

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
DECEMBER 8, 2016 – 7:30 p.m.**

I. CALL TO ORDER – Mrs. Gordon

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspaper of record, and the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____
Mr. Goldstein _____ Mrs. Gordon _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

V. SUPERINTENDENT REPORT

- Eagle Scout Projects Recognition – Scouts David Butterfield and Michael Sigler
- Noecker News

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Submissions Overview

VII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

VIII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

- RPT-11-17 Approve Board Meeting Minutes
RPT-12-17 Approve the November, 2016 Code of Conduct Report
RPT-13-17 Approve the November, 2016 Enrollment Report
RPT-14-17 Approve the November, 2016 HIB Report

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**LESTER C. NOECKER SCHOOL
DECEMBER 8, 2016 – 7:30 p.m.**

- FIN-86-17 Approve Submission of the 2015-2016 Audit Summary Application to the State
FIN-87-17 Approve the Semi-annual Stipend Payments to Richard Celebre and Christina Melillo
FIN-88-17 Approve Home Instruction by Four Winds Hospital for Student No. 40334183318
FIN-89-17 Approve a Strategic Planning Partnership with the New Jersey School Boards Association
-School Goal No. 3
FIN-90-17 Approve Website Vendor Zumu Software - School Goal No. 3

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____
Mr. Goldstein _____ Mrs. Gordon _____

- FIN-72-17 Approve Acceptance of Report of Treasurer of School Monies - November 30, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the enclosed Report of Treasurer of School Monies for the period ending November 30, 2016.

- FIN-73-17 Approve Acceptance of Board Secretary's Report - November 30, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the enclosed Board Secretary's Report for the period ending November 30, 2016.

- FIN-74-17 Approve the Board of Education's Monthly Certification Budgetary Major Account/Fund Status

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves, that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of November 30, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- FIN-75-17 Approve the Payment of Bills and Claims – December 8, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves, the payment of the Bills and Claims for the period ending December 8, 2016:

General Fund-Bills & Claims	\$191,581.26
General Fund-Payroll	\$467,805.41 through 11/30/16
Fund 60	\$11,513.24

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DECEMBER 8, 2016 – 7:30 p.m.**

FIN-76-17 Approve Acceptance of the Cafeteria Report – November, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending November, 2016.

FIN-77-17 Approve Line Item Transfers – November, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves, the Budget Transfers for the month of November, 2016 in the amount of \$48,041.73 as per N.J.S.A. 18A:8.1.

FIN-78-17 Approve the Travel and Work Related Expenses

RESOLVED, upon the recommendation of the Superintendent, that in accordance with the travel Policy No. 6471, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member: Deanne Somers
Event: Superintendent's Academy
Location: W. Trenton, NJ
Purpose: Mandated Superintendent Training
Date: 10/19, 11/18/16, 1/9, 2/23, 3/22, 5/4/17
Cost: Mileage at OMB rate

Staff Member: Kathleen Shelley and Amy Dahn
Event: Care Plus
Location: Ridgewood, NJ
Purpose: Understanding Trauma
Date: December 2, 2016 (Retroactive)
Cost: Mileage at OMB rate
Due to unforeseen circumstances relating to software per 6A:23A-7.4(e)

Staff Member: Deanne Somers
Event: NJ Superintendents' Study Council
Location: South Orange, NJ
Purpose: Seminar-New Student Teachers, Administrator Requirements and the Evaluations and Testing Systems
Date: December 8, 2016
Cost: Mileage at OMB rate

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**LESTER C. NOECKER SCHOOL
DECEMBER 8, 2016 – 7:30 p.m.**

Staff Member: Jennifer Mulvaney
 Event: NJECC Education Technology Conference
 Location: Montclair, NJ
 Purpose: Updates on Technology
 Date: January 10 and 12, 2017
 Cost: Registration: \$285.00
 Mileage at OMB rate

FIN-79-17 Approve the Building Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Building Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland Recreation Basketball	12/16/16, 1/6, *1/13, *1/20, 1/27, 2/3, 2/10, 2/17, *2/24, 3/3, 3/10, 3/17/17	7:30pm-9:30pm	Fridays	Youth Basketball	Sierchio *No MPR
Roseland Recreation Basketball	12/17/16, 1/7, 1/14, 1/21, 1/28, 2/4, 2/11, 2/25, 3/4, 3/11, 3/18/17	8:30am-9:30am	Saturdays	Youth Basketball	Sierchio MPR
Wizard of Oz Play Rehearsals	12/19/16, 1/9, 1/23, 1/30, 2/6, 2/13, 2/27, 3/6, 3/13, *3/20/17	6:30-7:30pm *5:00-9:00pm	Mondays	Play Rehearsal	Music Rooms
Wizard of Oz Play Rehearsals	12/15, 12/22/16, 1/5, 1/12, 1/19, 1/26, 2/2, 2/9, 2/16, 2/23, 3/2, 3/9, 3/16, *3/23, *3/24/17	5:00-6:30pm *6:00-9:30pm	Thursdays	Play Rehearsal	Music Rooms

FIN-80-17 Approve Mara Trager, Consultant for Words Their Way – School Goal No. 1

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the professional services contract with Mara Trager, Consultant for Words Their Way professional development training for teachers of Grades 1 and 2 at a cost of \$1,995.00/day (NCLB-Title I Money) for one (1) day on January 23, 2017.

FIN-81-17 Approve Author Corey Rosen Schwartz to Visit Lester C. Noecker

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves author Corey Rosen Schwartz for three (3) sessions for grades K-3 at a cost of \$975.00.

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DECEMBER 8, 2016 – 7:30 p.m.**

FIN-82-17 Approve the Transfer of Funds to the Capital Reserve Account

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the transfer of \$250,000.00 to the Capital Reserve Account per the June 16, 2016 Board Resolution C-21 and in line with the excess surplus calculated in the CAFR for Fiscal Year 2016.

FIN-83-17 Approve the Acceptance of a Donation from the Roseland Home-School Association

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of a generous donation from the Roseland Home-School Association in the amount of \$6,000.00 for field trips.

FIN-84-17 Approve Submission of the 2016-2017 NCLB Title I Comparability Report to the State

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2016-2017 No Child Left Behind (NCLB) Title I Comparability report to the State.

FIN-85-17 Approve Submission of the 2015-2016 NCLB Title I Performance Report to the State

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2015-2016 No Child Left Behind (NCLB) Title I Performance Report to the State.

FIN-86-17 Approve Submission of the 2015-2016 Audit Summary Application to the State

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves submission of the 2015-2016 Audit Summary Application (AUDSUM) to the State.

FIN-87-17 Approve the Semi-annual Stipend Payments to Richard Celebre and Christina Melillo

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the semi-annual stipend payments to Richard Celebre, Owl's Eye, (as approved on September 28, 2016) and Christina Melillo, Student Council, (as approved on July 14, 2016) for the amount of \$1,000.00 each.

FIN-88-17 Approve Home Instruction by Four Winds Hospital for Student No. 40334183318

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves home instruction for Student No. 40334183318 provided by Four Winds Hospital for four (4) days at a rate of \$56.00/hour not to exceed \$224.00

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FIN-89-17 Approve a Strategic Planning Partnership with the New Jersey School Boards Association
 - School Goal No. 3

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a Strategic Planning Partnership with NJSBA at a cost of \$4,000.00 for the 2016-17 school year.

FIN 90-17 Approve Website Vendor Zumu Software - School Goal No. 3

RESOLVED, that the Board of Education, upon the recommendation of Superintendent, approves website vendor, Zumu Software, at an annual cost of \$1,800.00 and a one-time cost of \$400.00.

PERSONNEL/MANAGEMENT

PER-55-17 Approve Three (3) Additional Days for Maria Nuccetelli as Supervisor of Special Projects

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

PER-55-17 Approve Three (3) Additional Days for Maria Nuccetelli as Supervisor of Special Projects

RESOLVED, that the Board of Education, approves three (3) additional days for Maria Nuccetelli as the Supervisor of Special Projects at a rate of \$475.00/day, not to exceed \$1,425.00 commencing December 13, 2016.

CURRICULUM AND INSTRUCTION

C&I-24-17 Approve 2016-2017 School Field Trips

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

C&I-24-17 Approve 2016-2017 School Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2016-2017 school year.

Grade	Class Trip	Date	Purpose
Kdg	Farmstead Estates	5/19/17	Learn about animals

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**LESTER C. NOECKER SCHOOL
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Policy No. 5860	Safety Patrol
Policy No. 6113	E-Rate
Policy No. 6141	Tax Revenues
Policy No. 6160	Grants from Private Sources
Policy No. 6163	Advertising on School Property
Policy No. 6210	Fiscal Planning
Policy No. 6230	Budget Hearing
Policy No. 6340	Multiple Year Contracts
Policy No. 6360	Political Contributions
Policy No. 6362	Contributions to Board Members and Contract Awards
Policy No. 6421	Purchases Budgeted
Policy No. 6422	Budget Transfers
Policy No. 6423	Expenditures for Non-Employee Activities, Meals and Refreshments
Policy No. 6440	Cooperative Purchasing
Policy No. 6450	Choice of Vendor
Policy No. 6470	Payment of Claims
Policy No. 6471	School District Travel
Policy No. 6511	Direct Deposit
Policy No. 6520	Payroll Deductions
Policy No. 6620	Petty Cash
Policy No. 6640	Cafeteria Fund
Policy No. 6660	Student Activity Fund
Policy No. 6700	Investments
Policy No. 6740	Capital Reserve Account
Policy No. 6810	Financial Objectives
Policy No. 6820	Financial Reports
Policy No. 6830	Audit and Comprehensive Annual Financial Report
Policy No. 6831	Withholding or Recovering State Aid
Policy No. 7100	Long Range Facilities Planning
Policy No. 7230	Gifts/Grants and Donations
Policy No. 7243	Supervision of Construction
Policy No. 7420	Hygienic Management
Policy No. 7421	Indoor Air Quality Standards
Policy No. 7422	School Integrated Pest Management Plan
Policy No. 7432	Eye Protection
Policy No. 7433	Hazardous Substances
Policy No. 7434	Smoking in School Buildings and Grounds
Policy No. 7435	Alcoholic Beverages on School Premises
Policy No. 7436	Drug Free Workplace
Policy No. 7440	Security of School Premises
Policy No. 7441	Electronic Surveillance
Policy No. 7450	Property Inventory
Policy No. 7490	Animals on School Property

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DECEMBER 8, 2016 – 7:30 p.m.**

Policy No. 7510	Use of the School Facilities and Grounds
Policy No. 7520	Use of School Equipment
Policy No. 7523	School District Provided Teaching Devices to Students
Policy No. 7610	Vandalism
Policy No. 7650	School Vehicle Assignment Use Tracking
Policy No. 8130	School Organization
Policy No. 8210	School Year
Policy No. 8310	Public Records
Policy No. 8320	Personnel Records
Policy No. 8330	Student Records
Policy No. 8335	Family Educational Rights and Privacy Act
Policy No. 8420	Emergency Evacuation
Policy No. 8431	Preparedness for Toxic Hazard
Policy No. 8442	Reporting Accidents
Policy No. 8451	Control of Communicable Disease
Policy No. 8453	Aids
Policy No. 8461	Reporting Violence and Vandalism
Policy No. 8462	Reporting Potentially Missing or Abused
Policy No. 8465	Hate Crimes and Bias-Related Acts
Policy No. 8467	Weapons
Policy No. 8468	Crisis Response
Policy No. 8470	Response to Concerted Job Action
Policy No. 8500	Food Services
Policy No. 8540	School Nutrition Programs
Policy No. 8600	Transportation
Policy No. 8601	Student Supervision After School Dismissal
Policy No. 8660	Transportation by Private Vehicle
Policy No. 8670	Transportation of Disabled Students
Policy No. 8710	Property Insurance
Policy No. 8740	Bonding
Policy No. 8750	Employee Indemnification
Policy No. 8760	Student Accident Insurance
Policy No. 8810	Religious Holidays
Policy No. 8820	Opening Exercises
Policy No. 9100	Public Relations Template
Policy No. 9120	Public Relations Program
Policy No. 9130	Public Complaints and Grievances
Policy No. 9150	School Visitors
Policy No. 9180	School Volunteers
Policy No. 9200	Cooperation Between Parents and School
Policy No. 9210	Parent Organization
Policy No. 9230	Parental Responsibilities
Policy No. 9240	Rights of Parents
Policy No. 9260	Parental Liability for Vandalism

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Policy No. 9270	Home Schooling and Equivalent Education
Policy No. 9280	Parent Conferences
Policy No. 9320	Cooperation with Law Enforcement Agencies
Policy No. 9340	Cooperation with Public Library
Policy No. 9400	News Media Relations
Policy No. 9500	Cooperation with Educational Agencies
Policy No. 9700	Special Interest Groups
Policy No. 9720	Solicitation by Vendors
Regulation No. 2230R	Course Guides
Regulation No. 2412R	Home Instruction Due to Health Condition
Regulation No. 2430R	Co-Curricular Activities
Regulation No. 2440R	Summer Session
Regulation No. 2560R	Live Animals in School
Regulation No. 2481R	Home Instruction or Out-of-School Instruction for General Education Students
Regulation No. 3212R	Professional Staff Attendance
Regulation No. 3146R	Conduct of Reduction in Force
Regulation No. 3230R	Outside Activities
Regulation No. 3281R	Inappropriate Staff Conduct
Regulation No. 4212R	Support Staff Attendance
Regulation No. 4220R	Evaluation of Support Staff Members
Regulation No. 4230R	Outside Activities
Regulation No. 4233R	Political Activities
Regulation No. 5350R	Pupil Suicide
Regulation No. 5530R	Substance Abuse
Regulation No. 9320R	Cooperation with Law Enforcement

PRB-12-17 Approve the Suspension of Bylaw 0131 and Adopt the Following Policies and Regulations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the suspension of Bylaw 0131 relative to the first and second readings of policies/regulations.

PRB-13-17 Approve on First and Second Reading the Adoption of the Following Policies and Regulations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves on first and second reading and adopts the following policies/regulations:

Policy No. 1330	Evaluation of School Business Administrator/Board Secretary-M
Regulation No. 1330R	Evaluation of School Business Administrator-M
Policy No. 2110	Philosophy of Education District Mission
Regulation No. 2260R	Affirmative Action Program for Schools and Classroom Management-M
Policy No. 3431.1	Family Leave-M Omitted from the October agenda

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DECEMBER 8, 2016 – 7:30 p.m.**

Policy No. 4431	Uncompensated Leave
Policy No. 4432	Sick Leave
Policy No. 7430	School Safety
Policy No. 8508	Lunch Offer Versus Serve

PRB-14-17 Approve the Revised Job Descriptions for the 2016-2017 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the revised job descriptions for the 2016-2017 school year as follows:

Assistant to the Business Administrator
Behavior Analyst
Computer Technician
Confidential Administrative Assistant to the Superintendent
Confidential School Secretary-Receptionist
Elementary Teacher Prek-6
Library Media Specialist
Health and Physical Education Teacher
Principal
School Nurse
School Psychologist
School Security Officer
School Social Worker
Special Education Instructional Aide
Speech-Language Specialist
Superintendent
Supervisor of Special Services
Supervisor of Instructional Programs and STEAM Integration
Teacher of Fine Arts
Teacher of Students with Disabilities Prek-6

IX. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during the three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

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X. OLD BUSINESS

- Borough Hall Meetings/Survey

NEW BUSINESS

XI. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

The Reorganization Board Meeting is on January 5, 2017, in the Lester C. Noecker Media Center.