Transportation Contract between the Roseland Board of Education and the parents of Student No. 4103182919 in the amount of \$1,855.62 for the remaining balance of the 2021-2022 school year. The contract is subject to County approval and proof of the additional required insurance.

FIN-111-22 Approve Home Instruction Hours for Student No. 2181230274

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves ten (10) hours per week of home instruction for Student No. 2181230274, at a cost of \$48.00 per hour, services being provided by Educational Services Commission of New Jersey. Services are projected to start December 20, 2021 (duration of service to be determined). (PO2200304)

FIN-112-22 Approve the 2021-2022 Demographic Study

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2021-2022 Demographic Study as presented at the December 16, 2021 Board Meeting.

PERSONNEL/MANAGEMENT

PER-041-22 Approve Amendments to Staff Stipend Duties in 2021-2022

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

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PER-041-22 Approve Amendments to Staff Stipend Duties in 2021-2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves amendments of stipend duties for the staff members to perform extra duties beyond their contractual obligations for the 2021-2022 school year.

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

XI. OLD BUSINESS

NEW BUSINESS

XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:
RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss personnel and legal.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

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The Board will reconvene in public at _____ p.m. and may take action following the closed session.

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

XIII. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

XIV. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

The Reorganization Meeting, which will be immediately followed by the Regular Board Meeting, will be held Thursday, January 6, 2022 at 7:30 PM in the Multi-Purpose Room.