

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

REGULAR BUSINESS MEETING

MARCH 26, 2015

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**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MARCH 26, 2015**

DATE

March 26, 2015

PRESENT BOARD MEMBERS

Mrs. DiGiacomo
Mr. Goldstein
Mrs. Gordon
Ms. Parkinson
Mr. Mastrangelo

MEETING

Regular Business Meeting

ABSENT**TIME**

7:30 p.m.

ADJOURNED

9:30 p.m.

OTHERS PRESENT

Mrs. Gross
Mr. Turner
Mrs. Dacosta
(3) staff
74 citizens

PLACE

Lester C. Noecker School

A-1 CALL TO ORDER and ROLL CALL**A-2 FLAG SALUTE****A-3 NOTICE OF MEETING**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roseland Board, in the County of Essex has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Progress (newspaper of record) and the Star Ledger and to those persons or entities requesting notification, filed with the municipal clerk of Roseland, and posted at the Lester C. Noecker School, Roseland, NJ.

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A-4 APPROVAL OF MINUTES – Regular Business Meeting and Closed Session – February 19, 2015 and the minutes of the Special Board Meeting held on March 18, 2015.

MOTION by Ms. Parkinson, SECOND by Mrs. DiGiacomo that the minutes of the February 19, 2015 Regular Monthly Meeting and Closed Session and the minutes of the Special Board Meeting held on March 18, 2015 be approved.

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Ms. Parkinson, Mr. Mastrangelo. All Ayes.
Abstain: Mrs. Gordon

A-5 SUPERINTENDENT'S REPORT

- **Balanced Literacy Update**
Mrs. Gross presented an update on the progress and projected goals for the Balances Literacy program.
- **HIB Report**
The Superintendent reported two (2) HIB incidents both of which were unfounded.

A-6 PRINCIPAL'S REPORT

Mrs. Dacosta discussed the successful completion of PARCC testing Phase 1. She thanked all the parents who came to the Parent/Teacher conferences and mentioned the third marking period closing date of April 2nd. The Principal invited parents to attend the Family Literacy Day on April 2nd. Spirit Day would be held on March 27th to celebrate Read Across America. Students and teachers were encouraged to wear crazy hats, hair, pajamas and socks. The 6th grade parents were invited to visit the Wax Museum where students portray famous people by dressing up as the individual and sharing their life accomplishments.

A-7 BOARD COMMITTEE REPORTS

- a. President's Report – Spoke of the protocol for speaking at a board meeting.
- b. Committee Reports – No reports given.

A-8 PUBLIC COMMENT

Carla DiGrezio questioned the type of Spanish being taught.

Mr. Burke asked what the Business Administrator's salary would be.

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B OLD BUSINESS

None.

C NEW BUSINESS

C-1 Finance

a. Board of Education's Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: "that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of February 28, 2015 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

b. Acceptance of Report of Treasurer of School Monies – February 28, 2015

It is the RECOMMENDED MOTION of the Superintendent: "to accept the enclosed Report of Treasurer of School Monies for the period ending February 28, 2015."

c. Acceptance of Board Secretary's Report – February 28, 2015

It is the RECOMMENDED MOTION of the Superintendent: "to accept the enclosed Board Secretary's Report for the period ending February 28, 2015."

d. Acceptance of Cafeteria Report – February 28, 2015

It is the RECOMMENDED MOTION of the Superintendent: "to accept the enclosed Cafeteria Report for the period ending February 28, 2015."

e. Approval for Payment of Bills and Claims – March 26, 2015

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following enclosed Payment of Bills and Claims for the period ending March 26, 2015:

General Fund	\$300,273.78
Fund 60	\$ 11,275.21"

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C NEW BUSINESS

C-1 Finance – (continued)

f. Line Item Transfers – February 2015

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Budget Transfers for the month(s) of February, 2015 in the amount \$20,000.00 per the attached report.”

g. Approval of a Source4Teachers Addendum Regarding Half Days

It is the RECOMMENDED MOTION of the Superintendent: “to approve a Source4Teachers Addendum regarding half-days for paraprofessionals.”

New Business Matters, Section C-1 Finance (MOTION by Mrs. DiGiacomo, SECOND by Mrs. Gordon to approve Items a. through g.)

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C-2 Facilities

a. Building Use Request

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following Building Use Request:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland Jr. Women's Club	6/6/2015 6/7/15-Rain Date	7:30 a.m.-6:00 p.m.	Saturday R.D. Sunday	Roseland Boro County Fair & Craft Show	Harrison Ave. Fairgrounds
Essex Cty. Bd. Of Elect.	6/2/15	6:00 a.m.-8:00 p.m.	Tuesday	Primary Election Day	Media Ctr.
Essex Cty. Bd. Of Elect.	11/3/15	6:00 a.m.-8:00 p.m.	Tuesday	General Election Day	Media Ctr.
Roseland Cub Pack 801, Boy Scouts Troop 3 & Girl Scouts Troop 20499	4/19 & 26/15 5/17 & 31/15	11:00 a.m.-4:00 .m.	Sundays	Clean & Refurbish Nature Trail	Nature Trail

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C NEW BUSINESS

C-2 Facilities - (continued)

Play Rehearsal Dates & Times	3/25 3/26 & 3/27 3/28 3/30 3/31 & 4/1 4/2 4/13 4/14 & 4/15 4/16 & 4/17 4/18 4/20 4/22 & 4/23 Show	6:00-8:00 p.m. 3:30-4:30 p.m. 12:00 -5:00 p.m. 3:30-5:30 p.m. 6:00-8:30 p.m. 3:30-4:30 p.m. 3:30-6:00 p.m. 6:00-8:30 p.m. 3:30-5:30 p.m. 11:00 a.m-4:00 p.m. 5:30-8:30 p.m. 5:30-9:30 p.m.	Various	Play Rehearsal	MPR
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New Business Matters, Section C-2 - Facilities (MOTION by , SECOND by to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C-3 Personnel

a. Approval of HIB Specialists

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following staff as HIB Specialists:

Laura Dacosta
Kathleen Shelley
Lynn Cummings”

b. Appointment of the Business Administrator/Board Secretary – Control Position No 1.

It is the RECOMMENDED MOTION of the Superintendent: “to approve the appointment of Jason Bohm as the Business Administrator/Board Secretary, Control Position No. 1 at an annual salary of \$95,000 effective July 1, 2015 for the 2015-2016 school year, with full benefits.”

c. Approve Katherine Thorn, Supervisor of Technology, Position Control No. 119

It is the RECOMMENDED MOTION of the Superintendent: “to approve Katherine Thorn as the Supervisor of Technology, Position Control No. 119 at an annual salary of \$80,000, effective July 1, 2015 for the 2015-2016 school year, with full benefits.”

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C NEW BUSINESS

C-3 Personnel – (continued)

d. Approve Natalia Delgado, Spanish Teacher, Position Control No. 13

It is the RECOMMENDED MOTION of the Superintendent: “to approve Natalia Delgado as a Spanish teacher, Position Control No. 13, on Step 1, MA, at an annual salary of \$53,085, pro-rated from the start date of April 1, 2015 for the 2014-2015 school year, with full benefits.

New Business Matters, Section C-3 Personnel (MOTION by Mr. Goldstein, SECOND by Mrs. Gordon to approve Items a. through d.)

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C-4 Travel

a. Approval of Travel and Work Related Expenses

“RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Members: Susan Groome, Janet Boggio, Sheryl Ljubicich, Jennifer Luzzi, Marian Silvestri, Lori McGrath and JoAnn Brady
 Event: Teaching Reading in Small Groups
 Location: Newark, NJ
 Purpose: Workshop
 Date: April 14, 2015
 Cost: \$199.00/per person
 OMB mileage

New Business Matters, Section C-4 - Travel (MOTION by Mrs. DiGiacomo, SECOND by Mrs. Gordon to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

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C NEW BUSINESS

C-5 Miscellaneous

a. Approval of the 2015-2016 Twelve Month Employee Calendar

It is the RECOMMENDED MOTION of the Superintendent: “to approve the 2015-2016 Twelve (12) Month Employee Calendar.”

b. Approval an Increase in Summer School Enrichment Tuition

It is the RECOMMENDED MOTION of the Superintendent: to approve an increase in the Summer School Enrichment tuition as follows:

\$300.00 for the first child
\$250.00 for each additional child in family
\$350.00 for Nonresidents”

c. Approval of the School Security Officer Job Description

It is the RECOMMENDED MOTION of the Superintendent: “to approve the School Security Officer job description.”

New Business Matters, Section C-5 – Miscellaneous (MOTION by Ms. Parkinson, SECOND by Mrs. Gordon to approve Items a. through c.)

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

D CORRESPONDENCE

Numerous letters from parents in support of Mrs. Dacosta’s employment contract renewal.

E PUBLIC COMMENTS

Mark Lawrence, attorney for Jose Cotto, a long-term substitute Spanish teacher employed by the district through Source4Teachers addressed the suspension and improper termination of Mr. Cotto.

Many parents spoke in support of Mrs. Dacosta and her service to the district.

Mr. Forget asked everyone to commend the board for their service.

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F ANNOUNCEMENT OF MEETING

G RESOLUTION FOR CLOSED SESSION

It is the RECOMMENDED MOTION: "that the following Resolution for Closed Session be approved:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss safety and security, and personnel issues.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231."

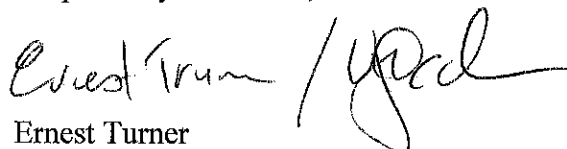
MOTION by Mrs. Gordon, SECOND by Ms. Parkinson to adjourn to closed session.

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

H ADJOURNMENT TO CLOSED SESSION

Time: 9:30 p.m.

Respectfully submitted,



Ernest Turner
Business Administrator Consultant