

BOARD OF EDUCATION
ROSELAND, NEW JERSEY

MINUTES
REGULAR BUSINESS MEETING
APRIL 26, 2018 – 7:30 p.m.

DATE

April 26, 2018

PRESENT BOARD MEMBERS

Mrs. Gordon
Mr. Gorman
Mrs. Perrotti
Mrs. Savarese

MEETING

Business Meeting

ABSENT

Mrs. Scaraggi

TIME

7:38 p.m.

ADJOURNED

OTHERS PRESENT

Ms. Somers
Ms. Kot
Ms. Greenwald
Staff
Community Members

PLACE

Lester C. Noecker School

I. **CALL TO ORDER** – Mrs. Gordon

II. **STATEMENT OF COMPLIANCE** - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, and the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese – *All Ayes.*
Mrs. Scaraggi – *Absent.*

III. **FLAG SALUTE**

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IV. BOARD PRESIDENT REPORT

- Mrs. Gordon welcomed the community, noting the wonderful turnout for the Final Budget presentation.
- Mrs. Gordon noted what a difference a month makes. Through some unanticipated savings since the time of the Preliminary Budget, the Board is happy to be able to address some additional needs of the community with a few changes to the budget which will be discussed this evening. Concerns raised by the public this month are exactly within the purview of the Board. Creative solutions to some thorny issues are being developed.
- Mrs. Gordon noted some Agenda items including two resignations and the Board approving the hiring of an outside legal firm to conduct an independent investigation into personnel and special education compliance matters. The completed report from the independent investigation will be provided to the Board and the Board Attorney. Because it involves legal and personnel matters, the Board will not be able to discuss the report specifically, but will use the findings to guide their future actions.

V. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Ms. Somers and Ms. Kot presented the 2018-2019 Final Budget.
- Ms. Kot provided an overview of the Budget Process then Ms. Somers documented the primary goals sought to be accomplished during budget development, including minimizing the tax impact to the community, maintaining programs and class sizes, while also planning for the unknown. Ms. Somers also addressed the major considerations in the preparation of this Budget.
- Ms. Kot discussed in detail the changes made from the Preliminary Budget presented on March 27, 2018 to the present.
- Ms. Kot provided an overview of planned Expenditures and anticipated Revenues for the coming year. Nearly 75% of the entire Budget is dedicated to Employee Salaries and Benefits. The Board of Education and the REA are in contract negotiations this year, therefore a Salary Guide has yet to be established. The primary source of Revenue in the district is the Local Tax Levy, comprising approximately 90% of all Revenues. The district was awarded an additional \$35,467 in State Aid over the prior year, which helped to reduce the requisite tax impact.
- The district is entitled to two Budget Adjustments for the coming year; an Enrollment Adjustment and a Health Care Adjustment. These Adjustments allow for a non-voted-upon tax increase above the commonly known “2% Cap.” The district will be taking a portion of these Adjustments in order to maintain and enhance programs and services and accommodate increasing costs.
- The total Tax Levy increase presented for the 2018-2019 School Year is 3.47%, which equates to approximately \$266,000 over last year’s Budget.

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- Three Capital Projects are set to be undertaken from monies set aside in prior years to fund the Long Range Facilities Plan. Boilers will be repaired, the Media Center will receive an update and painting and security upgrades will be completed. The cost of these projects does not impact the Tax Levy.
- The full Preliminary Budget Presentation can be viewed on the Lester C. Noecker website under “[2017-2018 Board Highlights and Minutes.](#)”

VI. SUPERINTENDENT REPORT

- Principal Greenwald delivered the Noecker News and advised of the very busy Spring ahead. Today was bring-your-child-to-work-day and Noecker was excited to welcome over 25 children to our campus. They enjoyed pizza, prizes and participation certificates.
- PARCC Testing began this week with 3rd and 4th Grade students. Next week, Grades 5 and 6 will also be taking the assessment. Ms. Greenwald expressed her pride in the students’ focus and hard work, and gave a special thank you to Lynn Cummings, test coordinator, Adam Rivera, Tech Assistant, and all of the teachers and staff proctoring and working with the children during PARCC testing.
- A few weeks ago, 6th Graders presented an impressive Wax Museum, and next Friday, May 4th, the 6th Grade students will be participating in their annual “law day.” Mrs. Maikisch received thanks for organizing both special and memorable events.
- On Monday, April 30th, the 2nd Grade will be celebrating Earth Day and Arbor Day, including a special presentation for 2nd Grade families and community members held in the new outdoor classroom.
- The HSA Tricky Tray will be held May 22nd at the Hanover Manor - it should be an evening of fun and the money raised will benefit Noecker students. Ms. Greenwald also thanked the HSA for their generosity in providing teacher grants, helping to fund innovative programs including the Kindergarten Letters Alive, and assisting with a K-3 author visit taking place at the end of May.
- As part of the School’s 50th Anniversary celebration, the Noecker Owl has been renamed “Elsie,” replacing the long-standing, and well-loved “Spunky.”
- This Friday, April 27th, is ‘crazy sock day’ - a student council fundraiser for the upcoming Field Day.
- Superintendent Somers welcomed the community, noting that the Agenda contained a recommendation to revise the 2017-18 school calendar due to the extra snow days this winter. The change adds two minimum days at the end of the year on June 21st and 22nd. There will be no after-school YMCA program held on Friday, June 22nd as they are preparing for their first day of summer camp the following Monday.

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- Also on the Agenda, an update to the Memorandum of Agreement with the Roseland Police Department gives the police remote access to our school’s cameras. Policy has also been updated to reflect this security improvement. Ms. Somers voiced her appreciation of the active role the police have played in our school recently with their presence throughout the school day.
- Ms. Somers discussed Summer programs and staffing as well as the resignation of two staff members. She then thanked to Board, staff, and administrative team for their support and encouragement through this year’s budget process. All worked proactively and in the students’ best interests. Ms. Somers then shared the following quote from author Robin Sharma, “Change is hard at first, messy in the middle, and gorgeous at the end.”
- A District Goals Update was given by Ms. Somers. The district goals of Differentiation, Literacy, Technology, and Community Engagement were all discussed. The full District Goals Update presentation can be viewed on the Lester C. Noecker website under “[2017-2018 Board Highlights and Minutes.](#)”

VII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President, and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

- Nine community members spoke. Topics included support of the World Language/ Spanish program; concerns with the outsourcing of the Child Study Team; concerns over the recent resignation of an administrator; loss of professional staff; bringing the Child Study Team back in-house; administration of the ESY program; lack of a SEPAC (Special Education Parent Advisory Committee); the rescission of a previously approved secretarial position; the independent investigation by an outside firm; legal expenses; school safety; the desire for a parent-involved Arts Committee; and concerns about Board transparency. Other community members posited questions regarding changes in the cost of health benefits and transportation from the preliminary budget hearing, the necessity of upgrades to the Media Center, as well as the tax increases in the 2017-2018 budget. The Superintendent, BA and Board Members each addressed issues voiced by the community.

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VIII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

- RPT-35-18 Approve Board Meetings Minutes
RPT-36-18 Approve the March, 2018 Code of Conduct Report
RPT-37-18 Approve the March, 2018 Enrollment Report
RPT-38-18 Approve the March, 2018 HIB Report

MOTION by Mrs. Perrotti, SECOND by Mr. Gorman.

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese – *All Ayes.*
Mrs. Scaraggi – *Absent.*

- RPT-35-18 Approve Board Meetings Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular and Closed Board Minutes for the March 27, 2018 Special Board Meeting.

- RPT-36-18 Approve the March, 2018 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the March 2018 Code of Conduct Report.

- RPT-37-18 Approve the March, 2018 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the March 2018 Enrollment Report.

- RPT-38-18 Approve the March, 2018 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the March 2018 HIB Report.

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FINANCE/FACILITIES

- FIN-150-18 Approve Acceptance of the Report of the Treasurer of School Monies – February 28, 2018
- FIN-151-18 Approve Acceptance of the Report of the Board Secretary – February 28, 2018
- FIN-152-18 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – February 28, 2018
- FIN-153-18 Approve the Payment of Bills and Claims – April 26, 2018
- FIN-154-18 Approve Budgetary Line Item Transfers – February, 2018
- FIN-155-18 Approve Acceptance of the Cafeteria Report – February 28, 2018
- FIN-156-18 Approve the Travel and Work Related Expenses
- FIN-157-18 Approve Building Use Requests
- FIN-158-18 Adoption of the 2018-2019 School Budget
- FIN-159-18 Approval of Maximum Travel Expenditures for 2018-2019 School Year
- FIN-160-18 Approve a Psychiatric Evaluation for Student No. 7944753257
- FIN-161-18 Approve Four Various Evaluations for Student No. 3551715339
- FIN-162-18 Approve Psychiatric Evaluation for Student No. 1886783975
- FIN-163-18 Approve Neurological Evaluation for Student No. 1632109636
- FIN-164-18 Approve Neurological Evaluation for Student No. 5770583196
- FIN-165-18 Approve Neurological Evaluation for Student No. 259631395
- FIN-166-18 Approve the Amy Ludwig VanDerwater Author Visit
- FIN-167-18 Approve Collaboration for the McKinney-Vento Education of Homeless Children and Youth Program

MOTION by Mrs. Savarese, SECOND by Mr.Gorman

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese – *All Ayes.*
Mrs. Scaraggi – *Absent.*

- FIN-150-18 Approve Acceptance of the Report of the Treasurer of School Monies – February 28, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the periods ending February 28, 2018.

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FIN-151-18 Approve Acceptance of the Report of the Board Secretary – February 28, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Board Secretary for the period ending February 28, 2018.

FIN-152-18 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – February 28, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of February 28, 2018, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-153-18 Approval for Payment of Bills and Claims – April 26, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of the Bills and Claims for the period ending April 26, 2018:

General Fund Bills & Claims	\$ 277,380.23	
General Fund Payroll	\$ 693,861.03	through April 15, 2018
Special Revenue Fund Bills & Claims	\$ 11,095.50	
<u>Cafeteria Fund Bills & Claims</u>	<u>\$ 28,743.95</u>	
<i>Total Payments</i>	<i>\$ 1,011,080.71</i>	

FIN-154-18 Approve Line Item Transfers – February, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of February, 2018, as per N.J.S.A. 18A:8.1.

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FIN-155-18 Approve Acceptance of the Cafeteria Report – February 28, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending February 28, 2018.

FIN-156-18 Approve the Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the following travel related expenses:

Staff Member: Julie A. Kot
Event: NJ Public Employment Conference
Location: East Brunswick, NJ
Purpose: Annual Conference
Date: April 27, 2018
Cost: \$199.00
Tolls & Mileage at OMB rate

Staff Member: Deanne Somers
Event: Strauss Esmay HIB Policy Updates
Location: Toms River, NJ
Purpose: HIB Training
Date: May 23, 2018
Cost: \$145.00
Tolls & Mileage at OMB rate

Staff Member: Daniella Rivera
Event: Early Childhood Conference
Location: Caldwell College
Purpose: Professional Development
Date: June 1, 2018
Cost: \$80.00
Mileage at OMB rate

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Staff Member: Catherine Overbeck
Event: Strauss Esmay School Law & Policy Seminar
Location: Brookdale Community College, Lincroft, NJ
Purpose: Annual Training Seminar
Date: June 1, 2018
Cost: Mileage at OMB rate

Staff Member: Deanne Somers
Event: NJASA Conference
Location: Atlantic City, NJ
Purpose: Annual Conference
Date: May 16-17, 2018
Cost: \$475.00 registration cost
Hotel: Not to exceed \$99.00+fees/night
Tolls & Mileage at OMB rate
Reimbursable Meals & Incidental Expenses
at per GSA rate

Staff Member: Julie A. Kot
Event: NJASBO Conference
Location: Atlantic City, NJ
Purpose: Annual Conference
Date: June 5 - June 8, 2018
Cost: \$275.00 registration cost
Hotel: Not to exceed \$99.00+fees/night
Tolls & Mileage at OMB rate
Reimbursable Meals & Incidental Expenses
at per GSA rate

Staff Member: Lisa Barcia
Event: NJEIF Training
Location: Hackensack, NJ
Purpose: Training Seminar
Date: May 11, 2018
Cost: Tolls & Mileage at OMB rate

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Staff Member: Robyn Greenwald
 Event: School Safety Specialist Training
 Location: East Rutherford, NJ
 Purpose: Mandated NJDOE School Safety Specialist Training
 Date: June 25 - 28, 2018
 Cost: Mileage at OMB Rate

Staff Member: Adam Rivera
 Event: Professional Development
 Location: Online Classes
 Purpose: CEU updates
 Date: 6 classes - Dates TBA
 Cost: \$250.00

Staff Member: Jaclyn Carnevale & Michelle Tedeschi
 Event: NJCIE 16th Annual Summer Inclusion Conference
 Location: Montclair State University
 Purpose: Professional Development
 Date: June 28, 2018
 Cost: \$150.00
 Tolls & Mileage at OMB Rate

FIN-157-18 Approve the Building Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Building Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Sustainable Roseland	June 15, 2018 - November 2, 2018	10:00am - 8:00pm	Fridays	Community Farmers Market	Harrison Avenue Fairgrounds
Caldwell Little League Softball/Baseball	Wednesdays: 3/21/18 - 6/13/2018 Fridays: 3/23/18 - 6/15/18 Sundays: 3/25/18 - 6/17/18 Exception dates are noted on approval letter	Weeknights 5:00 p.m. - 8:00 p.m. Sundays 8:00 a.m. - 4:30 p.m.	Wednesdays Fridays & Sundays	Youth Baseball/Softball	Noecker Back Field

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FIN-158-18 Adoption of the 2018-2019 School Budget

WHEREAS, the Roseland Board of Education approved a tentative 2018-2019 school district budget on March 27, 2018, and

WHEREAS, the Roseland Board of Education received approval from the Essex County Executive Superintendent of Schools to advertise the 2018-2019 school district budget on Thursday, April 19, 2018, in *The Progress*, and

WHEREAS, the Roseland Board of Education held a public hearing on the proposed 2018-2019 school district budget in the Media Center of the Lester C. Noecker School, 100 Passaic Avenue, Roseland, New Jersey on Thursday, April 26, 2018, and

WHEREAS, board members and the community in attendance were provided opportunity during the public hearing to ask questions or raise concerns regarding the 2018-2019 proposed school district budget,

NOW THEREFORE BE IT RESOLVED that the Roseland Board of Education authorizes the Business Administrator to make the following line item reallocations from the advertised budget:

- 11-000-270-517-050-00 *Regular Ed. Transport.* reduced \$42,000 to \$287,500
- 11-120-100-101-050-00 *Grades 1-5 Salaries* increased \$40,000 to \$1,727,100
- 11-000-219-320-080-82 *CST Purch. Prof. Ed Svcs.* reduced \$172,000 to \$8,000
- 11-000-219-105-050-82 *CST Secretarial* reduced \$34,000 to \$36,600
- 11-000-219-104-050-82 *CST Salaries* increased \$208,000 to \$316,000

NOW THEREFORE BE IT RESOLVED that the Roseland Board of Education authorizes the Business Administrator to complete and forward Statement B to the Essex County Executive Superintendent of Schools which certifies that the 2018-2019 budget was revised by reallocating resources to other line items after initial approval by the Executive County Superintendent and adopted after the public hearing, and all changes are reflected in the school district budget statement.

<u>2018-2019 Budget</u>	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$8,742,823.00	\$7,948,541.00
Total Special Rev. Fund	\$ 114,147.00	n/a
Total Debt Service Fund	\$ 821,300.00	\$ 821,300.00
Totals	\$ 9,678,270.00	\$ 8,769,841.00

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BE IT FURTHER RESOLVED, that the Roseland Board of Education authorizes as included in budget line 620, Budgeted Withdrawal of Capital Reserve – Excess Costs & Other Capital Projects, the transfer of an amount of \$105,000.00 from Capital Reserve for other capital projects including repairs and replacement of parts to existing boilers (\$50,000.00), updating and reconfiguring the Media Center (\$50,000.00), completing school painting/security upgrades (\$5,000.00). The total cost of these projects is \$105,000.00, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards and security audit measures determined by the Commissioner as necessary to achieve the New Jersey student learning standards and;

BE IT FURTHER RESOLVED, that the Roseland Board of Education included an enrollment adjustment in the base budget in the amount of \$70,316, the full amount of an allowable adjustment generated automatically by the State of New Jersey in the budget year 2018-19.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Roseland Board of Education included a health care cost adjustment in the base budget in the amount of \$41,313, a portion of an allowable adjustment generated automatically by the State of New Jersey in the budget year 2018-19.

FIN-159-18 Approval of Maximum Travel Expenditures for 2018-2019 School Year

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following resolution;

Whereas, the School District Travel policy, # 6471 and N.J.A.C. 6A:23A-7.3 provides that annually in the pre-budget year, each board shall establish by board resolution a maximum travel expenditure amount for the budget year, which the school district shall not exceed.

Whereas, the Roseland Board of Education established \$25,000.00 for the 2018-2019 school year.

NOW THEREFORE BE IT RESOLVED, that the Roseland Board of Education hereby establishes the school district travel maximum for the 2018-2019 school year at the sum of \$25,000.00, which includes board members, administrators, teachers, custodians and support staff.

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FIN-160-18 Approve a Psychiatric Evaluation for Student No. 7944753257

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a psychiatric evaluation by Platt Associates for Student No. 7944753257 in the amount of \$625.00.

FIN-161-18 Approve Four Various Evaluations for Student No. 3551715339

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following four evaluations by the Bilingual Child Study Team for Student No. 3551715339:

Psychological Evaluation in Vietnamese	\$1,000.00
Education Evaluation in Vietnamese	\$1,000.00
Social Evaluation in Vietnamese	\$1,000.00
Speech Evaluation in Vietnamese	\$1,000.00

FIN-162-18 Approve Psychiatric Evaluation for Student No. 1886783975

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a psychiatric evaluation by Platt Associates for Student No. 1886783975 in the amount of \$750.00.

FIN-163-18 Approve Neurological Evaluation for Student No. 1632109636

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a neurological evaluation by Dr. Poorvi Patel for Student No. 1632109636 in the amount of \$450.00 to take place on or about May 29, 2018.

FIN-164-18 Approve Neurological Evaluation for Student No. 5770583196

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a neurological evaluation by Dr. Poorvi Patel for Student No. 5770583196 in the amount of \$450.00 to take place on or about May 22, 2018.

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FIN-165-18 Approve Neurological Evaluation for Student No. 259631395

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a neurological evaluation by Dr. Poorvi Patel for Student No. 259631395 in the amount of \$450.00 to take place on or about May 17, 2018.

FIN-166-18 Approve the Amy Ludwig VanDerwater Author Visit

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Amy Ludwig VanDerwater author visit taking place on May 31, 2018 at a cost of \$2,183.12. The Roseland Home and School Association has generously donated \$1,400.00 to go towards payment of this visit.

FIN-167-18 Approve Collaboration for the McKinney-Vento Education of Homeless Children and Youth Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the collaboration with the Essex Regional Educational Services Commission for the McKinney-Vento Education of Homeless Children and Youth Program for the 2018-2019 school year.

PERSONNEL/MANAGEMENT

PER-69-18 Approve the 2018 Summer Enrichment Program Teachers and Salaries

PER-70-18 Approve the 2018 Summer School Enrichment Program Substitute Teacher and Aides

PER-71-18 Approve Frances Noronha as the 2018 Summer School Enrichment Program School Nurse

PER-72-18 Approve Joanne Barker as the 2018 Summer Enrichment Program Substitute Nurse

PER-73-18 Approve the 2018 E.S.Y. Program Staff

PER-74-18 Accept the Resignation of Employee No. 100410

PER-75-18 Accept the Resignation of Employee No. 100169

PER-76-18 Approval of Jackson Lewis for Independent Personnel Investigation

PER-77-18 Rescind Appointment of Employee No. 100166 as the Part Time (0.6) Confidential Administrative Assistant for the Business Office and Special Education Office for the 2018-2019 School Year

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MOTION by Mrs. Perrotti, SECOND by Mr. Gorman

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti – *All Ayes.*
Mrs. Savarese – *Approved PER-69-18 through PER-73-18, PER-76-18 and PER-77-18, but abstained from PER-74-18 and PER-75-18.*
Mrs. Scaraggi – *Absent.*

PER-69-18 Approve the 2018 Summer Enrichment Program Teachers and Salaries

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2018 Summer School Enrichment Program staff member list for the 2018 Summer School Enrichment Program to be held from 8:30 a.m. to 12:00 p.m., (classes begin at 9:00 a.m.), July 5-July 31, 2018 (19 days), at a rate of \$80.00/day.

PER-70-18 Approve the 2018 Summer School Enrichment Program Substitute Teachers and Aides

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2018 Summer School Enrichment Program Substitute Teachers and Aides listing for the 2018 Summer School Enrichment Program at a rate of \$80.00 per day.

PER-71-18 Approve Frances Noronha as the 2018 Summer School Enrichment Program School Nurse

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Frances Noronha as the 2018 Summer School Enrichment Program nurse from July 5-31, 2018 (19 days), 8:30 a.m. to 12:00 p.m., (classes begin at 9:00 a.m.) at a rate of \$125.00/day not to exceed a total of \$2,250.00.

PER-72-18 Approve Joanne Barker as the 2018 E.S.Y. Program Substitute Nurse

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Joanne Barker as the 2018 E.S.Y. Program Substitute Nurse at a rate of \$125.00/day.

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PER-73-18 Approve the 2018 E.S.Y. Staff

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2018 Extended School Year Program (E.S.Y.) staff member listing for the E.S.Y. Program to take place from 9:00 a.m. to 12:00 p.m., July 5-July 31, 2018 (19 days), in an amount not to exceed \$34,000.00 according to the salary and step guide in the Roseland Education Association agreement, vendor contract, or other district contracts.

PER-74-18 Accept the Resignation of Employee No. 100410

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Employee No. 100410, Position Control No. 024, effective June 29, 2018.

PER-75-18 Accept the Resignation of Employee No. 100169

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Employee No. 100169, Position Control No. 065, effective June 30, 2018.

PER-76-18 Approval of Jackson Lewis for Independent Personnel Investigation

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the law firm of Jackson Lewis to initiate an independent personnel investigation.

PER-77-18 Rescind Appointment of Employee No. 100166 as the Part Time (0.6) Confidential Administrative Assistant for the Business Office and Special Education Office for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, rescinds the appointment of Employee No. 100166 as the Part-Time (0.6) Confidential Administrative Assistant to the Business Office and Special Education Office, Position Control No. 137, at an annual salary of \$34,000, with no benefits, effective July 1, 2018.

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CURRICULUM AND INSTRUCTION

- C&I-34-18 Approve the Student Safety Data System (SSDS) Period 1 Report – July 1, 2017 through December 31, 2017
- C&I-35-18 Approval of the 2018 Summer Enrichment Program
- C&I-36-18 Approval of the 2018 Extended School Year Program
- C&I-37-18 Approval of the West Essex Senior High School Senior Service 2018
- C&I-38-18 Approval of 2017-2018 School Field Trips
- C&I-39-18 Approval of the Revised 2017-2018 District Calendar
- C&I-40-18 Approve the Revision of the Uniform State Memorandum of Agreement (MOA) between Education and Law Enforcement Officials

MOTION by Mr. Gorman, SECOND by Mrs. Savarese

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese – *All Ayes.*
Mrs. Scaraggi – *Absent.*

- C&I-34-18 Approve the Student Safety Data System (SSDS) Period 1 Report – July 1, 2017 through December 31, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Student Safety Data System (SSDS), Period 1 Report – July 1, 2017 through December 31, 2017 which as of this year replaces the Electronic Violence & Vandalism (EVVRS) and the Harassment, Intimidation or Bullying Report (HIB).

- C&I-35-18 Approval of the 2018 Summer Enrichment Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2018 Summer Enrichment Program which will be in session July 5, 2018 - July 31, 2018, a total of 19 days from 9:00 a.m. - 12:00 p.m.

- C&I-36-18 Approval of the 2018 Extended School Year Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2018 Extended School Year Program which will be in session July 5, 2018 - July 31, 2018, a total of 19 days, from 9:00 a.m. - 12:00 p.m.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
APRIL 26, 2018 – 7:30 p.m.**

C&I-37-18 Approval of the West Essex Senior High School Senior Service 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following students for Senior Service experience at Lester C. Noecker School from May 16 - June 13, 2018:

Nicole Apicelli	Jasmine Namyotov
Anthony Bellomo	Thomas Pescatore
Jackie Blottman	Bailey Schuster
Edward Lattanzio	Michael Sigler
Alyssa Negri	Brittany VanArsdale

C&I-38-18 Approval of 2017-2018 School Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2017-2018 school year:

Grade	Class Trip	Date	Purpose
First Grade Students	First Grade Field Trip to Papermill Playhouse	May 7, 2018 (rescheduled from the originally scheduled for April 18, 2018)	Annual Field Trip

C&I-39-18 Approval of the Revised 2017-2018 District Calendar

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the revised 2017-2018 District Calendar.

C&I-40-18 Approve the Revision of the Uniform State Memorandum of Agreement (MOA) between Education and Law Enforcement Officials

In 1988, the Roseland Board of Education approved A Uniform State Memorandum of Agreement (MOA) between Education and Law Enforcement Officials. Since that time, all public school districts are now required to annually adopt and implement the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
APRIL 26, 2018 – 7:30 p.m.**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

POLICIES, REGULATIONS AND BYLAWS

PRB-00-18 Approve on Second Reading the Revised/New Policies, Regulations, Bylaws

MOTION by Mrs. Savarese, SECOND by Mrs. Perrotti.

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese – *All Ayes.*
Mrs. Scaraggi – *Absent.*

PRB-00-18 Approve the Second Reading the Revised/New Policies, Regulations, Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves on second reading and adopts the following policies/regulations:

P0169.02	Board Member Use of Social Networks
P3437	Military Leave
P4437	Military Leave
R5460.1	High School Transcripts
P5516.01	Student Tracking Devices
P7425	Lead Testing of Water in Schools
P7440	School District Security
R7440	School District Security
P7441	Electronic Surveillance in School Buildings and on School Grounds
R7441	Electronic Surveillance in School Buildings and on School Grounds
P8630	Bus Driver/Bus Aide Responsibility
R8630	Emergency School Bus Procedures
P9242	Use of Electronic Signatures

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
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APRIL 26, 2018 – 7:30 p.m.**

IX. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during the three (3) minute period. Any questions should be directed to the Board President, and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

- Five community members spoke. Topics included concerns about additional staff resignations; the posting of anticipated job opening(s); turnover in administration and staff; the nature of business discussed in Closed Session; the World Language position; and an inquiry into a budget line-item listed on the Agenda. The Superintendent, BA and Board members addressed community concerns.

X. COMMITTEE REPORTS

- Mr. Gorman provided an update on the Negotiations Committee, indicating that the Committee had met once with the REA and that the next negotiations session was scheduled for 4/27/18.
- Mrs. Perrotti advised on the recent Ad-Hoc Board-Borough Committee meeting with members of the Borough Council. The group discussed the impact the PILOT program would have upon the school and brainstormed ways in which the school district would be able to receive a proportionate share from the PILOT in order to off-set anticipated increases in enrollment. The PILOT program was approved by the Borough Council on April 17, 2018.

XI. CORRESPONDENCE

- Many letters and emails were received since the last Board Meeting regarding the World Language program, and the Board was made aware of a petition on Facebook regarding same.
- Additional letters and emails came in with respect to the structure of the Child Study Team/Special Education Department.

XII. OLD BUSINESS

- No old business.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
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NEW BUSINESS

- Ms. Gordon thanked Mrs. Savarese and Mrs. Scaraggi for signing up to attend an important session of the NJ School Boards Association on Advocating for Fair Funding.

XIII. CONSIDERATION FOR CLOSED SESSION - 10:14 p.m.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the regular business meeting to discuss issues relating to personnel.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at **11:00 p.m.** and may take action following the closed session.

MOTION by Mrs. Perrotti, SECOND by Mrs. Savarese.

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese – *All Ayes.*
Mrs. Scaraggi – *Absent.*

- **The Board adjourned to Closed Session at approximately 10:14 p.m. Notice was given that the Board would reconvene the Public Session at 11:00 p.m. and may take action.**

XIV. REOPEN INTO PUBLIC SESSION - 11:01 p.m.

MOTION by Mrs. Savarese, SECOND by Perrotti.

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese- *All Ayes.*
Mrs. Scaraggi – *Absent.*

- **The Board reconvened the Public Session at 11:01 p.m.**

BOARD OF EDUCATION
ROSELAND, NEW JERSEY

MINUTES
REGULAR BUSINESS MEETING
APRIL 26, 2018 – 7:30 p.m.

XV. ADJOURNMENT - 11:01 p.m.

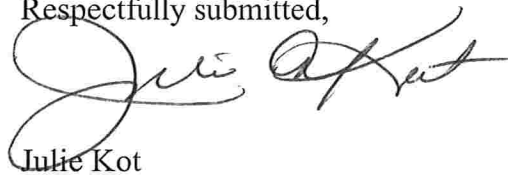
MOTION by Mrs. Savarese, SECOND by Mr. Gorman.

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese – *All Ayes.*
Mrs. Scaraggi – *Absent.*

- The Board adjourned the meeting at 11:01 p.m.

The next Regular Board Meeting will be held on Thursday, May 17, 2018 at 7:30 PM, in the Lester C. Noecker Media Center.

Respectfully submitted,



Julie Kot

Business Administrator/Board Secretary