

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

REGULAR BUSINESS MEETING

SEPTEMBER 18, 2014

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**BOARD OF EDUCATION
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DATE

September 18, 2014

PRESENT BOARD MEMBERS

Mrs. DiGiacomo
Mr. Farina
Ms. Parkinson
Mr. Mastrangelo

MEETING

Regular Business Meeting

ABSENT

Mrs. Gordon

TIME

7:37 p.m.

ADJOURNED

8:40 p.m.

OTHERS PRESENT

Dr. Cleary
Mr. Turner
Mrs. Dacosta
Mr. Burke
(2) Staff
(2) Citizens

PLACE

Lester C. Noecker School

A-1 CALL TO ORDER and ROLL CALL**A-2 FLAG SALUTE****A-3 NOTICE OF MEETING**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roseland Board, in the County of Essex has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Progress (newspaper of record) and the Star Ledger and to those persons or entities requesting notification, filed with the municipal clerk of Roseland, and posted at the Lester C. Noecker School, Roseland, NJ.

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A-4 APPROVAL OF MINUTES – Regular Session and Closed Session Minutes – August 21, 2014 and Special Meeting Minutes – August 27, 2014

MOTION by Mr. Farina, SECOND by Ms. Parkinson that the minutes of the August 21, 2014 Regular Business and Closed Session Meeting Minutes and Special Meeting Minutes – August 27, 2014 be approved.

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

A-5 SUPERINTENDENT'S REPORT

- Opening of School – the opening of school was successful. It was wonderful to see the teachers and students enthusiastically return for a new school year.
- New Superintendent Visit – Lisa Gross visited with us on Wednesday, September 10, 2014 and toured the school and was introduced to some of the staff. A meet and greet is planned shortly after her start date.
- Calendar Committee – To discuss the H.S.A. planning of events.
- HIB – September Report – No incidents to report.

A-6 INTERIM BUSINESS ADMINISTRATOR'S REPORT

- Close-out for 2013-2014 continues – Mr. Turner discussed the close-out process for the 2013-2014 school year is in progress.
- Encumbrances established for 2014-2015 – The Business Consultant explained what encumbrances were established for the 2014-2015 school year.
- Facilities checklist completed – Mr. Turner indicated that the facilities checklist for the district has been completed and will be submitted to the County Office shortly.
- Audit scheduled for September 23, 2014 – The audit has been scheduled and will proceed as planned.
- Project Applications are filed – The proper project applications have been filed with the State and we await their approval.

A-7 PRINCIPAL'S REPORT

- Back to School Night was a success. Teachers gave comprehensive and informative presentations. Mrs. Gross attended both nights to welcome families.
- Bus evacuation drills were held to acquaint the children with the procedure of evacuating the bus in case of emergency. The children watched a video and then practiced evacuating the bus.
- Source4Teachers has been implemented and is successful in filling our substitute needs.
- Community HIB Meeting was well attended and my thanks to Mrs. Dahn for her hard work putting this meeting together.

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- As a reminder, a 6th Grade Car Wash this Saturday will benefit the Roseland First Aid Squad.
- Lester Noecker will be celebrating a Week of Respect in October to make the students aware of what respect means and how important it is.

A-8 BOARD COMMITTEE REPORTS

- a. President's Report – Mr. Mastrangelo welcomed the staff and students back to a new school year.
- b. Committee Reports – No reports at this time.

A-9 PUBLIC COMMENT – (on agenda items only)

A parent, who has a child in Kindergarten, asked what is HIB? Dr. Cleary responded.

B OLD BUSINESS

None.

C NEW BUSINESS

C-1 Finance

- a. Board of Education's Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: "that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of August 31, 2014 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

- b. Acceptance of the Revised Report of Treasurer of School Monies and Board Secretary's Reports – June 30, 2014

It is the RECOMMENDED MOTION of the Superintendent: "to accept the revised enclosed Report of Treasurer of School Monies and Board Secretary's Report for the period ending June 30, 2014."

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C NEW BUSINESS

C-1 Finance – (continued)

- c. Acceptance of the Report of Treasurer of School Monies and Board Secretary's Reports – July 31, 2014 and August 31, 2014

It is the RECOMMENDED MOTION of the Superintendent: “to accept the enclosed Report of Treasurer of School Monies and Board Secretary’s Reports for the period ending July 31, 2014 and August 31, 2014.”

- d. Approval for Payment of Bills and Claims – September 18, 2014

It is the RECOMMENDED MOTION of the Superintendent: “to approve the enclosed Payment of Bills and Claims for the period ending September 18, 2014.

General Fund	\$250,367.34
Cafeteria Fund	\$ -0-”

- e. Line Item Transfers – August 2014

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Budget Transfers for the month of August, 2014 in the amount of \$375,138.00”

- f. Authorization to Advertise for Bids

It is the RECOMMENDED MOTION of the Superintendent: “Resolve that the Roseland Board of Education authorize the placement of Notice to Bidders in the Star Ledger for substitute management services.”

New Business Matters, Section C-1 - Finance (MOTION by Mrs. DiGiacomo, SECOND by Mr. Farina to approve Items a. through f.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

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C NEW BUSINESS

C-2 Facilities

a. Building Use Requests

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following Building Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
H.S.A.	10/3/14	9:00 a.m.-4:00 p.m.	Friday	Pumpkin & Mum Sale	Front lawn
Roseland Rec. Dept	*11/10, 11/17,& 11/24/14	7:30 p.m.-9:30 p.m.	Mondays	Men's Open Basketball	MPR

*Added three (3) days

b. Approval of Annual Facilities Checklist and its submission to the County Office

It is the RECOMMENDED MOTION of the Superintendent: "to approve the Annual Facilities Checklist: Health and Safety Evaluation of the Lester C. Noecker School; and

Be it further resolved that a copy of this evaluation be filed with the Essex County Executive Superintendent of Schools."

New Business Matters, Section C-2 - Facilities (MOTION by Ms. Parkinson, SECOND by Mr. Farina to approve Items a. and b.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C-3 Curriculum and Instruction

a. Approval of the 2014-2015 Gifted & Talented Calendar of Events

It is the RECOMMENDED MOTION of the Superintendent: "to approve the 2014-2015 Gifted & Talented Calendar of Events as follows:

Date	Event	Location	Attending	# of Students/Fee
9/12/14	Essex County Committee Mtg.	Livingston	Teacher	N/A
9/22/14	NJCGTP Mtg.	Whippany	Teacher	N/A
10/16/14	Problem Solving	Essex Fells	Teacher/Grade 5	Allowed 6 students. No fee

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C NEW BUSINESS

C-3 Curriculum and Instruction - (continued)

a. Approval of the 2014-2015 Gifted & Talented Calendar of Events - (continued)

It is the RECOMMENDED MOTION of the Superintendent: "to approve the 2014-2015 Gifted & Talented Calendar of Events as follows:

10/22/14 (Snow date 10/29)	Math Marathon	Morristown	Teacher/ Grades 3&4	Allowed 10 students \$25 per student/bus needed
Wk of 1/17/14	Tech Day	Livingston	Teacher/Grade 4	Allowed 6-8 students. No fee
11/21/14	Essex County Committee Mtg.	Bloomfield	Teacher	N/A
12/1/14	NJCGTP Sharing Mtg.	Whippany	Teacher	N/A
1/14/15	Totally Global	Essex Fells	Teacher/Grade 4	Allowed 6 students. No fee
1/28/15 (Snow date 1/29)	Brain Bowl Trivia Bee	Morristown	Teacher/ Grades 3&4	Allowed 4 or 8 students - 2 students from 3rd & 2 students from 4th or 4 students from each grade) \$25 per student/bus needed
1/30/15	Essex County Committee Mtg.	Nutley	Teacher	N/A
2/25/15 (Snow date 2/26)	Learning Carnival	Morristown	Teacher/ Grades 3-5	Allowed 15 students \$25 per student/bus needed
3/6/15	NJAGC Conference	Somerset	Teacher	N/A
April	Poetry Alive!		Teacher/Grade 3	Allowed 8-10 students. No fee
4/24/15	Essex County Committee Mtg.	Caldwell	Teacher	N/A
6/5/15	Essex County Committee Mtg.	Cedar Grove	Teacher	N/A
6/8/15	NJCGTP Workshop Mtg.	Whippany	Teacher	N/A

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C NEW BUSINESS

C-3 Curriculum and Instruction - (continued)

b. Approve Dominick Zungri as a Student Teacher

It is the RECOMMENDED MOTION of the Superintendent: "to approve Dominick Zungri as a student teacher at Noecker School from September 4, 2014 through December 11, 2014, at no cost to the Board."

New Business Matters, Section C-3 – Curriculum and Instruction (MOTION by Mrs. DiGiacomo, SECOND by Ms. Parkinson to approve Items a. and b.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C-4 Travel

a. Approval of Travel and Work Related Expenses

RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member: Candace Draskovich
Event: New Jersey Science Convention
Location: Princeton, NJ
Purpose: Professional Development-Science
Date: October 14, 2014
Cost: Registration Fee \$185.00
 Mileage at OMB rate

Staff Member: Cara Cunha
Event: NJ Association of School Librarians (NJASL)
Location: Long Branch, NJ
Purpose: Professional Development
Date: October 26 & 27, 2014
Cost: Registration Fee \$95.00
 Mileage at OMB rate

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C NEW BUSINESS

C-4 Travel - (continued)

Staff Member: Marie Hardenberg
Event: New Jersey Assoc. for the Educ. Of Young Children (NJAEYC)
Location: East Rutherford, NJ
Purpose: Professional Development
Date: October 17 & 18, 2014
Cost: Mileage at OMB rate

Staff Members: Board Members and Superintendent
Event: NJSBA 2014 Workshop
Location: Atlantic City, NJ
Purpose: Professional development
Dates: October 28-30, 2014
Cost: Mileage at OMB rate
 Overnight stay at Conference Rate"

New Business Matters, Section C-4 - Travel (MOTION by Ms. Parkinson, SECOND by Mrs. DiGiacomo to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C-5 Personnel

a. Accept the Resignation from Kaitlyn Temples, Position Control No. 67

It is the RECOMMENDED MOTION of the Superintendent: "to accept the resignation from Kaitlyn Temples, a teacher's aide, Position Control No. 67, effective August 19, 2014."

b. Family Leave – Child Care Leave –Christina Melillo, Position Control No. 38

MOTION that the Roseland Board of Education approves the maternity related leave of absence for Christina Melillo, Position Control No. 38 as follows:

- i. Maternity Disability (FMLA) – January 5, 2015 to January 30, 2015 using twenty (20) paid sick days
- ii. Newborn Care (NJFLA) – February 2, 2015 to April 24, 2015 (Unpaid)
- iii. Return to school date is April 27, 2015

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C NEW BUSINESS

C-5 Personnel - (continued)

C-5a Personnel

c. Family Leave – Child Care Leave –Stephanie Tirado, Position Control No. 62

MOTION that the Roseland Board of Education approves the maternity related leave of absence for Stephanie Tirado, Position Control No. 62 as follows:

11/17/2014 to 12/23/2014	Twenty-five (25) days of paid sick leave, concurrently designated as six (6) weeks of FMLA leave to care for childbirth-related disability
1/5/2015 to 2/13/2015	Remaining six (6) weeks of FMLA leave, concurrently designated as six (6) weeks of NJFLA leave to care for newly-born child
2/16/2015 to 3/27/2015	Remaining six (6) weeks of NJFLA to care for newly-born child
3/30/2015 to 9/1/2015	Contractual childcare leave (at discretion of the Board)

d. Approve the Revised Employment Agreement for Lisa Gross, Position Control No. 95

It is the RECOMMENDED MOTION of the Interim Superintendent: “to approve the revised contract for Lisa Gross, Superintendent, Position Control No. 95 with a salary in the amount of \$135,000 to be pro-rated from the start date of October 1, 2014 for the 2014-2015 school year.”

e. Approve the Position Control Numbers for Employees As Listed Below

It is the RECOMMENDED MOTION of the Superintendent: “to approve the position control numbers for the following employees, for budgetary purposes:

Employee	Position Ctl No.
Alexandria Bardi	11
Lisa Gross	95
Jennifer Novick	91
Jaclyn Puccetti	67
Lisa Varecka	112
Deborah Wallace	115

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C NEW BUSINESS

C-5 Personnel - (continued)

New Business Matters, Section C-5 Personnel (MOTION by Mrs. DiGiacomo, SECOND by Mr. Farina to approve Items a. through e.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

D CORRESPONDENCE

None.

E PUBLIC COMMENT

Mr. Burke asked how many times did you use Source4Teachers? Mrs. Dacosta responded.

F ANNOUNCEMENT OF MEETING – Regular Business Meeting – October 16, 2014

G ADJOURNMENT TO CLOSED SESSION

H RESOLUTION FOR CLOSED SESSION

It is the RECOMMENDED MOTION: “that the following Resolution for Closed Session be approved:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss curriculum and instruction.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemption which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.”

MOTION by Mr. Farina, SECOND by Mrs. DiGiacomo to adjourn to closed session.

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

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I ADJOURN TO CLOSED SESSION

8:12 p.m.

J RECONVENE TO PUBLIC SESSION

8:39 P.M.

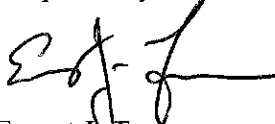
K ADJOURN

MOTION by Mr. Farina, SECOND by Mrs. DiGiacomo to adjourn.

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

Adjourned at 8:40 p.m.

Respectfully submitted,



Ernest J. Turner
Business Office Consultant