

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
NOVEMBER 21, 2019 – 7:30 PM**

DATE

November 21, 2019

PRESENT BOARD MEMBERS

Mrs. Gordon
Mr. Gorman
Mrs. Murano
Mrs. Savarese
Mrs. Scaraggi

MEETING

Business Meeting

ABSENT

TIME

7:30 PM

ADJOURNED

8:45 PM

OTHERS PRESENT

Ms. Somers
Mr. Gibbs
Faculty Members
Community Members
The Progress

PLACE

Lester C. Noecker School

- I. CALL TO ORDER** – Mrs. Gordon, Board President
- II. STATEMENT OF COMPLIANCE** - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All present*

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III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

- School Climate Team Presentation (*District Goal: Care and Climate*)
- Board Election Results
 - One 2-year unexpired term: Corby Murano - 802
 - One 3-year term: Michael Gesario - 605
- Upcoming Board Trainings (*Board Goal: Board Functioning*)

Mrs. Gordon thanked the School Climate Team for their excellent presentation. Mrs. Gordon read the Board of election results and congratulated Mrs. Murano on her 2-year re-election term and Mr. Gesario on his 3-year election term to the Board. She further reviewed the upcoming Board trainings that will be available in January 2020.

V. COMMITTEE REPORTS

- Finance/Facilities Committee (*Board Goals: Financial and Budget*)
- Mrs. Savarese was pleased to see that thirty-three Smartboards and thirty-three projectors will be donated to the Lindenwold Board of Education (10) and the Oceangate Board of Education (23).
- Mrs. Savarese discussed the use of the multipurpose room with respect to after school basketball. She stated that the room can not be sectioned off so if it is in use, people could wander off into the school. She further stated that the Chief of Police agreed with the school's Safety Committee that the room should not be used due to safety issues with respect to the school and the individual. A future presentation may be discussed to address the issue further.
- HSA Liaison Report
- Mrs. Murano reviewed some of the upcoming H.S.A. fundraisers such as the Harlem Wizards event, as well as the Helping Hands Program. She further discussed the up-coming play, Peter Pan Junior, and commented on the excellent work of the staff and parents who participated in the SEPAC meeting on November 14th.

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VI. SUPERINTENDENT REPORT

- Noecker News – Principal

Ms. Greenwald discussed the American Education Week visitations here at Noecker, and she was pleased to see so many of our families joining us to see their children in action in their classrooms with teachers and peers. She further stated that the school received a lot of positive feedback - from unique lessons, to enjoying some of our mindfulness, and praise for our fabulous teaching team. In the spirit of the Thanksgiving season, we remain continually grateful for the support and partnership we have with our Noecker families!

Ms. Greenwald stated that the goal of the School Safety Team is to review safety drill procedures, discuss any safety and security concerns that have come up in the building, and plan ahead for future large school events- for example Halloween- looking at what went well and where we can continue to improve our safety and security procedures.

Our School Safety Team is comprised of members of our school community-

- Myself - School Principal
- Mr. Steve Marx, our Security Guard
- Lynn Cummings, School Counselor & School Climate Team Chairperson
- Frances Noronha, School Nurse
- Mr. Mike Megaro, Phys. Ed Teacher
- Ms. Robi Dallow, Administrative Assistant
- Mr. Tom August, Supervisor of Building & Grounds
- And parent representative- Mr. Trillo

Also in attendance at the most recent meeting were John Matheis, who oversees the Roseland OEM, and a Roseland Police Dept representative, Detective Hiter. The School Safety Team met on November 18th and discussed concerns with the Halloween Parade. As a result, next year two parades will be held due to the large number of parent attendees along with heavy traffic/parking concerns.

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A survey will be forthcoming to Noecker families with two options both of which have an AM parade and a PM parade.

The School Safety Team also discussed how we can continue to enhance our safety drills and fire drills, morning arrival traffic flow safety, and facility use for the recreation department.

Ms. Greenwald stated that the Noecker Wellness Committee will also be meeting soon to discuss snack and lunch time. After the committee meets, a survey is going to be sent to both students and staff to gain additional insight about snack and lunch time that we can use in the future. She shared that the Wellness Committee is made up of our School Nurse, Phys. Ed Staff, Maschio's staff, parent representatives, and student representatives.

Ms. Greenwald highlighted the many positive School Climate initiatives taking place at Noecker - including the upcoming Table-to-Table! She shared upcoming events and wished everyone a very Happy Thanksgiving and hoped that everyone would be spending quality time with family and friends.

- After School Enrichment Update (*District Goal: Care and Climate*)

Ms. Somers thanked those in attendance and also thanked the school climate committee and our students for showcasing the amazing work being done to support our school community. She expressed that she loves how each year the work evolves and includes so many in such a variety of activities and experiences.

Ms. Somers sharee updates on the After School Enrichment Program for 2019-20 which thanks to the support and funding from our Board of Education, will be beginning for students in grades 3 through 6 in December. Sixty-seven students registered for classes including digital storytelling, book club, cheer and dance, paper airplanes, STEAM and Makerspace, and a plethora of puzzle and games classes! She noted that everyone is looking forward to getting started and we would continually be evaluating how to make it even bigger and better next year!

Ms Somers expressed gratitude to the Veterans Day committee and our students for another fantastic Veterans Day program last week. She shared that it was one of our

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best and she finds it to be such a heartwarming tribute to our community. Ms Somers also commented on American Education visitations of the last two days and that they were so well attended. She shared that she and Ms. Greenwald heard so many positive comments about what is happening in Noecker School's classrooms, and she thanked all of the staff for being so welcoming and highlighting all of the positive progress and student engagement day-to-day.

Ms. Somers updated those in attendance on the progress of the first trimester report cards and also reviewed several agenda items including a number of policy updates, one of which included the approval of the installation of three panic buttons to our building. These are silent alarms which are transmitted directly to the Roseland Police Department. Additional, non-finance, items included additional substitutes and parent volunteers, several personnel items, annual statements of assurance and the nursing plan, and additional field trips.

Ms. Somers wished everyone a Happy Thanksgiving and noted that we have so much to be thankful for here at Noecker School!

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Agenda Items
- Annual Budget Development Calendar (*Board Goal: Budget*)
- Mr. Gibbs reviewed some of the items from the agenda such as the 2019-2020 M-1 Form, the District Report of Transported Resident Students or (DRTRS), the 2020-2021 Application for State School Aid (ASSA), the Financial Audit Report for the Year Ending June 30, 2019 that was presented at the October 2019 Board Meeting, the Roseland School District's Purchasing Manual for the 2019-2020 School Year, and the QSAC Health and Safety Evaluation of School Buildings Checklist for the 2019-2020 School Year.
- Mr. Gibbs further stated that on November 1st, 2019, the district received a portion of a \$850,446.00 Safety Grant from the State of New Jersey at the New Jersey Educational Insurance Fund meeting. The amount the district received is \$1,638.23 which is on the Board Agenda for approval.

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- Mr. Gibbs stated that the 2020-2021 Budget process began on November 14th, with the approval from the Finance/Facilities Committee of the 2020-2021 Budget Calendar. On Tuesday, November 19th, Mr. Gibbs met with Ms. Greenwald and Mr. Mansour to go over the timelines of submissions as well as review the overall budget process. The next budget meeting is scheduled for Friday December 13th with the Finance/Facilities Committee to go over the progress made to that point.

VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

- None.

IX. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-011-20 Approve Regular and Closed Session Meeting Minutes – October 16, 2019

RPT-012-20 Approve the October 2019 Enrollment Report

RPT-013-20 Approve the October 2019 Code of Conduct Report

RPT-014-20 Approve the October 2019 HIB Report

MOTION by Mrs. Murano, SECOND by Mr. Gorman

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All present*

RPT-011-20 Approve Board Meeting Minutes – October 16, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular & Closed Session Board Minutes for October 16, 2019.

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RPT-012-20 Approve the October 2019 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the October 2019 Enrollment Report.

RPT-013-20 Approve the October 2019 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the October 2019 Code of Conduct Report.

RPT-014-20 Approve the October 2019 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the October 2019 HIB Report.

FINANCE/FACILITIES

FIN-069-20 Approve Acceptance of the Report of the Treasurer of School Monies – October 16, 2019

FIN-070-20 Approve Acceptance of the Report of the Board Secretary – October 2019

FIN-071-20 Approve Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – October 2019

FIN-072-20 Approve Budgetary Line Item Transfers – October 2019

FIN-073-20 Approve Payment of Bills and Claims – November 21, 2019

FIN-074-20 Approve Travel and Work Related Expenses

FIN-075-20 Approve Submission of the 2019-2020 District Report of Transported Resident Students (DRTRS)

FIN-076-20 Approve Submission of the 2020-2021 Application for State School Aid (ASSA)

FIN-077-20 Approval of Facilities Use Requests

FIN-078-20 Approve Additional Compensation for Employees

FIN-079-20 Approval of the Snow Contract Agreement for the 2019-2020 School Year

FIN-080-20 Approve Occupational Evaluations

FIN-081-20 Approve Acceptance of Financial Audit for the Year Ending June 30, 2019

FIN-082-20 Approve the Corrective Action Plan (CAP) to Address 2018-2019 Audit Recommendations

FIN-083-20 Approve the Roseland School District Purchasing Manual for the 2019-2020 School Year

FIN-084-20 Approve the Submission of the 2019-2020 M-1 and Comprehensive Maintenance Plan

FIN-085-20 Approve the Donation of Smartboards and Projectors

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- FIN-086-20 Approve the Contract with The JDM Group to Install Panic Button Alert System
FIN-087-20 Approve the Receipt of a Safety Grant from the N.J. School Insurance Fund
FIN-088-20 Approve the Purchase of a Power Brush from Power Place Inc.
FIN-089-20 Approve the Repairs to Two of the School's Circulator Pumps with KCG Air Conditioning, Heating, Refrigeration, and Energy Management
FIN-090-20 Approve the 2019-2020 School Year Tuition Contract for Out of District Student No. 5168168743
FIN-091-20 Approve the Installation of Two Heat Exchangers and Two Inducer Assemblies
FIN-092-20 Approve Submission of the QSAC Health and Safety Evaluation of School Buildings Checklist for the 2019-2020 School Year
FIN-093-20 Approve Additional Compensation for After School Enrichment Teachers

MOTION by Mr. Gorman, SECOND by Mrs. Scaraggi

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All present*

Discussion:

Mrs. Savarese asked for clarification on the snow plowing contract to which Mr. Gibbs and Ms. Somers clarified the need for their service.

- FIN-069-20 Approve Acceptance of the Report of the Treasurer of School Monies – October 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending October 31, 2019.

- FIN-070-20 Approve Acceptance of the Report of the Board Secretary – October 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary's Report for the period ending October 31, 2019.

- FIN-071-20 Approve Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – October 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of October 31, 2019, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district

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officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FIN-072-19 Approve Budgetary Line Item Transfers – October 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of October 2019, as per N.J.S.A. 18A:8.1.

FIN-073-20 Approve the Payment of Bills and Claims – November 21, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of the Bills and Claims for the period ending November 21, 2019:

General Fund Bills & Claims	\$ 330,454.07	
General Fund Payroll	\$ 517,040.61	through November 21, 2019
Special Revenue Bills & Claims	\$ 21,640.13	
<u>Cafeteria Fund</u>	<u>\$ 21,861.37</u>	
Total Payments	\$890,996.18	

FIN-074-20 Approval of Travel and Work Related Expenses (District Goal: Student Achievement)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the November 21, 2019 list of travel related expenses.

FIN-075-20 Approve Submission of the 2019-2020 District Report of Transported Resident Students (DRTRS)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the District Report of Transported Resident Students (DRTRS) to the Department of Education for the 2019-2020 school year.

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FIN-076-20 Approve Submission of the 2020-2021 Application for State School Aid (ASSA)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2020-2021 Application for State School Aid (ASSA) to the State.

FIN-077-20 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland H.S.A.	2/1/20 This replaces the previously approved 2-8-20 date.	9:00 AM - 2:00 PM	Saturday	Rehearsal	M.P.R. & Music Room

FIN-078-20 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve additional compensation for employees presenting at and/or attending evening events.

FIN-079-20 Approve the Snow Contract Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the LCC Landscapes Snow Contract Agreement for the 2019-2020 school year.

FIN-080-20 Approve Occupational Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an occupational evaluation for students listed below; the services are provided by Pediatric Potentials at a cost of \$375.00/per evaluation:

Student No. 7851949249
Student No. 5868241094

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FIN-081-20 Approve Acceptance of Financial Audit for the Year Ending June 30, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Roseland Board of Education findings expressed by the auditing firm of Nisivoccia, LLP, as cited in their reports entitled, Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2019, and Auditors' Management Report (AMR) on Administrative Findings – Financial, Compliance and Performance Fiscal Year Ending June 30, 2019.

FIN-082-20 Approve the Corrective Action Plan (CAP) to Address 2018-2019 Audit Recommendations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Roseland Board of Education 2018-2019 Audit Corrective Action Plan as outlined below which addresses the Audit Recommendation:

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	PLANNED COMPLETION DATE OF IMPLEMENTATION
1 – E-CERT1	It is recommended that the required certification (E-CERT1) be filed with the NJ Department of Treasury in a timely manner and all compensation benefits comply with state requirements.	The District will ensure that the required certification (E-CERT1) will be filed by the necessary deadline and that all compensation benefits will comply with state requirements moving forward.	School Business Administrator/Bd. Secretary	Immediate and on-going, with full implementation to be completed by March 15, 2020.

FIN-083-20 Approve the Roseland School District Purchasing Manual for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Roseland School District Purchasing Manual for the 2019-2020 School Year.

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FIN-084-20 Approve the Submission of the 2019-2020 M-1 and Comprehensive Maintenance Plan

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2019-2020 M-1 and Comprehensive Maintenance Plan to the Department of Education.

FIN-085-20 Approve the Donation of Smartboards and Projectors

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the donation of thirty-three Smartboards and thirty-three projectors to be donated to the Lindenwold Board of Education (10) and the Oceangate Board of Education (23).

FIN-086-20 Approve the Contract with the JDM Group to Install a Panic Button Alert System

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the contract with the JDM Group to install a panic button alert system.

FIN-087-20 Approve the Receipt of a Safety Grant from the N.J. School Insurance Fund

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the receipt of \$1,638.23 from the New Jersey Insurance Fund that was distributed from the State of New Jersey's 2019 Safety Grant.

FIN-088-20 Approve the Purchase of a Power Brush from Power Place Inc.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the purchase of a power brush to assist with snow removal from Power Place Inc. in the amount of \$3,396.21.

FIN-089-20 Approve the Repairs to Two of the School's Circulator Pumps with KCG Air Conditioning, Heating, Refrigeration, and Energy Management

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the repairs of two heating circulator pumps with KCG Air Conditioning, Heating, Refrigeration, and Energy Management at a cost of \$3,950.00.

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FIN-090-20 Approve 2019-2020 School Year Tuition Contract for Out of District Student No. 5168168743

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the tuition contract for Out of District Student No. 5168168743 with the Shepard School for the remainder of the 2019-2020 school year, effective November 18, 2019, at a cost of \$41,151.03.

FIN-091-20 Approve the Installation of Two Heat Exchangers and Two Inducer Assemblies

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the repairs of two heat exchangers and two inducer assemblies with KCG Air Conditioning, Heating, Refrigeration, and Energy Management at a cost of \$5,500.00.

FIN-092-20 Approve Submission of the QSAC Health and Safety Evaluation of School Buildings Checklist for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves submission of the annual QSAC Health and Safety Evaluation of School Buildings Checklist to the State for the 2019-2020 school year.

FIN-093-20 Approve Additional Compensation for After School Enrichment Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve additional compensation (\$55 per day) for teachers offering classes for After School Enrichment.

PERSONNEL/MANAGEMENT

PER-026-20 Approval of Additional Parent Volunteers for the 2019-2020 School Year

PER-027-20 Approval of Additional Substitute Teachers for the 2019-2020 School Year

PER-028-20 Approval of Additional Staff for Stipend Duties in 2019-2020

PER-029-20 Approve Home Instruction for Student No. 903735864

PER-030-20 Approve Extension of Leave of Absence for Employee No. 100483

MOTION by Mrs. Savarese, SECOND by Mr. Gorman

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Discussion:

Mr. Gorman spoke positively about the approval of the teachers for After School Enrichment and the near monthly approval of parent volunteers.

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All present*

PER-026-20 Approval of Additional Parent Volunteers for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the list of parent volunteers for the 2019-2020 school year, pending criminal history approval and completion of GCN trainings.

PER-027-20 Approval of Additional Substitute Teachers for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the list of additional substitute teachers for the 2019-2020 school year upon pending criminal history clearance.

PER-028-20 Approval of Additional Staff for Stipend Duties in 2019-2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the additional staff members to perform extra duty beyond their contractual obligations for the 2019-2020 school year.

PER-029-20 Approve Home Instruction for Student No. 903735864

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves home instruction for Student No. 903735864, provided by Employee No. 100443 at their respective hourly rate, not to exceed a total of 10 hours per week for the 2019-20 school year.

PER-030-20 Approve Extension of Leave of Absence for Employee No. 100483

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the extension of leave of absence for Employee No. 100483 from November 25, 2019 to November 29, 2019 with a return date of December 2, 2019. This extension shall be without benefits and without compensation.

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CURRICULUM AND INSTRUCTION

- C&I-011-20 Approval of the 2019-2020 Nursing Services Plan
C&I-012-20 Approval of the School Safety and Security Plan Statement of Assurance for the 2019-2020 School Year
C&I-013-20 Approval of Samantha Pagliuca for Field Placement Experience
C&I-014-20 Approval of Victoria Rotonda for Field Placement Experience
C&I-015-20 Approval of 2019-2020 School Field Trips

MOTION by Mrs. Savarese, SECOND by Mrs. Murano

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All present*

Discussion:

Mrs. Gordon questioned those individuals that will be observing the schools classrooms to which Ms. Somers explained that the individuals listed are Juniors from Fairleigh Dickinson and Montclair University and are here for field study.

- C&I-011-20 Approval of the Nursing Services Plan for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Nursing Services Plan for the 2019-2020 school year.

- C&I-012-20 Approval of the School Safety and Security Plan Statement of Assurance for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the School Safety and Security Plan Statement of Assurance for the 2019-2020 School Year.

- C&I-013-20 Approval of Samantha Pagliuca for Field Placement Experience

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Samantha Pagliuca, student from Fairleigh Dickinson University for a total of ten (10) days of Field Placement with Employee No. 100366 at no cost to the Board, pending submission of all required documentation.

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C&I-014-20 Approval of Victoria Rotonda for Field Placement Experience

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Victoria Rotonda, student from Montclair State University for a total of thirty (30) hours of days of Field Placement. Fifteen (15) hours with Employee No. 100135 and fifteen (15) hours with Employee No. 100400, at no cost to the Board, pending submission of all required documentation.

C&I-015-20 Approval of 2019-2020 School Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2019-2020 school year.

Grade	Class Trip	Date	Purpose
Noecker Cares Committee	Roseland First Aid Squad Building	December 4, 2019	Delivering Veteran's Day cards and assisting with the packing of boxes to send over to the Veterans.
Sixth Grade Students	West Essex Holiday Concert for Sixth Grade	December 12, 2019 (reapproval- West Essex changed date)	Winter Concert
Fifth Grade Students	Red Hill Museum	May 13, 2020	Annual Field Trip
Chorus/Orchestra Students	Arbor Terrace, Roseland	December 16, 2019	Caroling for Elderly

POLICIES, REGULATIONS AND BYLAWS

PRB-002-20 Approve the Second Reading & Adopts the Revised/New Policies, Regulations, Bylaws

MOTION by Mrs. Savarese, SECOND by Mrs. Murano

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All present*

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PRB-002-20 Approve the Second Reading & Adopts the Revised/New Policies, Regulations, Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the second reading and adoption of the following policies/regulations:

- | | |
|------------|--|
| P & R 1642 | Earned Sick Leave Law (M) (New) |
| P 3159 | Teaching Staff Member/School District Reporting Responsibilities (M) (Revised) |
| P & R 3218 | Use, Possession, or Distribution of Substances (M) (Revised) |
| P & R 4218 | Use, Possession, or Distribution of Substances (M) (Revised) |
| P 4219 | Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) |
| P & R 6112 | Reimbursement of Federal and Other Grant Expenditures (M) (Revised) |
| P & R 7440 | School District Security (M) (Revised) |
| P 8600 | Student Transportation (M) (Revised) |
| R 8600 | Student Transportation (Revised) |
| P 8630 | Bus Driver/Bus Aide Responsibility (M) (Revised) |
| R 8630 | Emergency School Bus Procedures (M) (Revised) |
| P 8670 | Transportation of Special Needs Students (M) (Revised) |
| P 9210 | Parent Organizations (Revised) |
| P 9400 | Media Relations (Revised) |

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

- Mrs. Seiner stated that on behalf of the H.S.A. she thanked the teachers for their support and hard work. She further stated that the H.S.A. has approved grants for various items for the classrooms and field trips. The H.S.A. is looking to donate \$8,000.00 in the near future.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
NOVEMBER 21, 2019 – 7:30 PM**

- Councilwoman Perrotti announced that, on behalf of Mayor Spango and the governing body, their thanks to the staff and students for putting together a wonderful Veteran’s Day program. She also express how proud they are of the Lester C. Noecker School.
- Mr. Gorman also expressed his appreciation of the staff and students in working together to make the program a success.
- Ms. Somers thanked the H.S.A. for their approval of grants and for all that they do for the school. She also thanked Mrs. Perrotti and the Town Council for their continued involvement and support of Noecker School events.
- Mrs. Gordon noted how positive the evening’s meeting was, thanked the audience for attending, and wished everyone a Happy Thanksgiving.

XI. CORRESPONDENCE

- None

XII. OLD BUSINESS

- NJSBA Conference 2019 Report (*Board Goal: Board Functioning*)

Each Board member and Ms. Somers discussed the workshops that they attended at the New Jersey School Boards convention in Atlantic City.

NEW BUSINESS

- None

**BOARD OF EDUCATION
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XIII. ADJOURNMENT

MOTION by Mrs. Savarese, SECOND by Mr. Gorman

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All present*

The next Regular Board Meeting will be held on December 19, 2019, at 7:30 PM in the Lester C. Noecker Media Center.

Respectfully Submitted,



Gordon E. Gibbs
Board Secretary/Business Administrator