

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

REGULAR BUSINESS MEETING

JANUARY 22, 2015

TABLE OF CONTENTS

<u>ITEM</u>	<u>PAGE</u>
A-1 <u>CALL TO ORDER</u> and <u>ROLL CALL</u>	250
A-2 <u>FLAG SALUTE</u>	250
A-3 <u>NOTICE OF MEETING</u>	250
A-4 <u>APPROVAL OF MINUTES</u>	251
A-5 <u>SUPERINTENDENT'S REPORT</u>	251
A-6 <u>INTERIM BUSINESS ADMINISTRATOR'S REPORT</u>	251
A-7 <u>PRINCIPAL'S REPORT</u>	251
A-8 <u>BOARD COMMITTEE REPORTS</u>	251
A-9 <u>PUBLIC COMMENT</u>	251
B <u>OLD BUSINESS</u>	252
B-1 <u>Bylaws, Policies & Regulations</u>	252
a. <u>Adoption on Second Reading of Bylaws/Policies and/or Regulations</u>	252
C <u>NEW BUSINESS</u>	252
C-1 <u>Finance</u>	252
a. <u>Board of Education's Monthly Certification Budgetary Major Account/Fund Status</u>	252
b. <u>Acceptance of Board Secretary's Report – December 31, 2014</u>	252
c. <u>Acceptance of Report of Treasurer of School Monies – December 31, 2014</u>	253
d. <u>Approval for Payment of Bills and Claims – December 31, 2014</u>	253
e. <u>Acceptance of Cafeteria Report – December 31, 2014</u>	253
f. <u>Source4Teachers Addendum to Increase Substitute Daily Rate</u>	253
g. <u>Approve Participants in the Orton-Gillingham Reading Program</u>	254
C-2 <u>Curriculum and Instruction</u>	254
a. <u>Approve the field trip(s) for the 2014-2015 School Year</u>	254
b. <u>Approval of a Student Teacher Placement Request</u>	254
C-3 <u>Personnel</u>	255
a. <u>Approve Lauren Buoncore as a Literacy Consultant – Part-time</u>	255
C-4 <u>Travel</u>	255
a. <u>Approval of Travel and Work Related Expenses</u>	255
C-5 <u>Miscellaneous</u>	256
a. <u>Violence, Vandalism, Harassment, Intimidation or Bullying Required Report – July 1 through December 31, 2014</u>	256
b. <u>A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials</u>	256
c. <u>Approve the Resolution for School Board Recognition Month in New Jersey</u>	257
d. <u>Approval of 2015-2016 District Calendar</u>	258
e. <u>Equipment to be Discarded</u>	258
D <u>CORRESPONDENCE</u>	258
E <u>PUBLIC COMMENT</u>	258
F <u>ANNOUNCEMENT OF MEETING</u>	259
G <u>RESOLUTION FOR CLOSED SESSION</u>	259
H <u>ADJOURN TO CLOSED SESSION</u>	259

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JANUARY 22, 2015**

DATE

January 22, 2015

PRESENT BOARD MEMBERS

Mr. Goldstein – arrived at 7:56 p.m.
Mrs. Gordon
Ms. Parkinson
Mr. Mastrangelo

MEETING

Regular Business Meeting

ABSENT

Mrs. DiGiacomo

TIME

7:38 p.m.

ADJOURNED

9:20 p.m.

OTHERS PRESENT

Mrs. Gross
Dr. Occhino
Mrs. Dacosta
Ms. Kot
(1) Citizen
Mr. Burke

PLACE

Lester C. Noecker School

A-1 CALL TO ORDER and ROLL CALL**A-2 FLAG SALUTE****A-3 NOTICE OF MEETING**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roseland Board, in the County of Essex has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Progress (newspaper of record) and the Star Ledger and to those persons or entities requesting notification, filed with the municipal clerk of Roseland, and posted at the Lester C. Noecker School, Roseland, NJ.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JANUARY 22, 2015**

A-4 APPROVAL OF MINUTES - Regular Monthly Meeting and Closed Session – December 18, 2014 and Reorganization/Regular Business and Closed Meeting - January 8, 2015

MOTION by Ms. Parkinson, SECOND by Mrs. Gordon that the minutes of the Regular Monthly Meeting and Closed Session – December 18, 2014 and Reorganization/Regular Business and Closed Meeting - January 8, 2015 be approved.

ROLL CALL: Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

A-5 SUPERINTENDENT'S REPORT

- HIB/EVVRS Report – Mrs. Gross presented the district report of Violence, Vandalism, and HIB as submitted to the state.

A-6 INTERIM BUSINESS ADMINISTRATOR'S REPORT

- Agenda Comments – Dr. Occhino reported on various agenda items.

A-7 PRINCIPAL'S REPORT

Mrs. Dacosta commented on the success of the Bingo Night and the positive response to the Diversity Meeting.

A-8 BOARD COMMITTEE REPORTS

- a. President's Report – Mr. Mastrangelo remembered Senorita Baker and asked for a moment of silence in her memory.
- b. Committee Reports – No reports.

A-9 PUBLIC COMMENT – (on policies and/or agenda items only)

Opened at 7:45 p.m.

Mr. Burke asked why the Board was increasing the rate of pay for substitute teachers.

Closed at 7:48 p.m.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JANUARY 22, 2015**

B OLD BUSINESS

B-1 Bylaws, Policies & Regulations

a. Adoption on Second Reading of Bylaws/Policies and/or Regulations

It is the RECOMMENDED MOTION of the Superintendent: “to approve on second reading the following bylaws/policies and/or regulations:

Policy No. 1581	Victim of Domestic or Sexual Violence Leave (M)
Policy No. 3283	Electronic Communications between Teaching Staff Members and Students (M)
Policy No. 4283	Electronic Communications between Support Staff Members and Students (M)”

Old Business Matters, Section B-1 Bylaws, Policies & Regulations (MOTION by Mrs. Gordon, SECOND by Ms. Parkinson to approve Item a.)

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C NEW BUSINESS

C-1 Finance

a. Board of Education’s Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: “that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of December 31, 2014 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

b. Acceptance of Board Secretary’s Report – December 31, 2014

It is the RECOMMENDED MOTION of the Superintendent: “to accept the enclosed Board Secretary’s Report for the period ending December 31, 2014.”

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JANUARY 22, 2015**

C NEW BUSINESS

C-1 Finance – (continued)

- c. Acceptance of Report of Treasurer of School Monies – December 31, 2014

It is the RECOMMENDED MOTION of the Superintendent: “to accept the enclosed Report of Treasurer of School Monies for the period ending December 31, 2014.”

- d. Approval for Payment of Bills and Claims – December 31, 2014

It is the RECOMMENDED MOTION of the Superintendent: “to approve the enclosed Payment of Bills and Claims for the period ending December 31, 2014.”

General Fund	\$308,336.58
Cafeteria Fund	\$ 52,124.98”

- e. Acceptance of Cafeteria Report – December 31, 2014

It is the RECOMMENDED MOTION of the Superintendent: “to accept the enclosed Cafeteria Report for the period ending December 31, 2014.”

- f. Source4Teachers Addendum to Increase Substitute Daily Rate

It is the RECOMMENDED MOTION of the Superintendent:” to approve this Addendum to the Agreement dated December 1, 2014 between the Roseland School District (the “Board”) and S4Teachers LLC, d/b/a Source4Teachers (the “Company”) for the services of Substitute Teachers and Staff:

The parties hereby agree to modify the Agreement as follows:

Effective February 2, 2015 the following rates in Addendum A are revised as follows:

<u>Classifications</u>	<u>Pay rate</u>	<u>Bill Rate to District</u>
Daily substitute Teacher (Full day)	\$90.00 per day	\$126.00 per day
Daily Substitute Teachers (Half day)	\$45.00 per day	\$63.00 per day

All other provisions of the Agreement shall remain in full force and effect during the term of the Agreement.”

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JANUARY 22, 2015**

C NEW BUSINESS

C-1 Finance – (continued)

g. Approve Participants in the Orton-Gillingham Reading Program

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following participants in the Fairleigh Dickinson Orton-Gillingham Reading Program at a cost of \$2,286.00 per teacher:

Marie Hardenberg	Frank Pane	Jean FitzGibbons
Christine Garlewicz	Desirae Piccoli	Stephanie Tirado
Lee DeVita”		

New Business Matters, Section C-1 Finance (MOTION by Ms. Parkinson, SECOND by Mrs. Gordon to approve Items a. through g.)

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C-2 Curriculum and Instruction

a. Approve the Field Trip(s) for the 2014-2015 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following field trip(s) for the 2014-2015 school year:

Grade	Class Trip	Date	Purpose
4	Sterling Hill Mining Museum	6/16/15	Rock Discovery

b. Approval of a Student Teacher Placement Request

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following student teacher placement:

Megan Pereira	Mrs. Piscitello	January 19, 2015
Seton Hall University	Grade 3	(72) hours”

New Business Matters, Section C-2 Curriculum and Instruction (MOTION by Mr. Goldstein, SECOND by Mrs. Gordon to approve Items a. and b.)

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JANUARY 22, 2015**

C NEW BUSINESS

C-3 Personnel

- a. Approve Lauren Buoncore as a Literacy Consultant – Part-time

It is the RECOMMENDED MOTION of the Superintendent: “to approve Lauren Buoncore as a part-time Literacy Consultant at an hourly rate of \$75.00 not to exceed \$500.00.”

New Business Matters, Section C-3 Personnel (MOTION by Ms. Parkinson, SECOND by Mrs. Gordon to approve Item a.)

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C-4 Travel

- a. Approval of Travel and Work Related Expenses

“RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member:	Lisa Gross
Event:	Techspo
Location:	Atlantic City, NJ
Purpose:	Technology Conference
Date:	January 30, 2015
Cost:	Registration fee: \$245.00 Mileage at OMB rate

Staff Member:	Laura Dacosta
Event:	Google Application Summit
Location:	Ramsey, NJ
Purpose:	Educational Applications
Date:	January 31, 2015
Cost:	Registration Fee: \$129.00 Mileage at OMB rate

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JANUARY 22, 2015**

C NEW BUSINESS

C-4 Travel - (continued)

a. Approval of Travel and Work Related Expenses - (continued)

Staff Member:	Kathleen Shelley
Event:	Natl. Assoc. of Social Workers
Location:	Atlantic City, NJ
Purpose:	Professional Development
Date:	May 3-4, 2015
Cost:	No cost to the Board"

New Business Matters, Section C-4 - Travel (MOTION by Mr. Goldstein, SECOND by Mrs. Gordon to approve Item a.)

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C-5 Miscellaneous

a. Violence, Vandalism, Harassment, Intimidation or Bullying Required Report – July 1 through December 31, 2014

It is the RECOMMENDED MOTION of the Superintendent: "to accept the Violence, Vandalism, Harassment, Intimidation or Bullying Report for the period July 1 through December 31, 2014."

b. A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials

In 1988, the Roseland Board of Education approved A Uniform State Memorandum of Agreement between Education and Law Enforcement Officials. Since that time, all public school districts are now required to annually adopt and implement the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

It is the RECOMMENDED MOTION of the Superintendent: "to approve the Updated Uniform State Memorandum of Agreement between Education and Law Enforcement Officials."

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JANUARY 22, 2015**

C NEW BUSINESS

C-5 Miscellaneous

c. Approve the Resolution for School Board Recognition Month in New Jersey

It is the RECOMMENDED MOTION of the Superintendent: "to approve the resolution to commend the efforts of all school boards in New Jersey and to urge the public to support the efforts to improve education.

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2015 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Roseland Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Roseland Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Roseland Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2015 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JANUARY 22, 2015**

C NEW BUSINESS

C-5 Miscellaneous - (continued)

- c. Approve the Resolution for School Board Recognition Month in New Jersey - (continued)

RESOLVED, That the Roseland Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education."

- d. Approval of 2015-2016 District Calendar

It is the RECOMMENDED MOTION of the Superintendent: "to approve the 2015-2016 District Calendar."

- e. Equipment to be Discarded

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following discard per Mr. David Siclari, Head Custodian:

Damaged piano, Bar Code No. 002824."

New Business Matters, Section C-5 Miscellaneous (MOTION by Ms. Parkinson, SECOND by Mrs. Gordon to approve Items a. through e.)

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

D CORRESPONDENCE

None.

E PUBLIC COMMENT

Opened at 8:05 p.m.

No comments.

Closed at 8:06 p.m.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JANUARY 22, 2015**

F **ANNOUNCEMENT OF MEETING** – February 19, 2015 – Regular Monthly Meeting

G **RESOLUTION FOR CLOSED SESSION**

It is the RECOMMENDED MOTION: “that the following Resolution for Closed Session be approved:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss personnel issues.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.”

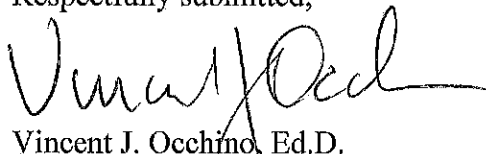
MOTION by Mrs. Gordon, SECOND by Ms. Parkinson to adjourn to Closed Executive Session.

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

H **ADJOURN TO CLOSED SESSION**

Adjourned at 8:07 p.m.

Respectfully submitted,



Vincent J. Occhino, Ed.D.

Interim Business Administrator/Board Secretary