

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REORGANIZATION/  
REGULAR BUSINESS MEETING**

**JANUARY 8, 2015**

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**MINUTES  
REORGANIZATION/REGULAR  
BUSINESS MEETING  
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**DATE**

January 8, 2015

**PRESENT BOARD MEMBERS**

Mrs. DiGiacomo  
Mr. Goldstein  
Mrs. Gordon  
Ms. Parkinson  
Mr. Mastrangelo

**MEETING**

Reorganization/Regular Business Meeting

**ABSENT****TIME**

7:30 p.m.

**ADJOURNED**

7:59 p.m.

**OTHERS PRESENT**

Mrs. Gross  
Dr. Occhino  
Mrs. Goldstein, and sons, Max and Sam  
Ms. Kot  
Mr. Burke – The Progress  
Mrs. Dahn

**PLACE**

Lester C. Noecker School

1. **CALL TO ORDER** and **ROLL CALL**

Dr. Occhino welcomed everyone to the reorganization meeting of the Roseland Board of Education.

2. **FLAG SALUTE**3. **NOTICE OF MEETING**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roseland Board, in the County of Essex has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Progress (newspaper of record) and the Star Ledger and to those persons or entities requesting notification, filed with the municipal clerk of Roseland, and posted at the Lester C. Noecker School, Roseland, NJ.

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4. **Results of Annual School Board Election**

Votes cast:	1805	Mrs. DiGiacomo	808
		Mr. Goldstein	773

5. **Oath of Office Administered to Newly Elected Board Members** – Board Secretary

6. **Election of President**

Board Secretary stated “Nominations are now open for President.”

Mr. Goldstein nominated Paul Mastrangelo.

Candidate No. 1: Paul Mastrangelo

Candidate No. 2: None

MOTION: Nominations were closed for President by Mrs. DiGiacomo, Second by Mr. Goldstein

VOTE ON ELECTION OF PRESIDENT

ROLL CALL on Candidate No. 1: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Mr. Mastrangelo, Ms. Parkinson.

YES: 5

NO: 0

ROLL CALL on Candidate No. 2: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Mr. Mastrangelo, Ms. Parkinson.

YES: None

NO: None

At this point, the elected President assumed the chair and continued the meeting.

7. **Election of Vice President**

President stated “Nominations are now open for Vice President.”

Mrs. DiGiacomo nominated Mrs. Gordon.

Candidate No. 1: Mrs. Gordon

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Candidate No. 2: None

MOTION: Nominations were closed for Vice President by Mr. Goldstein, Second by Mrs. DiGiacomo

VOTE ON ELECTION OF VICE PRESIDENT

ROLL CALL on Candidate No. 1: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Mr. Mastrangelo, Ms. Parkinson.

YES: 5

NO: 0

ROLL CALL on Candidate No. 2: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Mr. Mastrangelo, Ms. Parkinson.

YES: None

NO: None

**A-1 PUBLIC COMMENT** – (on policies and/or agenda items only)

Open at 7:45 p.m.

Community member asked what was the current pre-school tuition.

Closed at 7:47 p.m.

**A-2 REORGANIZATION RESOLUTIONS**

a. Committee Appointments

It is the RECOMMENDED MOTION of the Superintendent: “to adopt and form Board of Education committees from January 8, 2015 to January 7, 2016.”

b. Adoption of By-Laws, Policies, and Regulations

BE IT RESOLVED: “all the By-Laws, Policies, and Regulations of the Board of Education of the Borough of Roseland now in effect shall be and the same hereby continue in effect from January 8, 2015 to January 7, 2016.”

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**A-2 REORGANIZATION RESOLUTIONS - (continued)**

c. Designation of District Newspaper

BE IT RESOLVED: "the Board approves The Progress and The Star Ledger be designated the official newspapers of the Board of Education of the Borough of Roseland from January 8, 2015 to January 7, 2016."

d. Dates and Times for Regular Monthly Meeting

BE IT RESOLVED: "the following Resolution be adopted and in effect from January 8, 2015 to January 7, 2016.

RESOLVED, that the Regular Monthly Meeting of the Roseland Board of Education be held on the fourth Thursday of each month, with exceptions noted below, at 7:30 p.m. at Lester C. Noecker School, 100 Passaic Avenue, Roseland, NJ.

Regular Meetings: 4<sup>th</sup> Thursday of month, \* denotes exception

January 22	July 23
*February 19	August 27
March 26	September 24
*April 30	October 22
May 28	*November 19
*June 18	*December 17

January 7, 2016 – Reorganization Mtg.

In accordance with P.L. 1975, Chapter 231, the Board Secretary is authorized to deliver a copy of this Resolution to The Progress, 10 Brookside Avenue, Caldwell, N.J. as required by law within ten (10) days of its passage.

e. Authorize Vice President or Committee Chairperson to Act in Emergency Situation Requiring Board Action

BE IT RESOLVED: "the following Resolution be adopted and in effect from January 8, 2015 to January 7, 2016:

RESOLVED, that the President together with the Vice President or appropriate Committee Chairperson be authorized to act in emergency situations requiring board action between meeting dates. Such action shall only be binding on the Board until the next Board Meeting. Emergency meetings shall be called to obtain board action whenever possible."

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**A-2 REORGANIZATION RESOLUTIONS – (continued)**

- f. Approval of Annual Maximum Expenditure for Professional Services for the 2015-2016 School Year.

It is the RECOMMENDED MOTION of the Superintendent: “to approve an annual maximum expenditure for public relations and professional services for the 2015-2016 school year. As defined in N.J.A.C. 6A:23A-5.2(a)1, upon notification if it becomes necessary to exceed the maximum amount, the board of education may adopt an increase in the dollar amount through formal board action:

Legal Services	\$ 40,000
Audit Fees	\$ 20,000
Related Services	\$100,000
Occupational Therapy	\$100,000
Physical Therapy	\$100,000
Professional Development	\$ 60,000”

Reorganization Meeting (MOTION by Mrs. Gordon, SECOND by Ms. Parkinson to approve Items a. through f.)

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**A-3 SUPERINTENDENT’S REPORT**

- Summary of Professional Development Training  
The Superintendent updated the Board on the recent professional development training program.
- Review of the Draft 2015-2016 District Calendar  
The Board was asked to review the proposed 2015-2016 District Calendar.

**C NEW BUSINESS**

**C-1 Personnel**

- a. Accept Marianne Hans-McNeilly Letter of Retirement, Position Control No. 63

It is the RECOMMENDED MOTION of the Superintendent: “to accept, with regret, the letter of retirement from Marianne Hans-McNeilly, Position Control No. 63, effective June 30, 2015.”

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**C NEW BUSINESS**

**C-1 Personnel - (continued)**

- a. Accept Marianne Hans-McNeilly Letter of Retirement, Position Control No. 63 - (continued)

New Business Matters, Section C-1 Personnel (MOTION by Ms. Parkinson, SECOND by Mrs. DiGiacomo to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-2 Curriculum and Instruction**

- a. Student Teacher Placement Request

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following student teacher placement:

Taylor Landis	Ms. Eccleston	January 26, 2015 – May 1, 2015
Caldwell University	Grade K	(5) hours per week (60 semester hrs.)"

New Business Matters, Section C-2 Curriculum and Instruction (MOTION by Mrs. DiGiacomo, SECOND by Mrs. Parkinson to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-3 Finance**

- a. Approval of Solutions Architecture Corp. as Architect of Record 2015-2016

It is the RECOMMENDED MOTION of the Superintendent: "to approve Solutions Architecture Corporation as architect of record commencing January 8, 2015 through January 7, 2016"

- b. Approval of Preschool Tuition Increase for the 2015-2016 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve the 2015-2016 Preschool tuition increase to \$3,200.00."

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**C     NEW BUSINESS**

**C-3   Finance - (continued)**

New Business Matters, Section C-3 Finance (MOTION by Mr. Goldstein, SECOND by Mrs. Gordon to approve Items a. through b.)

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-4   Travel**

a.     Approval of Travel and Work Related Expenses

“RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member:    Marie Hardenberg  
Event:             Grow NJ Kids Orientation  
Location:         Trenton, NJ  
Purpose:          Workshop  
Date:             January 9, 2015  
Cost:             Mileage at OMB rate

Staff Member:    Kathleen Shelley  
Event:             2015 McKinney Vento Homeless Education Conference  
Location:         Cedar Grove, NJ  
Purpose:          Workshop  
Date:             January 21, 2015  
Cost:             Mileage at OMB rate

Staff Member:    Leonora DeVita  
Event:             Woodstock Johnson IV Tests of Achievement  
Location:         New Providence, NJ  
Purpose:          Workshop  
Date:             January 16, 2015 (Rescheduled from 11/21/14)  
Cost:             Registration Fee: \$235.00  
                      Mileage at OMB rate



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**C     NEW BUSINESS**

**C-4   Travel**

Staff Member:   Shannon Kiernan-Goffan  
Event:            The Art of Education Winter Conference  
Location:         On-line  
Purpose:         Workshop  
Date:             January 31, 2015  
Cost:             Registration Fee: \$85.00"

New Business Matters, Section C-4 - Travel (MOTION by Mrs. Gordon, SECOND by Mr. Goldstein, to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**D     CORRESPONDENCE**

None.

**E     PUBLIC COMMENT**

Opened at 7:58 p.m.

None.

Closed at 7:59 p.m.

**F     ANNOUNCEMENT OF MEETING – Regular Business Meeting – January 22, 2015**

**G     ADJOURNMENT TO CLOSED SESSION**

**H     RESOLUTION FOR CLOSED SESSION**

It is the RECOMMENDED MOTION: “that the following Resolution for Closed Session be approved:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss personnel issues.

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**H RESOLUTION FOR CLOSED SESSION - (continued)**

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.”

MOTION by Mrs. DiGiacomo, SECOND by Mrs. Gordon to adjourn to Closed Session.

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

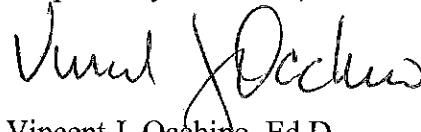
**I CLOSED SESSION**

8:00 p.m. The Board adjourned to close session.

**J ADJOURNED**

Closed at 8:45 p.m.

Respectfully submitted,



Vincent J. Occhino, Ed.D.

Interim Business Administrator/Board Secretary