

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspaper of record, and the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____
Mr. Goldstein _____ Mrs. Gordon _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

- Charlene Peterson, N.J.S.B.A.
- 2016-2017 Board Goals Presentation
- Wellness Check Update

V. SUPERINTENDENT REPORT

- Noecker News
- Retirement
Richard Freda
Hope Garofano
Sally Osmun
- 2016-2017 District Goals Update

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Overview of agenda items

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VII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

VIII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

- RPT-37-17 Approve Board Meeting Minutes
- RPT-38-17 Approve the May & June 2017 Code of Conduct Report
- RPT-39-17 Approve the May & June 2017 Enrollment Report
- RPT-40-17 Approve the May & June 2017 HIB Report
- RPT-41-17 Approve the Health Office Report- March 2017 through June 2017

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

- RPT-37-17 Approve Board Meeting Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Business and Closed Board Minutes for May 25, 2017.

- RPT-38-17 Approve the May & June 2017 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the May & June 2017 Code of Conduct Report.

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RPT-39-17 Approve the May & June 2017 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the May & June 2017 Enrollment Report.

RPT-40-17 Approve the May & June 2017 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the May & June 2017 HIB Report.

RPT-41-17 Approve the Health Office Report- March 2017 through June 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Health Office Report for March 2017- June 2017.

ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS–July 1, 2017
through June 30, 2018

AAD-001-17 Appointment of Health Insurance Broker - Brown & Brown Benefit Advisors

AAD-002-17 Appointment of Property and Casualty Broker

AAD-003-17 Approval to Join the New Jersey School Boards Association Insurance Group/NJEIF 2017-2018

AAD-004-17 Approve Strauss-Esmay to Serve as Policy/Regulation Consultants

AAD-005-17 Appointment of Board Attorney

AAD-006-17 Appointment of Auditor

AAD-007-17 Authorize Bonding of Board Secretary and Treasurer

AAD-008-17 Appointment of Treasurer of School Monies

AAD-009-17 Authorize Board Secretary – Bid Authorization

AAD-010-17 Authorize Payment of Bills between Board Meetings

AAD-011-17 Appointment of School Physician

AAD-012-17 Appointment of Integrated Pest Management (IPM) Coordinator

AAD-013-17 Appointment of Asbestos Management Officer

AAD-014-17 Appointment of Indoor Air Quality Designee

AAD-015-17 Appointment of Right to Know Officer

AAD-016-17 Appointment of Chemical Hygiene Officer

AAD-017-17 Appointment of AHERA Coordinator

AAD-018-17 Appointment of Division of Child Protection & Permanency (CPP) Liaison

AAD-019-17 Appointment of Homeless Liaison

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- AAD-020-17 Appointment of District Educational Stability Liaison
- AAD-021-17 Appointment of McKinney-Vento Liaison
- AAD-022-17 Appointment of I&RS and 504 Committees Coordinator
- AAD-023-17 Approve the HIB District Coordinator for the 2017-2018 School Year
- AAD-024-17 Approve the HIB Specialists for the 2017-2018 School Year
- AAD-025-17 Appointment of Purchasing Agent
- AAD-026-17 Approval of Petty Cash Fund
- AAD-027-17 Designation of Tax Sheltered Annuity Companies
- AAD-028-17 Designation of Companies to Provide Voluntary Insurance
- AAD-029-17 Designation of Signatories
- AAD-030-17 Depositories for District Funds
- AAD-031-17 Approval of Annual Maximum Expenditure for Professional Services for the 2017-2018
- AAD-032-17 Appointment – Affirmative Action Officer
- AAD-033-17 Appointment of Public Agency Compliance Officer
- AAD-034-17 Approve Participation in the Middlesex Regional Educational Services Commission Cooperative Pricing System
- AAD-035-17 Approve Participation in the Hunterdon County Cooperative Pricing Agreement
- AAD-036-17 Approve Participation with Educational Data Services, Inc.
- AAD-037-17 Approve Participation with Essex Regional Educational Services Commission
- AAD-038-17 Approve the Roseland Purchasing Manual – 2017-2018 School Year
- AAD-039-17 Approve Phoenix Advisors, LLC as Continuing Disclosure Agent
- AAD-040-17 Line Item Transfers
- AAD-041-17 Approve the Stronge Teacher and Leader Effectiveness Performance System for the 2017-2018 School Year

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

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AAD-001-17 Appointment of Health Insurance Broker - Brown & Brown Benefit Advisors

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves, effective July 1, 2017, re-appoints Brown & Brown Benefit Advisors for the 2017-2018 school year as its group insurance broker -of-record for the following carrier programs. This appointment is in accordance with the definition of an Extraordinary Unspecified Service (EUS):

1. Horizon Medical Program, Group #98193
2. Benecard/Trust Prescription Program, Group #1000/1098/1099
3. Horizon/Trust Dental Program, Group #98193

Brown & Brown Benefit Advisors is authorized to represent the Board of Education in all aspects of these programs, including, but not limited to: plan marketing, renewal negotiations, legislative compliance, and collective bargaining consulting and member customer service. Brown & Brown Benefit Advisors is authorized to receive broker commissions from the district's group insurance carriers for representing the district in these matters.

AAD-002-17 Appointment of Property and Casualty Broker

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves as its insurance broker and advisor for the 2017-2018 school year in conjunction with the District's membership in the New Jersey Schools Insurance Group (NJSIG), an agreement previously adopted and approved on the 15th day of June, 2015, covering the 2015-2018 school years. CBIZ Insurance Services, Inc. is authorized to receive broker commissions from NJSIG for representing the district in these matters.

AAD-003-17 Approval to Join the New Jersey School Boards Association Insurance Group/NJEIF 2017-2018

WHEREAS, N.J.S.A. 18A:18B-1, *et seq.*, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Roseland District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

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WHEREAS, the Board of Education of the Roseland District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Board of Education of the Roseland District under its obligations as a member of the New Jersey School Boards Association Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ROSELAND DISTRICT:

THAT the Board of Education of Roseland joins with other school districts in organizing and becoming members of the New Jersey School Boards Association Insurance Group; and

THAT, by adoption and signing of this resolution, the Board of Education is hereby renewing membership in the New Jersey School Boards Association Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, from July 1, 2017 to June 30, 2018 for the following types of insurance:

Property	EDP	Automobile Liability
Equipment Breakdown	Crime/Bonds	Umbrella/Excess
Auto Physical Damage	General Liability	Errors Omissions

AAD-004-17 Approve Strauss-Esmay to Serve as Policy/Regulation Consultants

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Strauss-Esmay as policy/regulation consultants for the 2017-2018 school year at a cost of \$2,495.00.

AAD-005-17 Appointment of Board Attorney

WHEREAS, there exists a need for the performance of these services for the Board of Education of the Borough of Roseland in the County of Essex and funds have been provided for such professional services,

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NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roseland in the County of Essex as follows:

- i. Appoints as attorney Anthony Sciarillo of the firm of Sciarillo, Cornell, Merlino, McKeever & Osborne.
- ii. This appointment is awarded without a competitive bidding process under the provisions of the “Local Public Contract Law” of New Jersey at a rate per hour services
 - i. \$165.00 All Attorneys
 - ii. \$105.00 Law Clerks

For the full school year July 1, 2017 to June 30, 2018

AAD-006-17 Appointment of Auditor

WHEREAS, there exists a need for the performance of this service for the Board of Education of the Borough of Roseland in the County of Essex and;

WHEREAS, funds have been provided for such professional services;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roseland, in the County of Essex as follows:

- i. Nisivoccia & Company LLP, 200 Valley Road, Suite 300, Mt. Arlington, N.J. 07856, be appointed to serve as auditor.
- ii. This appointment is awarded without competitive bidding under the provisions of the “Local Public Contract Law” of New Jersey.

For a fee of \$18,320.00 for the full school year July 1, 2017 to June 30, 2018

AAD-007-17 Authorize Bonding of Board Secretary and Treasurer

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Bonding for the Treasurer and Secretary’s Bond to be effective July 1, 2017 through June 30, 2018.

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AAD-008-17 Appointment of Treasurer of School Monies

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Michael Halik, Treasurer of the Roseland Board of Education from July 1, 2017 to June 30, 2018.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Bonding for the Treasurer of School Monies to be effective July 1, 2017 through June 30, 2018.

AAD-009-17 Authorize Board Secretary – Bid Authorization

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves that the Secretary of the Board of Education is authorized to receive, open and tabulate all bids and quotations July 1, 2017 through June 30, 2018.

AAD-010-17 Authorize Payment of Bills between Board Meetings

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, designates the School Business Administrator to audit and approve account and demands for payment prior to presentation to the Board for emergency hand checks and the June 30th bills list. Any such approval shall be presented to the Board for ratification at their next meeting as per Title 18A:19-4.1.

AAD-011-17 Appointment of School Physician

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves appoints Urgent Care of West Caldwell, to serve as School Physician as a vendor effective July 1, 2017 through June 30, 2018.

AAD-012-17 Appointment of Integrated Pest Management (IPM) Coordinator

The Board must appoint an Integrated Pest Management (IPM) Coordinator per Federal and State requirements. RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as the Integrated Pest Management (IPM) Coordinator from July 1, 2017 through June 30, 2018.

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AAD-013-17 Appointment of Asbestos Management Officer

The Board must appoint an Asbestos Management Officer per Federal and State requirements. RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as Asbestos Management Officer from July 1, 2017 through June 30, 2018.

AAD-014-17 Appointment of Indoor Air Quality Designee

The Board must appoint an Air Quality Designee per Federal and State requirements. RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as Indoor Air Quality Designee from July 1, 2017 through June 30, 2018.

AAD-015-17 Appointment of Right to Know Officer

The Board must appoint a Right to Know Officer per Federal and State requirements. It is the RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as Right to Know Officer from July 1, 2017 through June 30, 2018.

AAD-016-17 Appointment of Chemical Hygiene Officer

The Board must appoint a Chemical Hygiene Officer per Federal and State requirements. RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as Chemical Hygiene Officer from July 1, 2017 through June 30, 2018.

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AAD-017-17 Appointment of AHERA Coordinator

The Board must appoint an AHERA Coordinator per Federal and State requirements. RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as AHERA Coordinator from July 1, 2017 through June 30, 2018.

AAD-018-17 Appointment of Division of Child Protection & Permanency (CPP) Liaison

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Jennifer Zeoli as the Division of Child Protection & Permanency liaison (formerly DYFS and DCF) from July 1, 2017 through June 30, 2018.

AAD-019-17 Appointment of Homeless Liaison

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves appoint Jennifer Zeoli as the Homeless Liaison from July 1, 2017 through June 30, 2018.

AAD-020-17 Appointment of District Educational Stability Liaison

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Jennifer Zeoli as the District Educational Stability Liaison for foster students in the district from July 1, 2017 through June 30, 2018.

AAD-021-17 Appointment of McKinney-Vento Liaison

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Jennifer Zeoli as the McKinney-Vento Liaison for homeless students in the district from July 1, 2017 through June 30, 2018.

AAD-022-17 Appointment of I&RS and 504 Committees Coordinator

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves appoint Robyn Greenwald as the 504 Committee Coordinator from July 1, 2017 through June 30, 2018.

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AAD-023-17 Approve the HIB District Coordinator for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Robyn Greenwald as the Harassment, Intimidation and Bullying (HIB) Coordinator for the 2017-2018 school year.

AAD-024-17 Approve the HIB Specialists for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following as HIB Specialists for the 2017-2018 school year:

Lynn Cummings
Mark Mansour

AAD-025-17 Appointment of Purchasing Agent

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves that the following resolution be adopted to appoint the School Business Administrator, as Purchasing Agent.

Resolved, N.J.S.A. 40A:11-9(g) states that if the position of Purchasing Agent becomes vacant, a local contracting unit can appoint a non-certified person as "Temporary Purchasing Agent" for one year from the date of the vacancy, and whereas Julie Kot shall be appointed as "Temporary Purchasing Agent" for the 2017-18 school year,

WHEREAS, N.J.S.A. 18A:18A-3a, permits boards of education to grant authorization to its appointed purchasing agent the right to negotiate and award contracts below the bid threshold; and purchase and sell securities on behalf of the Roseland Board of Education.

WHEREAS, Roseland Board of Education desires to do the above pursuant to this resolution,

RESOLVED, that the governing body of the Roseland Board of Education, in the County of Essex, in the State of New Jersey hereby establishes its bid threshold pursuant to 18A:18a 3, at \$40,000.00; and quote threshold at \$6,000.00 and be it further,

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RESOLVED, that the governing body hereby appoints the School Business Administrator, as the Board's Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A, et. Seq. and grants authority, responsibility, and accountability of the purchasing activity of the Roseland Board Education July 1, 2017 through June 30, 2018. No vendor signature on voucher is required below the \$6,000.00 quote threshold.

AAD-026-17 Approval of Petty Cash Fund

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the establishment of a petty cash fund to be maintained in the Board Office in the amount of \$500.00 from July 1, 2017 through June 30, 2018.

AAD-027-17 Designation of Tax Sheltered Annuity Companies

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following tax sheltered annuity companies to provide service to the employees of the Roseland Board of Education: AXA Equitable, Metropolitan Life Insurance Company, The Legend Group, Lincoln Investments, Vanguard and Valic from July 1, 2017 through June 30, 2018.

AAD-028-17 Designation of Companies to Provide Voluntary Insurance

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following companies to provide voluntary insurance plans to the employees of the Roseland Board of Education: Prudential, and AFLAC from July 1, 2017 through June 30, 2018.

AAD-029-17 Designation of Signatories

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the signatures of the President or Vice President, Treasurer of School Monies and School Business Administrator/Board Secretary be required on all checks in the payment of bills and claims against the Board of Education of the Borough of Roseland from July 1, 2017 through June 30, 2018.

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AAD-030-17 Depositories for District Funds

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the designation of Lakeland Bank as depository for funds of the Board of Education of Roseland, for the Student Activities Account of the Lester C. Noecker School from July 1, 2017 through June 30, 2018.

AAD-031-17 Approval of Annual Maximum Expenditure for Professional Services for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an annual maximum expenditure for public relations and professional services for the 2017-2018 school year. As defined in N.J.A.C. 6A:23A-5.2(a) 1, upon notification if it becomes necessary to exceed the maximum amount, the board of education may adopt an increase in the dollar amount through formal board action:

Legal Services	\$ 55,000.00
Audit Fees	\$ 25,000.00
Related Services	\$100,000.00
Occupational Therapy	\$100,000.00
Physical Therapy	\$100,000.00
Professional Development	\$ 60,000.00

AAD-032-17 Appointment – Affirmative Action Officer

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Julie Kot as Affirmative Action Officer from July 1, 2017 through June 30, 2018.

AAD-033-17 Appointment of Public Agency Compliance Officer

In accordance with N.J.A.C. 17:27-3.5, each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O. The P.A.C.O. is the liaison between the Division and the service provider. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. The P.A.C.O. is the Public Agency's point of contact for all matters concerning the implementation and administration of the statute. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal

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employment opportunity. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

Each year, all Public Agencies are required to submit the name, title, address, telephone number, fax and e-mail address of the P.A.C.O. designated by the Public Agency. This information must be submitted to the Division no later than January 10th of each year.

However, it shall be the responsibility of the Public Agency to update the P.A.C.O. designation at any time during the year if any changes are made concerning the designated P.A.C.O.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the Julie Kot, as the designated Public Agency Compliance Office as per New Jersey Statute N.J.A.C. 17:27-3.5 from July 1, 2017 through June 30, 2018.

AAD-034-17 Approve Participation in the Middlesex Regional Educational Services Commission Cooperative Pricing System

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves participation in the Middlesex Regional Educational Services Commission Cooperative Pricing System for the 2017-2018 school year.

AAD-035-17 Approve Participation in the Hunterdon County Cooperative Pricing Agreement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves participation in the Hunterdon County Cooperative Pricing Agreement for the 2017-2018 school year.

AAD-036-17 Approve Participation with Educational Data Services, Inc.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves participation with Educational Data Services, Inc. for the 2017-2018 school year.

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AAD-037-17 Approve Participation with Essex Regional Educational Services Commission

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves participation with Essex Regional Educational Services Commission for June 2017 and the 2017-2018 school year.

AAD-038-17 Approve the Roseland Purchasing Manual – 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Roseland Purchasing Manual for the 2017-2018 school year.

AAD-039-17 Approve Phoenix Advisors, LLC as Continuing Disclosure Agent

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Roseland Board of Education approves the agreement submitted by Phoenix Advisors, LLC to serve as the Continuing Disclosure Agent and perform the required scheduled filings of certain financial and statistical information within prescribed timeframes promulgated by SEC Rule 15c:2-12, a crucial prerequisite to access the bond and note markets to finance important capital projects for an annual fee of \$850.00 for the 2017-2018 school year.

AAD-040-17 Line Item Transfers

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves as provided by N.J.S.A. 18A:22-8.1 amended, the Business Administrator be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education ratified and duly-recorded in the minutes of such meeting not less than monthly until the next reorganization meeting in January 2018.

AAD-041-17 Approve the Stronge Teacher and Leader Effectiveness Performance System for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Stronge Teacher and Leader Effectiveness Performance System for the 2017-2018 School Year.

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FINANCE/FACILITIES

- FIN-183-17 Approve Acceptance of Report of Treasurer of School Monies – May, 2017
- FIN-184-17 Approve Acceptance of the Board Secretary’s Report – May, 2017
- FIN-185-17 Approve Acceptance of the Board of Education’s Monthly Certification
Budgetary Major Account/Fund Status
- FIN-186-17 Approval for Payment of Bills and Claims – June, 2017
- FIN-187-17 Approve Line Item Transfers – May, 2017
- FIN-188-17 Approve Acceptance of the Cafeteria Report – May, 2017
- FIN-189-17 Approve the Travel and Work Related Expenses
- FIN-190-17 Approve Centris Group, Frontline Technologies Group, LLC
- FIN-191-17 Approval of Annual Maximum Expenditure for Professional Services for
the 2017-2018 School Year
- FIN-192-17 Approval of the Submission of the IDEA Application - FY 2018
- FIN-193-17 Acceptance of Funding of the IDEA Application - FY 2018
- FIN-194-17 Approval of the SecureWatch24 Service Agreement for the 2017-2018
School Year
- FIN-195-17 Approval of the Alarm & Communication Technology Agreement for the
2017-2018 School Year
- FIN-196-17 Approval of the Sanders Mechanical Services Agreement for the 2017-2018
School Year
- FIN-197-17 Approval of the Tyco/Simplex Grinnell Service Agreement for the 2017-2018
School Year
- FIN-198-17 Approval of the Kraft Power Service Agreement for the 2017-2018 School Year
- FIN-199-17 Designation of Alternate Signature for Treasurer of School Monies
- FIN-200-17 Approval of Signatory Changes to Accounts at Lakeland Bank
- FIN-201-17 Approval of Signatory Changes to Accounts at M&T and Lakeland Banks
- FIN-202-17 Approval of Bond Redemption
- FIN-203-17 Approve Insurance Coverage for the Roseland Home and School Association
- FIN-204-17 Approve the 2017-2018 West Essex YMCA Extended Day Program Agreement
- FIN-205-17 Approve the Abolishment of the Position of School Social Worker
- FIN-206-17 Approval of the Essex Regional Educational Service Commission Agreements
and Addendum
- FIN-207-17 Approval for Business Administrator to pay June 2017 through August 2017
Bills & Claims Cycles
- FIN-208-17 Facility Use Approval
- FIN-209-17 Approval of Three (3) Evaluations for Student No. 4236142201
- FIN-210-17 Approve Tuition Contract for Out of District Student No. 9173165702

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

- FIN-211-17 Approve Additional Summer Hours for Employee No. 100013
FIN-212-17 Approval of the Early Morning Care Program Rates for the 2017-2018 School Year
FIN-213-17 Approve the Submission of the Application of E.S.S.A. - FY 2018
FIN-214-17 Approve CC Productions, Inc. for QSP Cafeteria POS and Payforit.net
FIN-215-17 Transfer of Current Year Surplus to Reserve
FIN-216-17 Approve the Notice of Awarded Contracts for the 2017-2018 School Year
FIN-217-17 Approval of Neurological Evaluation for Student No. 8873798811

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

 Mr. Goldstein _____ Mrs. Gordon _____

- FIN-183-17 Approve Acceptance of the Report of the Treasurer of School Monies – May, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the periods ending May 31, 2017.

- FIN-184-17 Approve Acceptance of the Board Secretary’s Report – May, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Board Secretary’s Report for the period ending May 31, 2017.

- FIN-185-17 Approve the Board of Education’s Monthly Certification Budgetary Major Account/Fund Status

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves, that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of May 31, 2017 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

FIN-186-17 Approval for Payment of Bills and Claims – June, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves, the payment of the Bills and Claims for the period ending June 21, 2017:

General Fund-Bills & Claims	\$211,271.54
General Fund-Payroll	\$723,981.07 through 6/28/17
Fund 60	\$35,139.86

FIN-187-17 Approve Line Item Transfers – May 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves, the Budget Transfers for the month of May, 2017 in the amount of \$134,048.45 as per N.J.S.A. 18A:8.1.

FIN-188-17 Approve Acceptance of the Cafeteria Report – May 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the periods ending May 2017.

FIN-189-17 Approve the Travel and Work Related Expenses

RESOLVED, upon the recommendation of the Superintendent, that in accordance with the travel Policy No. 6471, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member:	Robyn Greenwald, Jennifer Mulvaney, & Jennifer Zeoli
Event:	AchieveNJ Regional Workshop
Location:	West Essex Regional High School
Purpose:	2017-2018 updates
Date:	August 1, 2017
Cost:	Mileage at OMB rate

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

FIN-190-17 Approve Centris Group, Frontline Technologies Group, LLC

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Centris Group, Frontline Technologies Group, LLC to provide special services with IEP Direct software support and training at a cost of \$5,496.86 for the 2017-2018 school year

FIN-191-17 Approval of Annual Maximum Expenditure for Professional Services for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve and amend an annual maximum expenditure for public relations and professional services for the 2016-2017 school year for legal services as defined in N.J.A.C. 6A:23A-5.2(a)1 not to exceed \$70,000.00.

FIN-192-17 Approval of the Submission of the IDEA Application - FY 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the IDEA Grant Application – Fiscal Year 2018.

FIN-193-17 Approval of the Acceptance of Funding of the IDEA Application - FY 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following funding amounts relating to the IDEA Grant Application – Fiscal Year 2018:

Basic: \$91,280.00
Preschool: \$ 4,973.00

FIN-194-17 Approval of the SecureWatch24 Service Agreement for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the twenty- four hour (24) monitoring for burglar alarm servicing for the 2017-2018 school year at a rate of \$492.00.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

FIN-195-17 Approval of the Alarm & Communication Technologies Agreement for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Alarm & Communication Technologies (ACT) agreement for fire alarm inspection at a rate of \$5,500.00 for the 2017-2018 school year.

FIN-196-17 Approval of the Sanders Mechanical Services Agreement for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Sanders Mechanical Services agreement at a Cost of \$3,259.20 for the 2017-2018 school year.

FIN-197-17 Approval of the Tyco/Simplex Grinnell Service Agreement for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Tyco/Simplex Grinnell Service Agreement at a cost of \$576.32 for the 2017-2018 school year (7-1-17 to 6-30-18).

FIN-198-17 Approval of the Kraft Power Service Agreement for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Kraft Power Service Agreement at a cost of \$995.00 for the 2017-2018 School Year.

FIN-199-17 Designation of Alternate Signature for Treasurer of School Monies

RESOLVED, that the Board of Education, approves Deanne Somers, Superintendent of Schools, as the alternate signature for the Treasurer of School Monies on all checks in the payment of bills and claims against the Board of Education of the Borough of Roseland from July 1, 2017 to June 30, 2018.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

FIN-200-17 Approval of Signatory Changes to Accounts at Lakeland Bank

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the signatory changes to the Capital Project, Cafeteria, General, Agency and Payroll Accounts at Lakeland Bank, as follows:

Superintendent: Deanne Somers
Business Administrator: Julie Kot
Treasurer of School Monies: Michael Halik

FIN-201-17 Approval of Signatory Changes to Accounts at Lakeland Bank

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the signatory changes to the Student Activities Account at Lakeland Bank, as follows:

Business Administrator: Julie Kot
Principal: Robyn Greenwald
Administrative Assistant: Catherine Overbeck

FIN-202-17 Approval of Bond Redemption

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves payment of principle and interest on September 1, 2017 to Chase Manhattan Bank for the Roseland Board of Education as follows:

Series 2013 Refunding	\$610,000.00
	<u>109,525.00</u>
	\$719,525.00

Combined Total: \$719,525.00

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

FIN-203-17 Approve Insurance Coverage for the Roseland Home and School Association

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves, the Roseland Home and School Association and their members while acting on behalf of and at the direction of the Board of Education to be named insured under the New Jersey School Board Association Insurance Group (NJSBAIG) General Liability policy for the 2017-2018 school year.

FIN-204-17 Approve the 2017-2018 West Essex YMCA Extended Day Program Agreement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2017-2018 West Essex YMCA Extended Day Program Agreement at a monthly fee of \$1,000.00 (One thousand dollars) on the first day of each month from September 2017 – January 2018. The West Essex YMCA will pay a monthly fee of \$1,100.00 (One thousand one hundred dollars) on the first day of each month from February 2018 through and including June 2018. Total payment shall be \$10,500.00 (Ten thousand five hundred dollars) for the 2017-2018 school year.

FIN-205-17 Approve the Abolishment of the Position of School Social Worker

WHEREAS, N.J.S.A. 18A:28-9 provides that a board of education has the right to reduced the number of positions in the school district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or upon compliance with the provisions of this article; and

WHEREAS, for reasons of economy, the Superintendent recommends that the position of school social worker be abolished with an effective date of July 1, 2017; and

NOW IT BE RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approves the abolishment of the position of school social worker effective July 1, 2017, for reasons of economy.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

FIN-206-17 Approval of the Essex Regional Educational Service Commission Agreements and Addendum

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, to approve the Essex Regional Educational Service Commission Agreement for Child Study Team Services, Home Instruction Services, and Addendum for additional services for the 2017-2018 school year.

FIN-207-17 Approval for Business Administrator to Pay June 2017 through August 2017 Bills & Claims Cycles

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, grants authority to the Business Administrator to pay bills between Board of Education meetings on June 21, 2017 through August 24, 2017 for book close and the continuation of standard operations upon review and approval of the Superintendent of Schools and Finance Committee, with subsequent Board of Education approval at the August 24, 2017 Board meeting.

FIN-208-17 Approve the Facility Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facility Use Request:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
The Borough of Roseland	6-10-17* *Retroactive	11:30am – 5:00 pm	Saturday	Community Fair, Picnic, & Softball Game	Harrison Avenue Fairgrounds

FIN-209-17 Approval of Three (3) Evaluations for Student No. 4236142201

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, to approve three (3) evaluations to be provided by Mae J. Balaban and Associates for Student No. 4236142201 as follows:

Education Evaluation: \$1,075.00
 Psychological Evaluation: \$1,075.00
 Speech & Language Evaluation: \$1,075.00

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

FIN-210-17 Approve Tuition Contract for Out of District Student No. 9173165702

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, to approve the tuition contract for Out of District Student No. 91736572 with Shepard School for the 2017-2018 School Year at a cost of \$64,432.50.

FIN-211-17 Approve Additional Summer Hours for Employee No. 100013

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve additional summer hours for Employee No. 100013 to conduct Speech Evaluation at a rate of \$85.00 per hour for Student No. 8424871040, not to exceed four hours.

FIN-212-17 Approval of the Early Morning Care Program Rates for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Early Morning Care Program Rates as follows for the 2017-2018 School Year:

Monthly Rate:	\$65.00
The fee is \$35.00 per month for each additional child.	
Weekly Rate:	\$25.00
Daily Rate:	\$ 7.00

FIN-213-17 Approve the Submission of the Application of E.S.S.A. - FY 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the Every Student Succeeds Act (E.S.S.A.) application– Fiscal Year 2018.

FIN-214-17 Approve CC Productions, Inc. for QSP Cafeteria POS and Payforit.net

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves CC Productions, Inc. to provide software licensing and support for QSP Cafeteria POS and Payforit.net for the 2017-2018 School Year.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

FIN-215-17 Transfer of Current Year Surplus to Reserve

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Roseland Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Legal Reserve accounts at year end, and

WHEREAS, the Roseland Board of Education has determined that they wish to deposit an amount not to exceed \$750,000 in Capital Reserve, not to exceed the 2% limit or \$250,000 for surplus and \$125,000 in Legal Reserve for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Roseland Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

FIN-216-17 Approve the Notice of Awarded Contracts for the 2017-2018 School Year

It is the RECOMMENDED MOTION of the Roseland Board of Education pursuant to PL 2015 Chapter 47 intends to renew, award, or permit to expire the contracts listed below and previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

Achieve 3000	Hunterdon Cty. Ed. Services
A.C.T.	J.A.T.
Advanced Office Supplies	Keyboard Consultants
Aero Environmental	Kraft Power
Blackboard Connect	Maschio's Food Services
Brainpop	M.E.I.G.
Brookaire	Middlebury Interactive
C.C. Productions	N.J.S.I.G.
CDW-G	Monmouth Telecom
Chapel Hill	My Learning Plan
City Fire Equipment Co.	Nisivoccia, LLT
Cleary, Giacobbe, Alfieri, & Jacobs	Northwest Evaluation Assn.
Comcast	Oncourse Systems
Converge One	Pitney Bowes
C.Q.I.	Promedia
Delcom Group	Public Sewer
Dell Computer	Rose Newman, PT
Demco	Sanders Mechanical Service
D & L Paving Co.	Sciarillo, Cornell, Merlino, McKeever & Osborne, LLC.
Discovery Education	Securewatch 24
Docutrend	Simplex Grinnell/Tyco
eBackpack, Inc.	Solutions Architecture Corp.
Ed Data Services, Inc.	Staples
Ednet Technologies	Sussex Cty. Reg. Tran. Coop.
Edumet	Systems 3000
E.C.R.S.C.	Typing Club.com
E-Rate	Velma Conway, OT
Follett Software	Verizon Wireless
Frontline	Walgreens
Genesis	West Essex Livingston YMCA
Glenview Academy	Western Pest Control
Hand Over Hand	Zumu

FIN-217-17 Approval of Neurological Evaluation for Student No. 8873798811

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a neurological evaluation, services being provided by St. Joseph Medical Center for Student No. 887398811 at a cost of \$450.00.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

PERSONNEL/MANAGEMENT

- PER-88-17 Approval of Classroom Aides for the 2017-2018 School Year
- PER-89-17 Approval of Support Staff and Administration Employees and Salaries – 2017-2018 School Year
- PER-90-17 Approve Substitute Nurses for the 2017-2018 School Year
- PER-91-17 Tuition Reimbursement for 2016-2017
- PER-92-17 Approve the Creation of Three (3) Cafeteria/Playground Aide Positions
- PER-93-17 Approve the Early Morning Care Supervisor for the 2017-2018 School Year
- PER-94-17 Approve Additional Early Morning Care Supervisors for the 2017-2018 School Year
- PER-95-17 Approve the Early Morning Supervisor Substitute for the 2017-2018 School Year
- PER-96-17 Approval of the Morning Supervisors for the 2017-2018 school year
- PER-97-17 Approval of the Substitute Morning Supervisors for the 2017-2018 School Year
- PER-98-17 Approval Amended Salary for Employee No. 100316, Classroom Aide
- PER-99-17 Approval of the (0.6) B.S.I./Gifted and Talented Teacher
- PER-100-17 Approval of a Stipends for Additional Duties in 2017-2018
- PER-101-17 Accept the Resignation of Employee No. 100293
- PER-102-17 Accept the Resignation of Employee No. 100379
- PER-103-17 Approval of Summer Hours for Employee No. 100415
- PER-104-17 Approval of Five (5) Summer Hours for Employee No. 100259
- PER-105-17 Approval of Five (5) Summer Hours for Employee No. 100320

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

PER-88-17 Approval of Classroom Aides for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, to approve the aides and annual salaries for the 2017-2018 school year.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

PER-89-17 Approval of Support Staff and Administration Employees and Salaries –
2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves support staff and administration employees and salaries for the 2017-2018 school year.

PER-90-17 Approve Substitute Nurses for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following as a substitute school nurses for the 2017-2018 school year at a rate of \$125.00/day:

Joanne Barker	Shirley Bush
Theresa Garcia	Catapult Learning

PER-91-17 Tuition Reimbursement for 2016-2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves tuition reimbursement payments, for having successfully completed approved graduate courses, in the amounts as indicated to the following staff members:

Richard Celebre	\$1,600.00
Lynn Cummings	\$ 369.00
Christine Garlewicz	\$1,348.96
Daniella Rivera	\$1,600.00
Ashley Safir	\$1,600.00

PER-92-17 Approve the Creation of Three (3) Cafeteria/Playground Aide Positions

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the creation of three (3) cafeteria/playground aide positions, Position Control No. 132, 133, and 134 at an annual salary of \$10,000 per person with no benefits from 10:45 a.m. – 1:00 p.m. for the 2017-2018 school year.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

PER-93-17 Approve the Early Morning Care Supervisor for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Deborah Sessa as the Early Morning Care Supervisor for the 2017-2018 school year from 7:30 a.m. – 8:30 a.m. at a rate of \$20 per day.

PER-94-17 Approve Additional Early Morning Care Supervisors for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves additional early morning care supervisors for the 2017-2018 school year on a daily rotating schedule, from 7:30 AM-8:30 AM (60 minutes) at a maximum rate of \$20.00 per day, \$100.00 per week.

Richard Celebre
Susan Groome
Marilyn Havrilla
Kristina Kash

Mark Mansour
Anne-Marie Petrarca
Lisa Varecka

PER-95-17 Approve the Morning Supervisor Substitute for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Deborah Sessa as a morning supervisor substitute for the 2017-2018 school year at a rate of \$10 per day. (8:30 a.m. – 8:50 a.m.)

PER-96-17 Approval of the Morning Supervisors for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following as the morning supervisors for the 2017-2018 school year:

Mark Mansour-from 8:30-8:50 (20 minutes) at a rate of \$10.00 per day or \$1,800.00 for the year if he supervises every day.

Sue Groome-from 8:30-8:50 (20 minutes) at a rate of \$10.00 per day or \$1,800.00 for the year if she supervises every day.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

Jean FitzGibbons-from 8:30-8:50 (20 minutes) at a rate of \$10.00 per day or \$1,800.00 for the year if she supervises every day.

Ashley Safir-from 8:30-8:50 (20 minutes) at a rate of \$10.00 per day or \$1,800.00 for the year if she supervises every day.

PER-97-17 Approval of the Substitute Morning Supervisors for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves substitute morning supervisors for the 2017-2018 school year on a daily rotating schedule, from 8:30 AM-8:50 AM (20 minutes) at a maximum rate of \$10.00 per day as follows:

Richard Celebre
Christina Melillo
Sharon Zeman

PER-98-17 Approval Amended Salary for Employee No. 100316, Classroom Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an amended salary for Employee No. 100316, who has been trained in Applied Behavior Analysis (ABA) principles, in the amount of \$500.00, for a revised annual salary of \$19,904.00.

PER-99-17 Approval of the (0.6) B.S.I./Gifted and Talented Teacher

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Chelsea Clarke as the Part Time (0.6) B.S.I./Gifted and Talented Teacher, Position Control No. 132, at a salary of \$30,317.00 (BA), with no benefits for the 2017-2018 school year.

PER-100-17 Approval of a Stipends for Additional Duties in 2017-2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following staff members to perform extra duty beyond their contractual obligations for the 2017-2018 school year:

Richard Celebre, Owl's Eye Newspaper	\$2,000.00
Christina Melillo, Student Council	\$2,000.00

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

PER-101-17 Accept the Resignation of Employee No. 100293

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Employee No. 100293, Position Control No. 61, effective June 30, 2017.

PER-102-17 Accept the Resignation of Employee No. 100379

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Employee No. 100379, Position Control No. 101, effective June 30, 2017.

PER-103-17 Approval of Summer Hours for Employee # 100415

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves summer hours for Employee No. 100415 at a rate of \$21.27 per hour, not to exceed one hundred (100) hours.

PER-104-17 Approval of Five (5) Summer Hours for Employee No. 100259

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Employee No. 100259 to work five (5) summer hours to complete the HIB state reporting at a rate of \$45.56 per hour.

PER-105-17 Approval of Five (5) Summer Hours for Employee No. 100320

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Employee No. 100320 to work five (5) summer hours to complete the HIB state reporting at a rate of \$49.64 per hour.

CURRICULUM AND INSTRUCTION

- C&I-36-17 Approve a West Essex Regional Student for Work Training/Skills Program
- C&I-37-17 Approval of the ELS Three-Year Program Plan for the 2017-2020 School Years
- C&I-38-17 Approval of Summer Curriculum Writing 2017
- C&I-39-17 Approve Jennifer Zeoli for Ninety (90) Field Placement Hours
- C&I-40-17 Approve Richard Celebre for Six-hundred (600) Field Placement Hours
- C&I-41-17 Approval of the Cafeteria/Playground Aide Job Description
- C&I-42-17 Approval of the Submission of the Harrassment, Intimidation, and Bullying and Violence & Vandalism Report- Period 2-January 1, 2017-June 30, 2017

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

C&I-36-17 Approve a West Essex Regional Student for Work Training/Skills Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Student No. 403747, a student at West Essex Regional School, for an inter-district work training/skills program in the cafeteria for the 2017-2018 school year.

C&I-37-17 Approval of the ELS Three-Year Program Plan for the 2017-2020 School Years

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the English Languages Services (ELS) Three-Year Program Plan for the 2017-2020 school years.

C&I-38-17 Approval of Summer Curriculum Writing 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the June, July, and August summer curriculum writing listing for ELA, Science, Social Studies, and Math Enrichment.

C&I-39-17 Approve Jennifer Zeoli for Ninety (90) Field Placement Hours

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Jennifer Zeoli for field placement (ninety (90) hours) under the supervision of the Principal (NJ EXCEL) at no cost to the board.

C&I-40-17 Approve Richard Celebre for Six-hundred (600) Field Placement Hours

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Richard Celebre for field placement (six-hundred (600) hours) under the supervision of the Supervisor of Special Services (Seton Hall University) at no cost to the board.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

C&I-41-17 Approval of the Cafeteria/Playground Aide Job Description

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria/Playground Aide Job Description.

C&I-42-17 Approval of the Submission of the Harassment, Intimidation, and Bullying and Violence & Vandalism Report- Period 2-January 1, 2017-June 30, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, to approve the 2016-2017 Harassment, Intimidation and Bullying and Violence & Vandalism Report for Period 2- January 1, 2017 through June 30, 2017 as submitted to the Department of Education.

POLICIES, REGULATIONS AND BYLAWS

PRB-23-17 Approve a First Reading the Revised/New Policies, Regulations, Bylaws

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

PRB-23-17 Approve on First Reading the Revised/New Policies, Regulations, Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves on first reading and adopts the following policies/regulations:

Policy No.1240	Evaluation of Superintendent (M) (Revised)
Regulation No.1240	Evaluation of Superintendent (M) (Revised)
Policy No. 1511	Board of Education Website Accessibility (New)
Policy No. 2468	Independent Educational Evaluations
Policy No. 3126	District Mentoring Program (Revised)
Regulation No. 3126	District Mentoring Program (Revised)
Policy No. 3221	Evaluation of Teachers (M) (Revised)
Regulation No. 3221	Evaluation of Teachers (M) (Revised)
Policy No. 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Regulation No. 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

Policy No. 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
Regulation No. 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
Policy No. 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
Regulation No. 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
Policy No. 3240	Professional Development for Teachers and School Leaders (M) (Revised)
Regulation No. 3240	Professional Development for Teachers and School Leaders (M) (Revised)
Policy 4111.31	Cafeteria Aides/ Playground Aides
Policy No. 5610	Suspension (M) (Revised)
Regulation No. 5610	Suspension (M) (Revised)
Policy No. 5620	Expulsion (M) (Revised)
Policy No. 7424	Bed Bugs (New)
Regulation 7424	Bed Bugs (New)
Policy No. 7461	District Sustainability Policy (New)
Policy No. 8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)
Policy No. 8550	Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

IX. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during the three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

X. CORRESPONDENCE

XI. OLD BUSINESS

NEW BUSINESS

XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Resolution for Closed Session:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss matters relating to legal and personnel matters and HIB Case No. 2016-2017-004.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at _____ p.m. and may take action following the closed session.

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

XIII. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

XIV. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Resolution for Closed Session:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss matters relating to personnel matters.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at _____ p.m. and may take action following the closed session.

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

 Mr. Goldstein _____ Mrs. Gordon _____

XV. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

 Mr. Goldstein _____ Mrs. Gordon _____

XVI. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

 Mr. Goldstein _____ Mrs. Gordon _____

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 21, 2017 – 7:30 p.m.**

Next Board Meeting is on Thursday, August 24, 2017 at 7:30 p.m., in the Lester C. Noecker Media Center. There will not be a Board meeting in July.