

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING**

**JULY 24, 2014**

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**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**MINUTES  
REGULAR BUSINESS MEETING  
JULY 24, 2014**

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**DATE**

July 24, 2014

**PRESENT BOARD MEMBERS**

Mrs. DiGiacomo  
Mr. Farina  
Mrs. Gordon  
Ms. Parkinson  
Mr. Mastrangelo

**MEETING**

Regular Business Meeting

**ABSENT****TIME**

7:30 p.m.

**ADJOURNED**

8:55 p.m.

**OTHERS PRESENT****PLACE**

Lester C. Noecker School

Dr. Maria Cleary  
Ernest Turner

**A-1 CALL TO ORDER and ROLL CALL****A-2 FLAG SALUTE****A-3 NOTICE OF MEETING**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roseland Board, in the County of Essex has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Progress (newspaper of record) and the Star Ledger and to those persons or entities requesting notification, filed with the municipal clerk of Roseland, and posted at the Lester C. Noecker School, Roseland, NJ.

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**MINUTES  
REGULAR BUSINESS MEETING  
JULY 24, 2014**

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**A-5 APPROVAL OF MINUTES – Regular and Closed Session Meeting – June 26, 2014**

It is the RECOMMENDED MOTION of the Superintendent: “that the Regular and Closed Session Meeting – June 26, 2014 minutes be approved.”

MOTION by Ms. Parkinson, SECOND by Mr. Farina that the June 26, 2014 Regular and Closed Session Meeting minutes be approved.

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**A-6 SUPERINTENDENT’S REPORT**

- HIB Report for July – No HIB Report Required
- Donation of Emergency Response Pocket Guides

**A-7 INTERIM BUSINESS ADMINISTRATOR’S REPORT**

- Grant Applications – IDEA, NCLB and Extraordinary Aid  
Extraordinary Aid application was filed and \$30,521 was awarded to the Roseland Board of Education. This is a slight increase of \$1,216 over the anticipated amount. Applications for the IDEA and NCLB were also filed.
- Preparation for Audit  
A discussion with the auditor, David Evans, preparing for the year-end closeout.
- Year End Close Out Preparations  
Closeout procedures for the Fiscal 2014 year-end have begun.
- Capital Improvement  
A review of all capital improvements to the building and campus were conducted with Mr. Rutzky.

**A-8 PRINCIPAL’S REPORT**

- Mrs. Dacosta discussed the success of the summer school program.
- The Kindergarten Bus Tour was conducted and incoming students were introduced to the safe practices for entering, riding and exiting the school bus.
- The newly chosen 6<sup>th</sup> grade representatives attended their first meeting with Mrs. Dacosta to begin planning events and the creation of the yearbook.
- Class parents were notified and will attend an orientation meeting in September.

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

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**A-9 BOARD COMMITTEE REPORTS**

- a. President's Report – Mr. Mastrangelo reported on the State Budget, PARCC review to Governor and gave an update on the Superintendent search.
- b. Committee Reports – No reports

**A-10 PUBLIC COMMENT – (on policies and/or agenda items only)**

Mr. Burke questioned the substitute teacher amount of \$105.00/day being reasonable. Answer: Yes  
Could there be a consortium? Answer: Yes

**B OLD BUSINESS**

**C NEW BUSINESS**

**C-1 Finance**

- a. Board of Education's Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: "that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of June 30, 2014 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

- b. Acceptance of Report of Treasurer of School Monies – June 30, 2014

It is the RECOMMENDED MOTION of the Superintendent: "to accept the enclosed Report of Treasurer of School Monies for the period ending June 30, 2014."

- c. Acceptance of Board Secretary's Report – June 30, 2014

It is the RECOMMENDED MOTION of the Superintendent: "to accept the enclosed Board Secretary's Report for the period ending June 30, 2014."

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**MINUTES  
REGULAR BUSINESS MEETING  
JULY 24, 2014**

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**C NEW BUSINESS**

**C-1 Finance - (continued)**

d. Approval for Payment of Bills and Claims – July 24, 2014

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following enclosed Payment of Bills and Claims for the period ending July 24, 2014:

General Fund	\$162,922.74
Fund 60	\$0.00”

e. Approval for Payment of Bills and Claims – June 30, 2014

It is the RECOMMENDED MOTION of the Superintendent to: “to approve the payment of the Bills and Claims for the period ending June 30, 2014.

General Fund	\$35,981.48
Fund 60	\$8,037.86”

f. Acceptance of Cafeteria Report – June 30, 2014

It is the RECOMMENDED MOTION of the Superintendent: “to accept the enclosed Cafeteria Report for the period ending June 30, 2014.”

g. Line Item Transfers

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Budget Transfers for the month of June 2014 in the amount of \$228,164.33 per the attached report.”

h. Approval of the Submission of the IDEA Grant Application 2014-2015 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve the submission of the IDEA Grant application for the 2014-2015 school year.”

i. Approval of the Submission of the NCLB Grant Application 2014-2015 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve the submission of the NCLB Grant Application for the 2014-2015 school year.”

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

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REGULAR BUSINESS MEETING  
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**C     NEW BUSINESS**

**C-1   Finance - (continued)**

j.     Acceptance of the 2013-2014 Extraordinary Aid Award

It is the RECOMMENDED MOTION of the Superintendent: "to accept the 2013-2014 Extraordinary Aid award in the amount of \$30,521.00."

k.     Approval of Source4Teachers to Provide Substitute Services

It is the RECOMMENDED MOTION of the Superintendent: "to approve Source4Teachers to provide substitute services to the district for the 2014-2015 school year at the following costs for daily teacher and paraprofessional placements: \$105/full day and \$52.50/half day per placement."

New Business Matters, Section C-1 Finance (MOTION by Mrs. DiGiacomo, SECOND by Ms. Parkinson to approve Items a. through k.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-2   Personnel**

a.     Approval of Job Descriptions

It is the RECOMMENDED MOTION of the Superintendent: "to approve the job descriptions for the Roseland School District."

b.     Agreement for Speech Services from New Jersey Outreach

It is the RECOMMENDED MOTION of the Superintendent: "to approve the New Jersey Outreach agreement for speech services provided to Student No. 9073385680 at a rate of \$145.00 per hour for the 2014-2015 school year."

c.     Approval of Daniella Rivera as an LLD Teacher, Position Control No. 113

It is the RECOMMENDED MOTION of the Superintendent: "to approve Daniella Rivera as an LLD Teacher, Position Control No. 113 on Step 7, BA+15, at an annual salary of \$56,085, with benefits, effective September 2, 2014."

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**MINUTES  
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**C NEW BUSINESS**

**C-2 Personnel – (continued)**

- d. Approval of Susan Tesoriero as the Special Education-Resource Teacher, Position Control No. 64

It is the RECOMMENDED MOTION of the Superintendent: “to approve Susan Tesoriero as the Special Education-Resource teacher, Position Control No. 64, on Step 2, MA+15, at an annual salary of \$57,085.00 effective September 2, 2014 with benefits.”

- e. Approval of the Letter of Resignation from Mary Murray, Position Control No. 67

It is the RECOMMENDED MOTION of the Superintendent: “to approve the letter of resignation from Mary Murray, Position Control No. 67, effective July 7, 2014.”

- f. Approval of the Letter of Resignation from Margaret Pierce, Position Control No.91

It is the RECOMMENDED MOTION of the Superintendent: “to approve the letter of resignation from Margaret Pierce, Position Control No. 91, effective July 9, 2014.”

- g. Approval for Additional Summer Hours for Anne Rechten

It is the RECOMMENDED MOTION of the Superintendent: “to approve a maximum of twenty-five (25) additional summer hours for Anne Rechten at a rate of \$14.79/hour.”

- h. Approval of Patricia Baker for the 2014 Summer Enrichment Program

It is the RECOMMENDED MOTION of the Superintendent: “to approve Patricia Baker for the 2014 Summer Enrichment Program from 9:00 a.m. to 12:00 p.m., July 1-31, 2014, with school being closed on July 4, 2014 at an hourly rate of \$80.00/day.”

- i. Approval for Erika Albu to Move to Step 7, MA

It is the RECOMMENDED MOTION of the Superintendent: “to approve the move of Erika Albu to Step 7, MA, at an annual salary of \$60,085.00, effective September, 2014.”



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**C     NEW BUSINESS**

**C-2   Personnel – (continued)**

New Business Matters, Section C-2 – Personnel (MOTION by Mrs. DiGiacomo, SECOND by Mr. Farina to approve Items a. through i.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-3   Miscellaneous**

- a.     Harassment, Intimidation and Bullying and Violence & Vandalism Report – Period 2 January 1, 2014 – June 30, 2014

It is the RECOMMENDED MOTION of the Superintendent: “to approve the 2013-2014 Harassment, Intimidation and Bullying and Violence & Vandalism Report for Period 2 January 1, 2014 through June 30, 2014 as submitted to the Department of Education.”

- b.     Harassment, Intimidation and Bullying and Violence and Vandalism Annual Report – September 1, 2013 – June 30, 2014

It is the RECOMMENDED MOTION of the Superintendent: “to approve the 2013-2014 Harassment, Intimidation and Bullying and Violence and Vandalism Report for September 1, 2013 through June 30, 2014 as submitted to the Department of Education.”

- c.     Approval of a Donation from the Roseland Boosters

It is the RECOMMENDED MOTION of the Superintendent: “to gratefully accept a donation of two (2) 10’ x 10’ pop-up tents from the Roseland Boosters.”

- d.     Approval of Board of Education Goals 2014–2015

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Board of Education goals for the 2014–2015 school year.”

- e.     Approval of District Goals 2014–2015

It is the RECOMMENDED MOTION of the Superintendent: “to approve the district goals for the 2014–2015 school year.”

**BOARD OF EDUCATION  
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**C     NEW BUSINESS**

**C-3   Miscellaneous - (continued)**

New Business Matters, Section C-3 Miscellaneous (MOTION by Mrs. DiGiacomo, SECOND by Ms. Parkinson to approve Items a. through e.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-4   Travel**

a.     Approval of Travel and Work Related Expenses

“RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member:   Lorraine Davidson  
Event:            Direct Certification Workshop  
Location:         Somerville, NJ  
Purpose:         Workshop Training  
Date:             July 11, 2014  
Cost:             Mileage at OMB rate

Staff Member:   Maria Cleary and Laura Dacosta  
Event:            Stronge Training Workshop  
Location:         Glen Rock, NJ  
Purpose:         Workshop Training  
Date:             August 21, 2014  
Cost:             \$149/person  
                      Mileage at OMB rate

Staff Member:   Laura Dacosta, Marianne Hans-McNeilly, Michael Megro, Laurie Martell,  
                      David Siclari, Tom August, Jim McDonough, Cathy Overbeck,  
                      Lynn Cummings, Frances Noronha  
Event:            CPR/AED Class  
Location:         Noecker School, MPR, Roseland, NJ  
Purpose:         Workshop Training  
Date:             October 6, 2014  
Cost:             \$60.00/person, Total \$600.00”

**BOARD OF EDUCATION  
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JULY 24, 2014**

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**F**     **ANNOUNCEMENT OF MEETING** – Regular Monthly Meeting – August 21, 2014

**G**     **ADJOURNMENT TO CLOSED SESSION**

**H**     **RESOLUTION FOR CLOSED SESSION**

It is the RECOMMENDED MOTION: “that the following Resolution for Closed Session be approved:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss personnel matters.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.”

MOTION by Mrs. DiGiacomo, SECOND by Mr. Farina to adjourn to closed session.

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**I**     **ADJOURNED TO CLOSED SESSION** – 8:05 p.m.

**J**     **REOPENED PUBLIC SESSION** – 8:56 p.m.

**K**     **ADJOURNED** – 8:57 p.m.

Respectfully submitted,

Ernest Turner  
Business Office Consultant

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**MINUTES  
REGULAR BUSINESS MEETING  
JULY 24, 2014**

**C     NEW BUSINESS**

**C-4   Travel - (continued)**

New Business Matters, Section C-4 Travel (MOTION BY Mrs. DiGiacomo, SECOND by Ms. Parkinson to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-5   Facilities**

a.     Building Use Requests

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following Building Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
H.S.A.	9/10/14	6:30 p.m.-9:00 p.m.	Wednesday	H.S.A. Monthly Meeting	MPR
H.S.A.	9/10/14	9:00 a.m.	Wednesday	Class Parent Meeting	MPR
H.S.A.	9/12/2014 9/15/14 (Rain)	2:00 p.m.-9:00 p.m.	Friday Monday	Family Fun Night (Resch. From Spring)	Back of School
H.S.A.	10/8, 11/12, 12/10, 1/7, 2/11, 3/11, 4/1, 5/13, 6/10	7:00 p.m.-9:00 p.m.	Wednesdays	Monthly H.S.A. Meetings	Media Center
H.S.A.	10/10/14	9:00 a.m.-4:00 p.m.	Friday	Pumpkin & Mum Sale	Front lawn
H.S.A.	10/16/14	8:00 a.m.-4:00 p.m.	Thursday	Clothing Drive	Lower Pkg. lot
H.S.A.	12/4-Set up 12/5-Event	9:00 a.m.-3:00 p.m. 8:00 a.m.-5:00 p.m.	Thursday Friday	Holiday Bazaar	MPR
H.S.A.	1/16/15 1/23/15 (Snow)	6:00 p.m. -9:00 p.m.	Friday Friday	Bingo Night	MPR
H.S.A.	1/28/15-Set up 1/29/15-Event	8:00 a.m.-3:00 p.m. 8:00 a.m.-9:00 p.m.	Wednesday Thursday	Book Fair	MPR
H.S.A.	4/23/15	8:00 a.m.-4:00 p.m.	Thursday	Clothing Drive	Lower Pkg. lot
H.S.A.	5/8/15	10:00 a.m.-2:00 p.m.	Friday	Staff Luncheon	MPR
H.S.A.	5/8/15	8:00 a.m.-4:00 p.m.	Friday	Mother's Day Flower Sale	Front lawn
H.S.A.	6/4/15	6:00 p.m.-9:00 p.m.	Thursday	Talent Show	MPR
H.S.A.	6/11/15 6/12/15 (Rain)	2:00 p.m.-9:00 p.m.	Thursday Friday	Family Fun Night	Back of School
H.S.A.	6/12/15 6/15/15 (Rain)	9:00 a.m.-2:00 p.m.	Friday Monday	Field Day	Back Blk.top

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

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**C NEW BUSINESS**

**C-5 Facilities – (continued)**

a. Building Use Requests

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland Rec. Dept.	*12/1/14 - 3/30/15	7:30 p.m.-9:00 p.m.	Mondays	Men's Open Basketball	MPR
Roseland Rec. Dept.	10/10/14	4:00 p.m.-9:30 p.m.	Friday	Annual Frances Brian Steets Soccer Shoot Event	Sierchio Gym
Roseland Rec. Dept.	10/25/14	12:00 p.m.-4:00 p.m.	Saturday	Halloween Trunk or Treat	Front Pkg.lot
Roseland Rec. Dept.	*12/1/14-3/21/15	5:30 p.m.-9:30 p.m. 6:30 p.m.-9:30 p.m.	Mon-Fri.	Basketball Games & Practices	Sierchio Gym MPR
Roseland Rec. Dept.	*12/6/14-3/21/15	8:00 a.m.-5:00 p.m.	Saturday	Basketball Games & Practices	Both Gyms & MPR
Roseland Rec. Dept.	1/17, 1/24, 1/31, 2/7, 2/21, 2/28, 3/7, 3/14, 3/21	8:30 a.m.-11:15 a.m.	Saturday	Arts and Crafts Program for Kids	Art Room
Roseland Rec. Dept.	3/23/15-6/26/15 3/28/15-6/28/15	5:30 p.m.-8:30 p.m. 8:00 a.m.-5:00 p.m.	Mon-Fri Sat. and Sun.	Baseball & Softball Practices & Games	Ballfields
Roseland Rec. Dept.	12/8/14 12/11/14 (Snow)	4:00 p.m.-9:30 p.m.	Monday Thursday	Basketball Hoop Shoot Competition	Sierchio Gym
*Exceptions as listed on Facility Use Form					

New Business Matters, Section C-5 - Facilities (MOTION by Mrs. Gordon, SECOND by Ms. Parkinson to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**D CORRESPONDENCE**

None.

**E PUBLIC COMMENTS**

Mr. Burke asked what the donation was. Answer: Two pop-up tents.

Mr. Burke asked if PARCC delayed for a year? Answer: No further update has been made.

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

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**F**     **ANNOUNCEMENT OF MEETING** – Regular Monthly Meeting – August 21, 2014

**G**     **ADJOURNMENT TO CLOSED SESSION**

**H**     **RESOLUTION FOR CLOSED SESSION**

It is the RECOMMENDED MOTION: “that the following Resolution for Closed Session be approved:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss personnel matters.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.”

MOTION by Mrs. DiGiacomo, SECOND by Mr. Farina to adjourn to closed session.


ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**I**     **ADJOURNED TO CLOSED SESSION** – 8:05 p.m.

**J**     **REOPENED PUBLIC SESSION** – 8:56 p.m.

**K**     **ADJOURNED** – 8:57 p.m.

Respectfully submitted,



Ernest Turner  
Business Office Consultant