

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

REGULAR BUSINESS MEETING

JULY 14, 2016

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Next Board Meeting is on August 24, 2016, in the Lester C. Noecker Media Center. Further Special Board Meeting(s) might be called relating to the Superintendent search process, if necessary prior to the August 24th with standard advertised notice in advance.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 14, 2016**

DATE

July 14, 2016

PRESENT BOARD MEMBERS

Mrs. DiGiacomo
Mr. Goldstein
Mr. Gorman
Mrs. Perrotti
Mrs. Gordon

MEETING

Business Meeting

ABSENT**TIME**

7:35 p.m.

ADJOURNED

10:45 p.m.

OTHERS PRESENT

Dr. Nuccetelli
Mr. Bohm
(6) Staff
(7) Community Members
Mr. Burke – The Progress

PLACE

Lester C. Noecker School

I. CALL TO ORDER**II. STATEMENT OF COMPLIANCE - Open Public Meeting Act**

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspaper of record, and the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mrs. DiGiacomo, Mr. Gorman, Mrs. Perrotti, Mr. Goldstein, Mrs. Gordon

III. FLAG SALUTE**IV. BOARD PRESIDENT REPORT**

- A minute of silence was observed in memory of Mr. Joseph DeVincentis.
- Dr. Nuccetelli, Interim Superintendent, was welcomed to the district.
- Ms. Thorn's position is proposed to be revised on the agenda to include STEAM (Science, Technology, Engineering, Arts, Mathematics) curriculum which will expand the focus of the district and attract more talented staff and enhance the school overall.

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ROSELAND, NEW JERSEY**

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JULY 14, 2016**

IV. BOARD PRESIDENT REPORT - (continued)

- Jennifer Serravallo, a language arts consultant, is included on the agenda to reinforce and advance Noecker's language arts curriculum.
- Dr. Michael Ryan, newly hired Superintendent, submitted his resignation for personal reasons. It was an unexpected surprise. The Board will reconvene to discuss the best course of action and search for the best individual for Noecker.

V. INTERIM SUPERINTENDENT REPORT

- Dr. Nuccetelli discussed her first weeks as Interim Superintendent. She thanked everyone for their help during the period of transition. Everyone has been so helpful and willingness to show "the new person" the Roseland way.
- Summer School's first week was a complete success. The Interim Superintendent thanked the staff for their efforts.
- The current vacancies available in the district are being advertised and we are receiving resumes which will be reviewed after the closing date which is next Friday. It is her intention to have candidates interviewed and on the next agenda for Board approval.
- Curriculum writing is an on-going process and Dr. Nuccetelli encouraged the Board to approve the consultant on the agenda since she has been working with the district for the past year.
- The Supervisor of Technology job description is on the agenda and will be revised, if approved, to more closely reflect the actual responsibilities of the position and to focus on curriculum as well as the implementation of STEAM. Once board approved, the position will be advertised concentrating on the new aspects.

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Capital projects update dealt with the paving project and other safety updates to grounds.
- No Child Left Behind (NCLB) funds were being used to be cover Jennifer Serravallo's costs through Federal money.
- Mr. Bohm presented correspondence to the Board regarding moving the REA's hearing request to a later date.

VII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting. If so, the response

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ROSELAND, NEW JERSEY**

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VII. PUBLIC COMMENT – On agenda items only - (continued)

would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

Attendees commented on the resignation of Dr. Michael Ryan, the Superintendent search and communication. The commentary included questions surrounding the pool of candidates remaining, all aspects of the search process, and future anticipated timeframe until Dr. Ryan is replaced as permanent Superintendent. The REA requested they be involved in the future superintendent search process. The Board explained that Dr. Nuccetelli has graciously agreed to stay until a new Superintendent is in place, and stated they would discuss options on filling the Superintendent position in Executive Session.

VIII. APPROVAL OF BOARD MINUTES

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent approves the Regular and Closed Session Board Minutes for June 16, 2016, and Special Business Meeting Minutes on June 28, 2016, and Special Business Meeting and Closed Session Minutes on July 5, 2016.

Motion by Mrs. Perrotti, Second by Mr. Gorman

ROLL CALL: Mr. Gorman Mrs. Perrotti, Mrs. Gordon. All Ayes. Abstain: Mrs. DiGiacomo, Mr. Goldstein.

IX. APPROVAL OF ACTION ITEMS

FINANCE/FACILITIES

- | | |
|-----------|---|
| FIN-01-17 | <u>Approval for Payment of Bills and Claims – June 30, 2016</u> |
| FIN-02-17 | <u>Approval of Budget Transfers</u> |
| FIN-03-17 | <u>Approval of the Submission of the IDEA Application - FY 2017</u> |
| FIN-04-17 | <u>Acceptance of Funding of the IDEA Application - FY 2017</u> |
| FIN-05-17 | <u>Approval of Travel and Work Related Expenses</u> |
| FIN-06-17 | <u>Approval of Language Arts Curriculum Writing with Jennifer Serravallo</u> |
| FIN-07-17 | <u>Approval of the SecureWatch24 Service Agreement for the 2016-2017 School Year</u> |
| FIN-08-17 | <u>Approval of the Alarm & Communication Technology Agreement for the 2016-2017 School Year</u> |
| FIN-09-17 | <u>Approval of the Sanders Mechanical Services Agreement for the 2016-2017 School Year</u> |
| FIN-10-17 | <u>Designation of Alternate Signature for Treasurer of School Monies</u> |

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FINANCE/FACILITIES - (continued)

- FIN-11-17 Approval of Signatory Changes to Accounts at TD Bank
 FIN-12-17 Approval of Signatory Changes to Accounts at Lakeland Bank
 FIN-13-17 Approval of Signatory Changes to Accounts at M&T and Lakeland Banks

Motion by Mrs. DiGiacomo, Second by Mr. Gorman.

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mr. Gorman, Mrs. Perrotti, Mrs. Gordon. All Ayes.

FIN-01-17 Approval for Payment of Bills and Claims – June 30, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves the following Payment of Bills and Claims for the period ending June 30, 2016: *(District Goal No. 2, Board Goal No. 3)*

General Fund	\$158,753.13
Fund 60	\$15,978.30

FIN-02-17 Approval of Budget Transfers

RESOLVED, that the Board of Education, upon recommendation of the Interim Superintendent approves, as provided by N.J.S.A. 18A:22-8.1 amended, the Interim Superintendent of Schools be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education ratified and duly-recorded in the minutes of such meeting not less than monthly until the next reorganization meeting in January 2017.

FIN-03-17 Approval of the Submission of the IDEA Application - FY 2017

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves the submission of the IDEA Grant Application – Fiscal Year 2017. *(District Goal No. 2, Board Goal No. 3)*

FIN-04-17 Approval of the Acceptance of Funding of the IDEA Application - FY 2017

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, accepts the following funding amounts relating to the IDEA Grant Application – Fiscal Year 2017: *(District Goal No. 2, Board Goal No. 3)*

Basic: \$89,484.00
Preschool: \$4,955.00

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FINANCE/FACILITIES - (continued)

FIN-05-17 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member: Robyn Greenwald
Event: NJ Achieve Workshop
Location: Paramus, NJ
Purpose: NJ Achieve Update
Date: July 26, 2016
Cost: Mileage at OMB rate

Staff Member: Robyn Greenwald
Event: HIB Law Update
Location: Monroe, NJ
Purpose: HIB Law Update
Date: August 1, 2016
Cost: Registration Fee: \$150.00
 Mileage at OMB rate

Staff Member: Lorraine Davidson
Event: Certification and Professional Development
Location: Morristown, NJ
Purpose: Certification Update
Date: August 4, 2016
Cost: Mileage at OMB rate

Staff Member: Hamilton Gonzalez
Event: NJ Black Seal Training
Location: Saddle Brook, NJ
Purpose: Black Seal License Training
Date: July 21, August 4, 18, September 1, 2016
Cost: Mileage at OMB rate

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FINANCE/FACILITIES - (continued)

FIN-05-17 Approval of Travel and Work Related Expenses - (continued)

Staff Member: Robyn Greenwald
 Event: Responsive Classroom Training
 Location: Randolph, NJ
 Purpose: School Climate & Culture Training
 Date: August 9-12, 2016
 Cost: Registration Fee: \$729.00
 Mileage at OMB rate

Staff Member: Jason Bohm and Thomas August
 Event: Northern Regional Facilities Evaluation Training
 Location: Rockaway, NJ
 Purpose: Facilities Training
 Date: August 23, 2016
 Cost: Mileage at OMB rate

Staff Member: Jason Bohm
 Event: All-Hazards Continuity of Operations Workshop
 Location: Wayne, NJ
 Purpose: Hazards Update
 Date: September 23, 2016
 Cost: Mileage at OMB rate

Staff Member: Richard Celebre and Jaclyn Carnevale
 Event: Orton-Gillingham Training
 Location: Secaucus, NJ
 Purpose: Orton-Gillingham Training
 Date: October 17-21, 2016
 Cost: Registration Fee: \$1,075.00/each
 Mileage at OMB rate

Staff Member: Jason Bohm and Thomas August
 Event: Safety Workshop
 Location: Westwood, NJ
 Purpose: Safety Update
 Date: October 10, 2016
 Cost: Mileage at OMB rate

**BOARD OF EDUCATION
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**MINUTES
REGULAR BUSINESS MEETING
JULY 14, 2016**

FINANCE/FACILITIES - (continued)

FIN-06-17 Approval of Language Arts Curriculum Writing with Jennifer Serravallo

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves the writing of language arts curriculum with Jennifer Serravallo for five (5) professional development sessions during the 2016-17 school year at a rate of \$3,000.00/day for a total amount of \$15,000.00. (Title I Grant) (*District Goal Nos. 1 and 3*)

FIN-07-17 Approval of the SecureWatch24 Service Agreement for the 2016-2017 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves the time and materials agreement for burglar alarm servicing for the 2016-2017 school year.

FIN-08-17 Approval of the Alarm & Communication Technologies Agreement for the 2016-2017 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves the Alarm & Communication Technologies (ACT) agreement for fire alarm inspection at a rate of \$5,500.00 for the 2016-2017 school year.

FIN-09-17 Approval of the Sanders Mechanical Services Agreement for the 2016-2017 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves the Sanders Mechanical Services agreement at cost of \$4,700.00 for the 2016-2017 school year.

FIN-10-17 Designation of Alternate Signature for Treasurer of School Monies

RESOLVED, that the Board of Education, approves Maria Nuccetelli, Interim Superintendent of Schools, as the alternate signature for the Treasurer of School Monies on all checks in the payment of bills and claims against the Board of Education of the Borough of Roseland from July 1, 2016 to June 30, 2017.”

FIN-11-17 Approval of Signatory Changes to the Accounts at TD Bank

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves the signatory changes to the Capital Project, Cafeteria, Accounts Payable-General, Agency and Payroll Accounts at TD Bank, as follows:

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FINANCE/FACILITIES - (continued)

FIN-11-17 Approval of Signatory Changes to the Accounts at TD Bank - (continued)

Interim Superintendent: Maria Nuccetelli
Business Administrator: Jason M. Bohm
Treasurer of School Monies: Michael Falkowski

FIN-12-17 Approval of Signatory Changes to Accounts at Lakeland Bank

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves the signatory changes to the Capital Project, Cafeteria, General, Agency and Payroll Accounts at Lakeland Bank, as follows:

Interim Superintendent: Maria Nuccetelli
Business Administrator: Jason M. Bohm
Treasurer of School Monies: Michael Falkowski

FIN-13-17 Approval of Signatory Changes to Accounts at M&T and Lakeland Banks

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves the signatory changes to the Student Activities Accounts at M&T and Lakeland Banks, as follows:

Interim Superintendent: Maria Nuccetelli
Principal: Robyn Greenwald
Administrative Assistant: Lorraine Davidson

PERSONNEL/MANAGEMENT

- PER-04-17 Approval of a Stipend for an Additional Duty 2016-2017
- PER-05-17 Amend the Approval the 2016 Extended School Year Staff /CST Summer Work
- PER-06-17 Amend PER-02-17 Approve Extra Pay to Amy Dahn, School Psychologist
- PER-07-17 Approval of the Supervisor of Instructional Programs and STEAM Integration Job Description
- PER-08-17 Approval of Additional Summer Hours for Jean FitzGibbons
- PER-09-17 Amend Marie Hardenberg, as an ESY ABA Home Instructor for a Student
- PER-10-17 Approval of Rita Deutsch as a Learning Disabilities Teacher-Consultant (LDTC)
- PER-11-17 Accept the Resignation of Superintendent
- PER-12-17 Rescind Approval of Contractual Notice to Interim Superintendent

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PERSONNEL/MANAGEMENT - (continued)

PER-06-17 Amend PER-02-17 Approve Extra Pay to Amy Dahn, School Psychologist

Approved on July 5, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves extra pay to Amy Dahn, School Psychologist, for work outside the confines of the teaching staff school year for HIB Cases on file in the Board Office as well as attendance at the July 5, 2016 Board meeting to participate in HIB meeting not to exceed twelve (12) hours at a rate of \$77.47/hour.

Revised on July 14, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves extra pay to Amy Dahn, School Psychologist, for work outside the confines of the teaching staff school year for HIB Cases on file in the Board Office as well as attendance at the July 5, 2016 Board meeting to participate in HIB meeting not to exceed ten (10) hours at a rate of \$76.96/hour and two (2) hours at a rate of \$77.47/hour.

PER-07-17 Approval of the Supervisor of Instructional Programs and STEAM Integration Job Description

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves the Supervisor of Instructional Programs and STEAM Integration Job Description.

PER-08-17 Approval of Additional Summer Hours for Jean FitzGibbons

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves thirteen (13) additional summer hours for Jean FitzGibbons for speech therapy at a rate of \$85.00/hour, not to exceed \$1,105.00.

PER-09-17 Amend Marie Hardenberg, as an ESY ABA Home Instructor for a Student

Approved on June 16, 2016

It is the RECOMMENDED MOTION of the Superintendent: "to approve Marie Hardenberg as an ESY ABA Home Instructor for Student No. 5770583196 for ten (10) hours for the ESY program at a rate of \$55.00/hour not to exceed \$550.00."

Revised on July 14, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves Lisa Varecka as an ESY ABA Home Instructor for Student No. 5770583196 for ten (10) hours for the ESY program at a rate of \$55.00/hour not to exceed \$550.00.

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PERSONNEL/MANAGEMENT - (continued)

PER-10-17 Approval of Rita Deutsch as a Learning Disabilities Teacher-Consultant (LDTC)

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves Rita Deutsch as the Learning Disabilities Teacher-Consultant (LDTC) on an "as needed" basis at a rate of \$425.00/case, an additional \$75.00 to attend IEP meetings, and an additional \$50.00 for identification case team meetings for the 2016-2017 school year.

PER-11-17 Accepts the Resignation of Superintendent

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, accepts the resignation of Michael Ryan, Superintendent, Position Control No. 095, effective July 8, 2016.

PER-12-17 Rescind Approval of Contractual Notice to Interim Superintendent

RESOLVED, that the Board of Education rescinds the approved written notice per contractual obligation to Maria Nuccetelli, Interim Superintendent, for her last date not to exceed August 26, 2016.

CURRICULUM AND INSTRUCTION

C&I-01-17 Approve the Submission of the Harassment, Intimidation and Bullying and Violence & Vandalism Report – Period 2 January 1, 2016 – June 30, 2016

C&I-02-17 Approve the Submission of the Harassment, Intimidation and Bullying and Violence and Vandalism Annual Report –September 1, 2015 – June 30, 2016

C&I-03-17 Approve a Revision to the 2016-2017 District Calendar

Motion by Mrs. Perrotti, Second by Mrs. DiGiacomo

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mr. Gorman, Mrs. Perrotti, Mrs. Gordon. All Ayes.

C&I-01-17 Approve the Submission of the Harassment, Intimidation and Bullying and Violence & Vandalism Report – Period 2 January 1, 2016 – June 30, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent to approve the 2015-2016 Harassment, Intimidation and Bullying and Violence & Vandalism Report for Period 2 January 1, 2016 through June 30, 2016 as submitted to the Department of Education.

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CURRICULUM AND INSTRUCTION - (continued)

C&I-02-17 Approve the Submission of the Harassment, Intimidation and Bullying and Violence and Vandalism Annual Report –September 1, 2015 – June 30, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, to approve the 2015-2016 Harassment, Intimidation and Bullying and Violence and Vandalism Report for September 1, 2015 through June 30, 2016 as submitted to the Department of Education.

C&I-03-17 Approve a Revision to the 2016-2017 District Calendar

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, to approve the revision to the 2016-2017 district calendar.

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during the three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

Mrs. Sessa discussed Balanced Literacy in regard to phonics and grammar programs. Residents asked questions about sex education curriculum and parents being notified and given an opt-out option. Dr. Nuccetelli indicated she would research and provide an update to the public on sex education at Noecker. Community members provided thoughts on a recent HIB investigation.

XI. OLD BUSINESS

NEW BUSINESS

XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent approves the following Resolution for Closed Session:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss matters relating to legal and personnel matters.

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XII. CONSIDERATION FOR CLOSED SESSION - (continued)

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

Motion by Mr. Gorman, Second by Mrs. Perrotti

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mr. Gorman, Mrs. Perrotti, Mrs. Gordon. All Ayes.

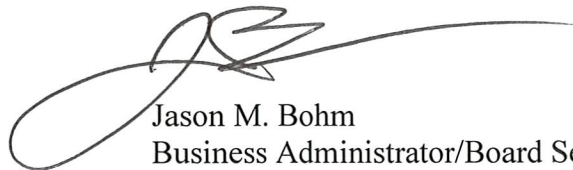
XIII. ADJOURNMENT

Motion by Mr. Goldstein, Second by Mrs. Gordon

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mr. Gorman, Mrs. Perrotti, Mrs. Gordon. All Ayes.

Next Board Meeting is on August 24, 2016, in the Lester C. Noecker Media Center. Further Special Board Meeting(s) might be called relating to the Superintendent search process, if necessary prior to the August 24th with standard advertised notice in advance.

Respectfully submitted,



Jason M. Bohm
Business Administrator/Board Secretary