

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JANUARY 7, 2020 – 8:00 PM**

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, and the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

III. BOARD PRESIDENT REPORT

- Charlene Peterson, NJSBA - Board Ethics Training (*Board Goal: Board Functioning*)

IV. SUPERINTENDENT REPORT

- Noecker News
- Superintendent Comments

V. COMMITTEE REPORTS

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Agenda Items
- Budget Status

VII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

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VIII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-020-20 Approve Closed Session and Regular Board Meeting Minutes- December 2019

RPT-021-20 Approve the December 2019 Enrollment Report

RPT-022-20 Approve the December 2019 Part B HIB Report

RPT-023-20 Approve the Board Members Code of Ethics

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

RPT-020-20 Approve Closed Session and Regular Board Meeting Minutes for December 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Closed Session and Regular Board Meeting Minutes for December 19, 2019.

RPT-021-20 Approve the December 2019 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the December, 2019 Enrollment Report.

RPT-022-20 Approve the December 2019 Part B HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Part B of the December 2019 HIB Report.

RPT-023-20 Approve the Board Members Code of Ethics (Board Goal: Board Functioning)

The Board of Education Members shall have the required Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C.6A:30.

RESOLVED, that the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Roseland Board of Education:

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CODE OF ETHICS

- A. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- B. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- C. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- D. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- E. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- F. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- G. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- H. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I. I will support and protect school personnel in proper performance of their duties.
- J. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

FINANCE/FACILITIES

- FIN-088-20 Approve Acceptance of the Report of the Treasurer of School Monies – December 2019
- FIN-089-20 Approve Acceptance of the Report of the Board Secretary – December 2019
- FIN-090-20 Approve Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – December 31, 2019
- FIN-091-20 Approve Budgetary Line Item Transfers – December 2019
- FIN-092-20 Approve Payment of Bills and Claims – December 31, 2019
- FIN-093-20 Approve Travel and Work Related Expenses
- FIN-094-20 Approve Bond Redemption - Series 2013
- FIN-095-20 Approve an Occupational Evaluation for Student No. 5646356005
- FIN-096-20 Approve a Physical Therapy Evaluation for Student No. 5646356005
- FIN-097-20 Approve the Submission of the December 31, 2019 E-Certification of Compliance
- FIN-098-20 Retroactively Approve Attendance to a Seminar on Roberts Rules of Order

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MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

FIN-088-20 Approve Acceptance of the Report of the Treasurer of School Monies – December 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending December 31, 2019.

FIN-089-20 Approve Acceptance of the Report of the Board Secretary – December 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary's Report for the period ending December 31, 2019.

FIN-090-19 Approve Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – December 31, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of December 31, 2019, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FIN-091-20 Approve Budgetary Line Item Transfers – December 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of December 2019, as per N.J.S.A. 18A:8.1.

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FIN-092-20 Approve the Payment of Bills and Claims – December 31, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending December 31, 2019:

| | |
|--|---|
| General Fund Bills & Claims | \$ 18,297.52 |
| General Fund Payroll | \$ 259,507.89 through December 31, 2019 |
| Special Revenue | \$ 6,600.00 |
| <u>Cafeteria Fund Bills & Claims</u> | <u>\$ 14,254.20</u> |
| Total Payments | \$ 298,659.61 |

FIN-093-20 Approve the Travel and Work Related Expenses (District Goals: Student Achievement; Digital Citizens, Care and Climate)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the the January 7, 2020 list of travel related expenses.

FIN-094-20 Approve Bond Redemption - Series 2013

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a Series 2013 interest payment of \$90,925.00 on March 1, 2020 to the Chase Manhattan Bank for the Roseland Board of Education.

FIN-095-20 Approve an Occupational Evaluation for Student No. 5646356005

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approval an occupational evaluation for Student No. 5646326005, services being provided by Pediatric Potentials, in the amount of \$375.00.

FIN-096-20 Approve a Physical Therapy Evaluation for Student No. 5646356005

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a physical therapy evaluation for Student No. 5646326005, services being provided by Pediatric Potentials, in the amount of \$375.00.

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FIN-097-20 Approve the Submission of the December 31, 2019 E-Certification of Compliance
(Board Goal: Financial)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the requirements of N.J.S.A. 18A:17-14.4 (P.L. 2007, c53., authorizes the submission of the Certification of Compliance with Federal and State law respecting the reporting of compensation for certain employees for the calendar year ended December 31, 2019.

FIN-098-20 Retroactively Approve Attendance to a Seminar on Roberts Rules of Order
(Board Goal: Board Functioning)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves Scott Gorman to attend a seminar on Roberts Rules for Lawyers on December 23, 2019 at the New Jersey Institute for Legal Education, One Constitution Square, New Brunswick, New Jersey at a cost of \$125.00.

PERSONNEL

PER-035-20 Approval of Jessica Ingrassia as an Instructional Aide

PER-036-20 Approval of Additional Staff for Stipend Duties in 2019-2020

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

PER-035-20 Approval of Jessica Ingrassia as an Instructional Aide (District Goal: Student Achievement)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Jessica Ingrassia as an Instructional Aide, Position Control No. 025, at a prorated salary based on an annual base salary of \$18,000.00 +\$1,000.00 stipend for MA and +\$1000.00 stipend for her teaching certificate, totaling \$20,000.00, with no benefits, effective January 8, 2020.

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PER-036-20 Approval of Additional Staff for Stipend Duties in 2019-2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the additional staff members to perform extra duty beyond their contractual obligations for the 2019-2020 school year.

CURRICULUM AND INSTRUCTION

C&I-019-20 Approve the Statement of Assurance for Paraprofessional Staff- January 2020

C&I-020-20 Approval of the Submission of the Student Safety Data System Report -
Period 1 - September 1, 2019 -December 31, 2019

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

C&I-019-20 Approve the Statement of Assurance for Paraprofessional Staff- January 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the part two (2) submission of the Statement of Assurance for Paraprofessional Staff for the 2019-2020 school year.

C&I-020-20 Approval of the Submission of the Student Safety Data System Report -
Period 1 - September 1, 2019 -December 31, 2019 (District Goal: Care and
Climate)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, to approve the 2018-2019 Student Data System Report for Period 1- September 1, 2019 through December 31, 2019 as submitted to the Department of Education.

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IX. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during this three (3) minute period. Any questions should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

X. CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

XIII. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

**The next Regular Board Meeting will be held on Tuesday, February 11, 2020 at
7:30 PM, in the Lester C. Noecker Media Center.**